



COMMITTEE OF THE WHOLE AGENDA

October 16, 2023 at 6:15 PM

**City Hall, 3rd Floor - Council Chambers, 828 Center Avenue,
Sheboygan, WI**

**This meeting may be viewed LIVE on Charter Spectrum Channel 990, AT&T U-Verse Channel 99 and:
<https://www.wscssheboygan.com/vod>.**

Notice of the Committee Of The Whole Meeting at 6:15 p.m. or immediately following the Common Council, MONDAY, October 16, 2023 in City Hall, 3rd Floor - Council Chambers, 828 Center Avenue, Sheboygan, WI. Persons with disabilities who need accommodations to attend the meeting should contact Meredith DeBruin at the City Clerk's Office, 828 Center Avenue, (920) 459-3361.

Members of the public who wish to participate in public forum remotely shall provide notice to the City Clerk at (920) 459-3361 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Roll Call
2. Pledge of Allegiance
- [3.](#) Approval of Minutes: Committee of the Whole minutes from September 11, 2023
4. Public Forum

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- [5.](#) R. O. No. 51-23-24 by City Plan Commission to whom was referred DIRECT REFERRAL R. O. No. 45-23-24 by Finance Director submitting Capital Improvements Program (CIP) Requests for the years 2024-2028; referring the CIP requests to council.
- [6.](#) Res. No. 73-23-24 by Alderpersons Mitchell and Filicky-Peneski establishing the 2024 Budget appropriations and the 2023 Tax Levy for use during the calendar year.

NEXT MEETING

7. Next scheduled meeting date: October 23, 2023

ADJOURN

8. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

CITY OF SHEBOYGAN**COMMITTEE OF THE WHOLE MEETING MINUTES****Monday, September 11, 2023**

OPENING OF MEETING**1. Roll Call**

Alderspersons present: Dekker, Felde, Filicky-Peneski, Heidemann, Mitchell, Perrella, Ramey, Rust – 8.

Alderspersons excused: Ackley and Salazar – 2.

2. Pledge of Allegiance**3. Approval of Minutes**

MOTION TO APPROVE THE MINUTES FROM THE COMMITTEE OF THE WHOLE MEETING HELD ON SEPTEMBER 5, 2023

Motion by Dekker, Seconded by Perrella

Voting Yea: Dekker, Felde, Filicky-Peneski, Heidemann, Mitchell, Perrella, Ramey, Rust – 8.

4. Public Forum – No one spoke.**PRESENTATION AND DISCUSSION ON 2024 BUDGETS**

5. Clerk's Office, Elections, and Common Council by City Clerk Meredith DeBruin
6. Human Resources by Director of Human Resources and Labor Relations Adam Westbrook
7. Uptown Social by Uptown Social Director Emily Rendall-Araujo
8. Shoreline Metro and Parking Utility by Director of Parking and Transit Derek Muench
9. Mead Public Library by Library Director Garrett Erickson
10. Sheboygan Police Department by Chief of Police Christopher Domagalski
11. Sheboygan Fire Department by Fire Chief Eric Montellano

NEXT MEETING

12. Next scheduled meeting date: Tentatively October 16, 2023

ADJOURN

13. Motion to Adjourn

MOTION TO ADJOURN AT 7:35 PM

Motion by Dekker, Seconded by Perrella

Voting Yea: Dekker, Felde, Filicky-Peneski, Heidemann, Mitchell, Perrella, Ramey, Ru

Item 3.

– 8.

**CITY OF SHEBOYGAN
R. O. 51-23-24**

BY CITY PLAN COMMISSION.

OCTOBER 2, 2023.

Your Commission to whom was referred DIRECT REFERRAL R. O. No. 45-23-24 by Finance Director submitting Capital Improvements Program (CIP) Requests for the years 2024-2028; recommends referring the CIP requests to council.

**CITY OF SHEBOYGAN
DIRECT REFERRAL R. O. 45-23-24**

BY FINANCE DIRECTOR.

SEPTEMBER 26, 2023.

Submitting Capital Improvements Program (CIP) Requests for the years 2024-2028.

