



# FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

**July 24, 2023 at 5:00 PM**

**Council Chambers, 828 Center Avenue, Sheboygan, WI**

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It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the Finance Department at 920-459-3311. Persons other than council members who wish to participate remotely shall provide notice to the Finance Department at 920-459-3311 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## **OPENING OF MEETING**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Introduction of Committee Members and Staff

## **MINUTES**

5. Approval of Minutes - July 10, 2023

## **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. R. O. No. 18-23-24 / May 1, 2023: Submitting a claim from Deon Johnson for alleged damages to vehicle from a scratch by the police dog.
7. Gen. Ord. No. 12-23-24 / July 17, 2023: AN ORDINANCE re-establishing the salaries of Election Officials.

## **DATE OF NEXT REGULAR MEETING**

8. Next Meeting Date - August 14, 2023

## **ADJOURN**

9. Motion to Adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*

## CITY OF SHEBOYGAN

## REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

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**ITEM DESCRIPTION:** R.O. No. 18-23-24 submitting a claim from Deon Johnson for alleged vehicle damage.

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**REPORT PREPARED BY:** Margo Wagner, Financial Reporting Analyst

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**REPORT DATE:** July 20, 2023

**MEETING DATE:** July 24, 2023

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**FISCAL SUMMARY:**

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

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**STATUTORY REFERENCE:**

Wisconsin Statutes:	N/A
Municipal Code:	N/A

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**BACKGROUND / ANALYSIS:**

R.O. No. 18-23-24 is a claim from Deon Johnson for alleged vehicle damage incurred during a police investigation. The claimant alleges damage caused by police K9 during a search of his vehicle.

**STAFF COMMENTS:**

City staff have reviewed the above notice of claim and under authorization of the Mayor of Sheboygan, in consultation with the City Attorney and the Finance Department, have denied the notice of claim listed above.

**ACTION REQUESTED:**

Motion to recommend the Common Council receive and file the following documents:  
R.O. No. 18-23-24

**ATTACHMENTS:**

- I. R.O. No. 18-23-24

II

R. O. No. 18 - 23 - 24. By CITY CLERK. May 1, 2023.

Submitting a claim from Deon Johnson for alleged damages to vehicle from a scratch by the police dog.

\_\_\_\_\_  
CITY CLERK

FP

DATE RECEIVED

6-12-23

RECEIVED BY

MKC

Item 6.

CLAIM NO.

3-23

## CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

**INSTRUCTIONS: TYPE OR PRINT IN BLACK INK**

1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
2. Attach and sign additional supportive sheets, if necessary.
3. This notice form must be signed and filed with the Office of the City Clerk.

**4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.**

1. Name of Claimant: Dean Johnson
2. Home address of Claimant: 2319 Calumet Dr Sheboygan WI 53083
3. Home phone number: \_\_\_\_\_
4. Business address and phone number of Claimant: 312-607-2623
5. When did damage or injury occur? (date, time of day) 5-6-23 4:10pm
6. Where did damage or injury occur? (give full description) My Driver Door.
7. How did damage or injury occur? (give full description) I was pulled over and the police brought out the K-9 dog on my car. The dog jumped and scratched my Driver Door. I have long scratches on my door from the police dog.
8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:
  - (a) Name of such officer or employee, if known: \_\_\_\_\_
  - (b) Claimant's statement of the basis of such liability: \_\_\_\_\_
9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:
  - (a) Public property alleged to be dangerous: \_\_\_\_\_
  - (b) Claimant's statement of basis for such liability: \_\_\_\_\_

10. Give a description of the injury, property damage or loss, so far as is known at time. (If there were no injuries, state "NO INJURIES"). Item 6.