2024 - 2028 Capital Improvement Program List													Item 5.
			2024		2025		2026		2027		2028		Total
			<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>
	<u>REVENUES</u>												
	Property Tax Levy												
	Police	1	\$350,000		\$318,000		\$435,000		\$419,000		\$500,000		\$2,022,000
	Street Improvement and Sidewalks	2	\$518,000		\$57,200		\$0		\$0		\$0		\$575,200
	General Government Projects	3	\$1,447,000		\$110,000		\$0		\$60,000		\$0		\$1,617,000
	Fire	4	\$328,677		\$42,210		\$98,321		\$152,695		\$53,863		\$675,766
	Park, Forest and Open Space Fund	5	\$505,000		\$150,000		\$200,000		\$250,000		\$250,000		\$1,355,000
	Park Impact Fee Fund	7	\$100,000		\$35,000		\$35,000		\$0		\$0		\$170,000
	Vehicle / Land Sales	8	\$77,000		\$51,000		\$97,000		\$62,000		\$75,000		\$362,000
	County / State / Federal Grants	9	\$12,241,400		\$1,896,800		\$2,620,000		\$6,180,000		\$50,000		\$22,988,200
	Other Municipality Contributions (County Sales Tax)	10	\$0		\$0		\$0		\$0		\$0		\$0
	G. O. Borrowed Funds	11	\$8,371,020		\$19,088,120		\$13,301,625		\$12,173,955		\$10,509,528		\$63,444,248
	Other Borrowed Funds	12	\$8,800,000		\$0		\$3,200,000		\$3,950,000		\$0		\$15,950,000
	Donations	13	\$0		\$0		\$0		\$0		\$0		\$0
	User Fees	14	\$6,792,780		\$3,094,880		\$3,318,375		\$6,536,045		\$28,925,472		\$48,667,552
	Special Assessment	15	\$0		\$0		\$0		\$0		\$0		\$0
	Vehicle Registration Fee	16	\$0		\$0		\$0		\$0		\$0		\$0
	Other/CDBG	17	\$0		\$0		\$0		\$0		\$0		\$0
	Fund Balance	18	\$7,813,188		\$8,819,188		\$4,745,688		\$2,738,000		\$2,191,000		\$26,307,064
	TOTAL REVENUE		\$47,344,065		\$33,662,398		\$28,051,009		\$32,521,695		\$42,554,863		\$184,134,030
	<u>EXPENDITURES</u>												
	Cable TV												
	2 TriCaster Replacement - Council Chamber		\$0	8,18	\$30,000		\$0		\$0		\$0		\$30,000
	3 Outside Broadcast (OB) Truck Replacement		\$0		\$0	8,18	\$50,000		\$0		\$0		\$50,000
	Total - Cable TV		\$0		\$30,000		\$50,000		\$0		\$0		\$80,000

2024 - 2028 Capital Improvement Program List													Item 5.
			2024		2025		2026		2027		2028		Total
			<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>
	Uptown Social												
4	Uptown Social - Gymnasium Construction	3,9	\$850,000		\$0		\$0		\$0		\$0		\$850,000
5	Uptown Social - Phase III Construction		\$0		\$0	11	\$745,000		\$0		\$0		\$745,000
	Total - Uptown Social		\$850,000		\$0		\$745,000		\$0		\$0		\$1,595,000
	Mead Public Library												
6	Exterior Wall Re-Caulking	3	\$150,000		\$0		\$0		\$0		\$0		\$150,000
7	Mead Public Library Roof Replacement		\$0	11,18	\$1,000,000		\$0		\$0		\$0		\$1,000,000
	Total - Mead Public Library		\$150,000		\$1,000,000		\$0		\$0		\$0		\$1,150,000
	Parks & Forestry												
8	Dog Park Fencing	5	\$35,000	7	\$35,000	7	\$35,000		\$0		\$0		\$105,000
9	ADA Infrastructure Improvements - Citywide Program - Parks	11	\$250,000		\$0	11	\$250,000		\$0	11	\$250,000		\$750,000
10	Veterans Park Upgrades	5	\$270,000		\$0		\$0	18	\$300,000		\$0		\$570,000
11	Butzen Sports Complex Development	18	\$100,000	18	\$100,000	18	\$250,000	18	\$100,000	18	\$200,000		\$750,000
12	Urban Forestry Management Plan	5	\$200,000	5	\$150,000	5	\$200,000	5	\$150,000	5	\$200,000		\$900,000
13	Evergreen Park Bike Trails		\$0	9	\$50,000	9	\$50,000		\$0	9	\$50,000		\$150,000
14	Wildwood Softball Reconstruction		\$0	11	\$225,000		\$0		\$0		\$0		\$225,000
15	Park Road Reconstruction		\$0	11	\$250,000	11	\$400,000	11	\$75,000		\$0		\$725,000
16	Stonebrook Crossing Park Development		\$0		\$0		\$0	18	\$50,000		\$0		\$50,000
17	Maywood Environmental Center Building Repairs		\$0		\$0		\$0	5	\$100,000	5	\$50,000		\$150,000
	Total - Parks & Forestry		\$855,000		\$810,000		\$1,185,000		\$775,000		\$750,000		\$4,375,000
	City Buildings												
19	City Buildings - Harbor Centre Marina Master Plan	11	\$200,000	11	\$3,000,000	11	\$3,000,000		\$0		\$0		\$6,200,000
20	City Buildings - Building Maintenance/Improvements	3	\$172,000	11	\$3,700,000	11	\$650,000	11	\$5,582,000	11	\$550,000		\$10,654,000
22	City Buildings - Police Department - Building Maintenance/Improvements	3	\$310,000	11	\$420,000	11	\$300,000	11	\$600,000		\$0		\$1,630,000
24	City Buildings - Placemaking Lighting	3	\$300,000		\$0	18	\$100,000		\$0	11	\$585,000		\$985,000
27	ADA Infrastructure Improvements - Citywide Program - Buildings		\$0	11	\$250,000		\$0	11	\$250,000		\$0		\$500,000
	Total - City Buildings		\$982,000		\$7,370,000		\$4,050,000		\$6,432,000		\$1,135,000		\$19,969,000

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			<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>	
	City Development													
29	Comprehensive Plan and Zoning (General Government)	3	\$200,000	3,9	\$100,000		\$0		\$0		\$0		\$300,000	
	Total - City Development		\$200,000		\$100,000		\$0		\$0		\$0		\$300,000	
	Police													
31	Marked Vehicles - Sport Utility Vehicles	1,8	\$262,000	1,8	\$73,000	1,8	\$375,000	1,8	\$340,000	1,8	\$375,000		\$1,425,000	
32	Portable Radios	1,8	\$52,000	1,8	\$55,000	1,8	\$58,000	1,8	\$61,000	1,8	\$65,000		\$291,000	
33	Unmarked Vehicles	1,8	\$106,000	1,8	\$145,000	1,8	\$72,000	1,8	\$78,000	1,8	\$120,000		\$521,000	
34	Squad Computers		\$0	1	\$90,000		\$0		\$0		\$0		\$90,000	
35	Impound Area Improvements		\$0		\$0		\$0	11	\$1,000,000		\$0		\$1,000,000	
	Total - Police		\$420,000		\$363,000		\$505,000		\$1,479,000		\$560,000		\$3,327,000	
	Fire & EMS													
36	Ambulance Cot	4	\$25,000		\$0		\$0		\$0		\$0		\$25,000	
37	Ambulance	4	\$263,477	18	\$402,000	8,18	\$430,000		\$0		\$0		\$1,095,477	
38	Quint Engine	8,18	\$1,700,000		\$0		\$0		\$0		\$0		\$1,700,000	
39	Station 3 Construction	11,18	\$6,000,000	11,18	\$6,000,000		\$0		\$0		\$0		\$12,000,000	
40	Turnout Gear Replacement	4	\$40,200	4	\$42,210	4	\$44,321	4	\$46,537	4	\$48,863		\$222,131	
41	Station 2 Remodel		\$0	11	\$2,500,000		\$0		\$0		\$0		\$2,500,000	
42	Cardiac Monitors		\$0		\$0	8,11	\$240,000		\$0		\$0		\$240,000	
43	JSM Secure Entry		\$0		\$0	4	\$49,000		\$0		\$0		\$49,000	
44	Station 4 Remodel		\$0		\$0	11	\$600,000		\$0		\$0		\$600,000	
45	Station Mattress Replacements		\$0		\$0	4	\$5,000	4	\$5,000	4	\$5,000		\$15,000	
46	Command Vehicle		\$0		\$0		\$0	4,8	\$73,158		\$0		\$73,158	
47	Plymovent Magnetic Strip		\$0		\$0		\$0	11	\$40,500		\$0		\$40,500	
48	Rescue Boat		\$0		\$0		\$0	9	\$350,000		\$0		\$350,000	
49	Station 1 Gear Racks		\$0		\$0		\$0	4	\$30,000		\$0		\$30,000	
50	Station 1 Second Floor Remodel		\$0		\$0		\$0	18	\$588,000		\$0		\$588,000	
51	Station 5 Roof and Remodel		\$0		\$0		\$0	11	\$325,000		\$0		\$325,000	
52	Command-Cascade Unit		\$0		\$0		\$0		\$0	11	\$500,000		\$500,000	
53	Portable Radios		\$0		\$0		\$0		\$0	18	\$250,000		\$250,000	
	Total - Fire & EMS		\$8,028,677		\$8,944,210		\$1,368,321		\$1,458,195		\$803,863		\$20,603,266	