NO injuries

11. Name and address of any other person injured: \_\_\_\_\_

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: \$ 194.12

Property: \$ \_\_\_\_\_

Personal injury: \$ \_\_\_\_\_

Other: (Specify below) \$ \_\_\_\_\_

**TOTAL** \$ 194.12

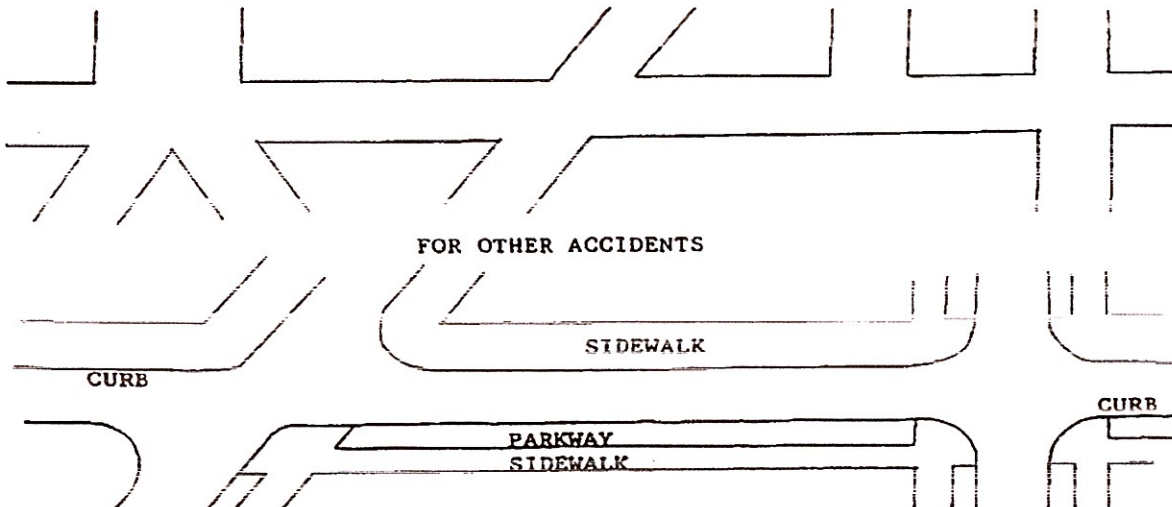
Damaged vehicle (if applicable)

Make: Dodge Model: Challenger Year: 2022 Mileage: 2K

Names and addresses of witnesses, doctors and hospitals: \_\_\_\_\_

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT Dean Johnson DATE 6.12.23



DATE RECEIVED \_\_\_\_\_

RECEIVED BY \_\_\_\_\_

Item 6.

CLAIM NO. \_\_\_\_\_

CLAIM

Claimant's Name: Deon Johnson Auto \$ 194.12  
Claimant's Address: 2319 Calumet Dr Sheboygan WI 53083 Property \$ \_\_\_\_\_  
Personal Injury \$ \_\_\_\_\_  
Claimant's Phone No. 312-607-2623 Other (Specify below) \$ \_\_\_\_\_  
TOTAL \$ 194.12

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.  
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 194.12.

SIGNED Deon Johnson

DATE: 6.12.23

ADDRESS: 2319 Calumet Dr Sheboygan WI 53083

MAIL TO: CLERK'S OFFICE  
828 CENTER AVE #100  
SHEBOYGAN WI 53081



# JOE VAN HORN CHEVROLET COLLISION CENTER

FAMILY BORN EMPLOYEE OWNED  
3008 EASTERN AVE, P.O. BOX 298, Plymouth, WI  
53073

Phone: (920) 893-6361

FAX: (920) 893-0953

Workfile ID:

PartsShare:

Federal ID:

9da Item 6.

7ms4gZ

39-1052356

## Preliminary Estimate

**Customer: Johnson, Deon**

**Job Number:**

Written By: Randy Schwaller

Insured: Johnson, Deon

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 1

Point of Impact: 09 Left T-Bone (Left Side)

**Owner:**

Johnson, Deon

**Inspection Location:**

JOE VAN HORN CHEVROLET COLLISION  
CENTER

**Insurance Company:**

2319 Calumet Drive  
Sheboygan, WI 53083  
(312) 607-2623 Cell

3008 EASTERN AVE, P.O. BOX 298  
Plymouth, WI 53073  
Repair Facility  
(920) 893-6361 Business

## VEHICLE

2022 DODG Challenger R/T Scat Pack RWD 2D CPE 8-6.4L Gasoline Sequential MPI Gray

VIN: 2C3CDZFJ6NH204251

Interior Color:

Mileage In: 2,265

Vehicle Out:

License: ASL-4090

Exterior Color: Gray

Mileage Out:

State: WI

Production Date: 7/2022

Condition:

Job #:

**TRANSMISSION**

6 Speed Transmission

**POWER**

Power Steering

Power Brakes

Power Windows

Power Locks

Power Mirrors

Heated Mirrors

Power Driver Seat

**DECOR**

Dual Mirrors

Tinted Glass

Console/Storage

Overhead Console

**CONVENIENCE**

Air Conditioning

Intermittent Wipers

Tilt Wheel

Cruise Control

Rear Defogger

Keyless Entry

Alarm

Message Center

Steering Wheel Touch Controls

Telescopic Wheel

Heated Steering Wheel

Climate Control

Backup Camera

Parking Sensors

Home Link

**RADIO**

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

Premium Radio

Satellite Radio

**SAFETY**

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Front Side Impact Air Bags

Head/Curtain Air Bags

Positraction

Hands Free Device

**SEATS**

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

Heated Seats

**WHEELS**

20" Or Larger Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Fog Lamps

Traction Control

Stability Control

Rear Spoiler

# Preliminary Estimate

Item 6.