2024 - 2028 Capital Improvement Program List													Item 5.
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			<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>
	Streets												
55	Engineering Division - Washington Avenue-South Business Drive Signal Upgrades	2,9	\$60,000	2,9	\$572,000		\$0		\$0		\$0		\$632,000
56	Engineering Division - Bridge Maintenance Program	2	\$127,000	11	\$350,000	11	\$1,500,000		\$0		\$0		\$1,977,000
58	Engineering Division - Complete Street Improvements	11,14	\$3,900,000	11,14	\$4,100,000	11,14	\$4,600,000	11,14	\$4,050,000	11,14	\$7,900,000		\$24,550,000
60	Engineering Division - Sidewalk Repair / Replacement Program (Citywide)	14,18	\$200,000	14,18	\$200,000	14,18	\$200,000	14,18	\$200,000	14,18	\$200,000		\$1,000,000
61	Engineering Division - Storm Water Management Plan	11	\$250,000	11	\$250,000	11	\$250,000	11	\$250,000	11	\$250,000		\$1,250,000
62	Engineering Division - Calumet Drive Retaining Wall Repair	11	\$500,000		\$0		\$0		\$0		\$0		\$500,000
63	Engineering Division - Complete Streets Development	2,9	\$250,000		\$0		\$0		\$0		\$0		\$250,000
64	Engineering Division - Geele Pond Improvements	2	\$150,000		\$0		\$0		\$0	11	\$1,000,000		\$1,150,000
65	Engineering Division - North Bluffs Shoreline Stabilization	9	\$2,500,000		\$0		\$0		\$0		\$0		\$2,500,000
66	Engineering Division - South 11th Street Alley Repair	18	\$100,000		\$0		\$0		\$0		\$0		\$100,000
67	Engineering Division - St. Clair Parklet	2,9	\$150,000		\$0		\$0		\$0		\$0		\$150,000
68	Engineering Division - Taylor Drive-Kohler Memorial Drive Signal Updates	9,11	\$936,400		\$0		\$0		\$0		\$0		\$936,400
69	Engineering Division - Benchmark Modernization Program		\$0	18	\$231,000		\$0		\$0		\$0		\$231,000
70	Engineering Division - Taylor Drive-Wilgus Avenue Traffic Signal Upgrades		\$0	9,11	\$1,400,000		\$0		\$0		\$0		\$1,400,000
	Total - Streets		\$9,123,400		\$7,103,000		\$6,550,000		\$4,500,000		\$9,350,000		\$36,626,400
	Traffic Control												
71	Traffic Division - LED Street Lighting Upgrades	3,11	\$630,000	3,11	\$300,000		\$0	3,11	\$550,000		\$0		\$1,480,000
73	Traffic Division - Traffic Control Upgrade - Citywide		\$0	11	\$65,000		\$0		\$0		\$0		\$65,000
	Total - Traffic Control		\$630,000		\$365,000		\$0		\$550,000		\$0		\$1,545,000
	Information Technology												
75	IBMi Retirement - Software Acquisition	18	\$30,000		\$0		\$0		\$0		\$0		\$30,000
76	SINC Redundant Internet Connection		\$0	18	\$125,000		\$0		\$0		\$0		\$125,000
77	Data Center Refresh		\$0	18	\$50,000		\$0	18	\$50,000		\$0		\$100,000
	Total - Information Technology		\$30,000		\$175,000		\$0		\$50,000		\$0		\$255,000
	Motor Vehicle Fund												
79	Motor Vehicle - Vehicle Replacement	18	\$1,866,000	18	\$1,513,000	18	\$1,598,500	18	\$1,550,000	18	\$1,556,000		\$8,083,500
	Total - Motor Vehicle Fund		\$1,866,000		\$1,513,000		\$1,598,500		\$1,550,000		\$1,556,000		\$8,083,500

2024 - 2028 Capital Improvement Program List														Item 5.
			2024		2025		2026		2027		2028		Total	
			Executive		Executive		Executive		Executive		Executive		Executive	
	Parking Utility													
82	John Deere Pro Gator XUV	8,18	\$50,000		\$0		\$0		\$0		\$0		\$50,000	
83	Riverfront Master Site Plan	2	\$60,000		\$0		\$0		\$0		\$0		\$60,000	
84	Pickup Truck (Extended Cab)		\$0	8,18	\$50,000		\$0		\$0		\$0		\$50,000	
85	Riverfront Parking Lots		\$0		\$0	11	\$750,000		\$0		\$0		\$750,000	
86	One-Ton Dump Truck		\$0		\$0		\$0		\$0	8,18	\$100,000		\$100,000	
	Total - Parking Utility		\$110,000		\$50,000		\$750,000		\$0		\$100,000		\$1,010,000	
	Development Funds													
88	Gartman Farms Land Acquisition (Affordable Housing)	18	\$724,188	18	\$724,188	18	\$724,188		\$0		\$0		\$2,172,564	
89	Gartman/Poth Farms Single Family Housing Development (Affordable Housing)		\$0	18	\$2,000,000	18	\$1,500,000		\$0		\$0		\$3,500,000	
90	Commerce Street Reconstruction (TID 17)	12	\$3,000,000		\$0		\$0		\$0		\$0		\$3,000,000	
90	Pedestrian Bridge Design Services (TID 17)	18	\$250,000	18	\$250,000		\$0		\$0		\$0		\$500,000	
90	Indiana Avenue Trail Project (TID 17)		\$0		\$0	12	\$2,250,000		\$0		\$0		\$2,250,000	
90	Indiana Avenue Gateway Entrance Signage (TID 17)		\$0		\$0		\$0	12	\$250,000		\$0		\$250,000	
90	Pedestrian Bridge Construction (TID 17)		\$0		\$0		\$0	9,12	\$8,000,000		\$0		\$8,000,000	
91	Taylor Drive Extension Construction (TID 18)	12	\$3,400,000		\$0		\$0		\$0		\$0		\$3,400,000	
91	Stormwater Pond (TID 18)	12	\$1,200,000		\$0		\$0		\$0		\$0		\$1,200,000	
91	Engineered Fill and Compaction (TID 18)	12	\$1,200,000		\$0		\$0		\$0		\$0		\$1,200,000	
92	Sheboygan River - West Side Boardwalk Construction (TID 19)		\$0		\$0		\$0	12	\$1,000,000		\$0		\$1,000,000	
93	Pennsylvania Avenue Streetscape Improvements (TID 20)		\$0		\$0	12	\$1,500,000		\$0		\$0		\$1,500,000	
	Total - Development Funds		\$9,774,188		\$2,974,188		\$5,974,188		\$9,250,000		\$0		\$27,972,564	
	Transit													
95	Paratransit Buses		\$0	9,11	\$290,000		\$0		\$0		\$0		\$290,000	
96	Fixed Route Revenue Buses		\$0		\$0	9,11	\$2,450,000		\$0		\$0		\$2,450,000	
	Total - Transit		\$0		\$290,000		\$2,450,000		\$0		\$0		\$2,740,000	

2024 - 2028 Capital Improvement Program List

Item 5.