**Customer: Johnson, Deon**

**Job Number:**

2022 DODG Challenger R/T Scat Pack RWD 2D CPE 8-6.4L Gasoline Sequential MPI Gray

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	<b>DOOR</b>						
2	*	Rpr LT Outer panel (HSS) Note: Wetsand & buff scratches				1.0	0.0
3	<b>QUARTER PANEL</b>						
4	*	Rpr LT Quarter panel w/o wide body Note: Wetsand & buff scratches				1.0	0.0
5	<b>MISCELLANEOUS OPERATIONS</b>						
6		Repl Cover car/bag		1		0.2	
7	#	Shop Supplies		1	30.00		
<b>SUBTOTALS</b>					<b>30.00</b>	<b>2.2</b>	<b>0.0</b>

## ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			30.00
Body Labor	2.2 hrs @	\$ 70.00 /hr	154.00
Subtotal			184.00
Sales Tax	\$ 184.00 @	5.5000 %	10.12
<b>Grand Total</b>			<b>194.12</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>194.12</b>

MOTOR VEHICLE REPAIR PRACTICES ARE REGULATED BY CHAPTER ATCP 132, WIS. ADM. CODE, ADMINISTERED BY THE BUREAU OF CONSUMER PROTECTION, WISCONSIN DEPT. OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, P.O. BOX 8911, MADISON, WISCONSIN 53708-8911.



**Customer: Johnson, Deon****Job Number:**

2022 DODG Challenger R/T Scat Pack RWD 2D CPE 8-6.4L Gasoline Sequential MPI Gray

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3UP08, CCC Data Date 05/09/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

**CITY OF SHEBOYGAN  
GENERAL ORDINANCE 12-23-24**

**BY ALDERPERSONS MITCHELL AND FILICKY-PENESKI.**

**JULY 17, 2023.**

AN ORDINANCE re-establishing the salaries of Election Officials.

WHEREAS, Election Officials received a salary increase in early 2023, however, the Finance and Personnel Committee also requested that a new Ordinance change with an increase be submitted prior to the 2024 budget completion; and

WHEREAS, full-time Election Officials are not allowed to leave the premises on Election Day; and

WHEREAS, full-time Election Officials currently work approximately 14-16 hours on an election day, and part-time Election Officials currently work approximately 7-9 hours on an election day; and

WHEREAS, Wis. Stat. § 7.03 requires that a reasonable daily compensation be paid to each inspector; and

WHEREAS, current Election Official pay in the City of Sheboygan remains one of the lowest in the county; and

WHEREAS, average Election Official pay in the other communities in Sheboygan County is just under \$180.00 for a full day and \$90.00 for a half day (i.e., just under \$12.00 per hour), and just under \$212.00 for chief inspectors (chairpersons), excluding the benefits some communities provide; and

WHEREAS, it is becoming increasingly difficult to find and keep qualified and competent inspectors.

THEREFORE, THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

**SECTION 1:**        **AMENDMENT** The Election Officials appointed to perform election duties in the various wards of the City of Sheboygan shall be paid in accordance with the following schedule:

\$ 90.00 for half of Election Day  
\$180.00 for full Election Day  
\$210.00 for co-chairpersons  
\$ 10.00 per hour for attending instructional meeting  
\$ 10.00 per hour for special nursing home deputies.

**SECTION 2:**        **REPEALER CLAUSE** All ordinances or resolutions or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

**SECTION 3:**        **EFFECTIVE DATE** This Ordinance shall be in effect from and after its passage and publication according to law.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

\_\_\_\_\_  
Presiding Officer

Attest

\_\_\_\_\_  
Ryan Sorenson, Mayor, City of  
Sheboygan

\_\_\_\_\_  
Meredith DeBruin, City Clerk, City of  
Sheboygan