			2024		2025		2026		2027		2028		Total
			<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>
	Wastewater Utility												
98	Wastewater Division - Aeration Basin Upgrade	14	\$580,000		\$0		\$0		\$0		\$0		\$580,000
99	Wastewater Division - Administrative Building HVAC Upgrade	14	\$550,000		\$0		\$0		\$0		\$0		\$550,000
100	Wastewater Division - Bleach and Bisulfite Bulk Tank Replacement	14	\$504,800		\$0		\$0		\$0		\$0		\$504,800
101	Wastewater Division - Replace 2002 Chevy Pickup	14	\$50,000		\$0		\$0		\$0		\$0		\$50,000
102	Wastewater Division - Grit Removal System Modifications	14	\$125,000		\$0		\$0		\$0		\$0		\$125,000
103	Wastewater Division - Indiana Ave Pump Station Painting	9,14	\$100,000		\$0		\$0		\$0		\$0		\$100,000
104	Wastewater Division - South Lakeshore Interceptor Sewer Rehabilitation	9,14	\$11,000,000		\$0		\$0		\$0		\$0		\$11,000,000
105	Wastewater Division - Laboratory Upgrade	14	\$75,000	14	\$500,000		\$0		\$0		\$0		\$575,000
106	Wastewater Division - North Avenue Generator Set Replacement	14	\$40,000	14	\$150,000		\$0		\$0		\$0		\$190,000
107	Wastewater Division - Mini Storm Sewer Program	14	\$50,000	14	\$50,000	14	\$50,000	14	\$50,000	14	\$50,000		\$250,000
108	Sewer Line Reconstruction / Relining Program	14	\$1,000,000	14	\$1,000,000	14	\$1,000,000	14	\$1,000,000	14	\$1,000,000		\$5,000,000
109	Engineering Division - Sewer Televising and Manhole Inspection	11	\$250,000	11	\$250,000	11	\$250,000	11	\$250,000	11	\$250,000		\$1,250,000
110	Wastewater Division - Aeration Blower Number Four		\$0	14	\$375,000		\$0		\$0		\$0		\$375,000
111	Wastewater Division - Old Digester Area Revitalization Plan		\$0	14	\$50,000		\$0		\$0		\$0		\$50,000
112	Wastewater Division - Ferric Chloride Tank Replacement		\$0	14	\$150,000		\$0		\$0		\$0		\$150,000
113	Wastewater Division - Fine Screen System--Wet Well		\$0	14	\$50,000		\$0		\$0	14	\$2,000,000		\$2,050,000
114	Wastewater Division - Administrative Building Roof Replacement		\$0		\$0	14	\$550,000		\$0		\$0		\$550,000
115	Wastewater Division - Indiana Avenue Lift Station Wet Well Isolation Wall		\$0		\$0	14	\$75,000	9,14	\$600,000		\$0		\$675,000
116	Kentucky Avenue Lift Station Upgrades		\$0		\$0	9,14	\$400,000	9,14	\$3,000,000		\$0		\$3,400,000
117	Wastewater Division - Southside Interceptor		\$0		\$0	14	\$500,000	14	\$600,000	14	\$25,000,000		\$26,100,000
118	Wastewater Division - Replace Influent Building Roof & HVAC		\$0		\$0		\$0	14	\$850,000		\$0		\$850,000
119	Wastewater Division - VFD Installation - Influent Pumps 2, 3 and 4		\$0		\$0		\$0	14	\$127,500		\$0		\$127,500
	Total - Wastewater Utility		\$14,324,800		\$2,575,000		\$2,825,000		\$6,477,500		\$28,300,000		\$54,502,300

PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2021 - 2024

	2021	2022	2023	2023	2024
	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Preliminary</u>
GENERAL FUND					
GENERAL GOVERNMENT					
Office of the Mayor					
Mayor	1.00	1.00	1.00	1.00	1.00
Communications Specialist/Administrative Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Office of the Mayor	2.00	2.00	2.00	2.00	2.00
Office of the City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Council/License Clerk	1.00	1.00	1.00	1.00	1.00
Elections Specialist	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>1.00</u>
Total Office of the City Clerk	3.75	3.75	3.75	3.75	4.00
Office of the City Administrator					
City Administrator	1.00	1.00	1.00	1.00	1.00
Management Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Office of the City Administrator	2.00	2.00	2.00	2.00	2.00
Finance Department					
Finance Director/Treasurer	1.00	1.00	1.00	1.00	1.00
Deputy Finance Director	1.00	1.00	1.00	1.00	1.00
Senior Payroll Specialist	0.00	1.00	1.00	1.00	1.00
Internal Auditor/Grant Accountant	1.00	1.00	1.00	1.00	1.00
Financial Reporting Analyst	1.00	1.00	1.00	1.00	1.00
Accounts Payable Associate	1.00	1.00	1.00	1.00	1.00
Accounts Receivable Associate	1.00	1.00	1.00	1.00	1.00
Purchasing Agent (County Contract Employee)	0.50	0.50	0.50	0.50	0.50
Accounting Associate	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Finance Department	7.50	8.50	8.50	8.50	8.50
Human Resources Department					
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Senior Payroll Specialist*	1.00	0.00	0.00	0.00	0.00
Benefit Administrator/Analyst	1.00	0.00	0.00	0.00	0.00
HR Generalist	1.00	2.00	2.00	2.00	2.00
HR Administrative Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Human Resources Department	5.00	4.00	4.00	4.00	4.00
*Senior Payroll Specialist transferred from HR to Finance in 2021					
Office of the City Attorney					
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	0.40	0.40	0.40	0.40	1.00
Legal Assistant	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total City Attorney's Office	4.40	4.40	4.40	4.40	5.00
Municipal Court					
Municipal Court Judge	0.50	0.50	0.50	0.50	0.50
Municipal Court Clerk	1.00	1.00	1.00	1.00	1.00
Assistant Municipal Court Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Municipal Court	2.50	2.50	2.50	2.50	2.50
PUBLIC SAFETY					
Police Department					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00	3.00
Lieutenant	4.00	4.00	4.00	4.00	5.00
Sergeant	9.00	9.00	9.00	9.00	9.00
Detective	7.00	7.00	7.00	7.00	7.00
Police Officer (Includes School Resource Officers)	60.00	60.00	60.00	60.00	60.00
Office Manager	1.00	1.00	1.00	1.00	1.00
Communications & Electronics Technician	1.00	1.00	1.00	1.00	1.00
Court Services Secretary	2.00	2.00	2.00	2.00	2.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00
Record Specialist Clerk	8.00	7.90	7.90	7.90	7.90
Time Agency Coordinator	1.00	1.00	1.00	1.00	1.00
Department Secretary	2.00	2.00	2.00	2.00	2.00
Victim Services Coordinator	0.00	0.00	0.00	0.00	1.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00

PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2021 - 2024

	2021	2022	2023	2023	2024
	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Preliminary</u>
Fleet Mechanic	1.00	1.00	1.00	1.00	1.00
Property Officer	1.00	1.00	1.00	1.00	1.00
Digital Evidence Manager	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Police Department	104.00	103.90	103.90	103.90	105.90
Fire Department					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	2.00	2.00	2.00	2.00	2.00
Division Fire Chief	0.00	0.00	1.00	0.00	1.00
Battalion Chief	4.00	4.00	3.00	4.00	3.00
Fire Captain	3.00	3.00	3.00	3.00	3.00
Fire Lieutenant	12.00	12.00	12.00	12.00	12.00
Fire Equipment Operator	15.00	15.00	15.00	15.00	15.00
Firefighter/Paramedic	36.00	36.00	36.00	36.00	39.00
Admin Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	<u>0.50</u>	<u>0.625</u>	<u>0.625</u>	<u>0.625</u>	<u>0.625</u>
Total Fire Department	74.50	74.625	74.625	74.625	77.625
<i>*Ambulance Fund was combined into Fire Department during 2022</i>					
Building Inspection					
Building Inspector	2.00	2.00	2.00	2.00	2.00
Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Plumbing Inspector	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer - PT	1.00	1.00	1.00	1.00	1.00
Building Inspection Specialist	1.00	1.00	1.00	1.00	1.00
Building Inspection Licensing Clerk	1.00	1.00	1.00	1.00	1.00
Permit Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Building Inspection	8.00	8.00	8.00	8.00	8.00
PUBLIC WORKS					
Department of Public Works					
Administration					
Director Public Works	1.00	1.00	1.00	1.00	1.00
Business Manager	1.00	1.00	1.00	1.00	1.00
Admin Coordinator	0.00	1.00	1.00	1.00	1.00
Clerk II	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Public Works Administration	4.00	5.00	5.00	5.00	5.00
Engineering					
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer/Project Manager	2.00	2.00	2.00	2.00	2.00
Assistant Engineer/Surveyor	1.00	1.00	1.00	1.00	1.00
Senior Engineer Technician	1.00	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
GIS Project Specialist	1.00	1.00	1.00	1.00	1.00
Environmental Engineer	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Engineering	8.00	8.00	8.00	8.00	8.00
Facilities and Traffic					
Facilities Superintendent	1.00	1.00	1.00	1.00	1.00
Maintenance Worker IV-Leadman Sign Shop	1.00	1.00	1.00	1.00	1.00
Maintenance Technician	0.00	2.00	2.00	2.00	2.00
Journeyman Electrician	2.00	2.00	2.00	2.00	2.00
Maintenance Worker	4.00	1.00	1.00	1.00	1.00
Maintenance Worker - Sign Shop	3.00	3.00	3.00	3.00	3.00
Maintenance Worker - City Hall	1.00	0.00	0.00	0.00	0.00
Custodian II	0.00	1.00	1.00	1.00	1.00
Custodian I	0.00	1.00	2.00	2.00	2.00
Custodian I - PT	<u>0.00</u>	<u>0.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Facilities and Traffic	12.00	12.50	13.00	13.00	13.00
Streets and Sanitation					
Streets & Sanitation Superintendent	1.00	1.00	1.00	1.00	1.00
Streets & Sanitation Supervisor	1.00	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Foreman - Streets & Sanitation	0.00	2.00	2.00	2.00	2.00
Heavy Equipment Operator - Streets	4.00	4.00	4.00	4.00	4.00
Equipment Operator - Streets	2.00	2.00	4.00	4.00	4.00
Equipment Operator - Sewer	0.00	0.00	1.00	1.00	1.00
Equipment Operator - Sanitation	4.00	4.00	4.00	4.00	4.00
Maintenance Worker - Streets	16.00	16.00	14.00	14.00	14.00

PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2021 - 2024

	2021	2022	2023	2023	2024
	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Preliminary</u>
Maintenance Worker - Sewer	<u>0.00</u>	<u>0.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Streets and Sanitation	29.00	31.00	35.00	35.00	35.00
Parks and Cemetery					
Parks & Forestry Superintendent	1.00	1.00	1.00	1.00	1.00
City Forester	1.00	1.00	1.00	1.00	1.00
Foreman - Parks	2.00	2.00	1.00	2.00	1.00
Heavy Equipment Operator - Parks	1.00	1.00	2.00	1.00	2.00
Equipment Operator - Parks	2.00	2.00	2.00	2.00	2.00
Arborist	3.00	3.00	3.00	3.00	3.00
Maintenance Worker - Parks	6.00	6.00	6.00	6.00	7.00
Cemetery Worker	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Parks and Cemetery	17.00	17.00	17.00	17.00	18.00
Total Department of Public Works	70.00	73.50	78.00	78.00	79.00
CULTURE AND RECREATION					
Senior Services					
Uptown Social Director	1.00	1.00	1.00	1.00	1.00
Engagement Coordinator	1.00	1.00	1.00	1.00	1.00
Program & Wellness Coordinator	1.00	1.00	1.00	1.00	1.00
Custodian	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Senior Services	3.00	3.00	3.00	3.00	3.00
CONSERVATION AND DEVELOPMENT					
Planning and Development					
Planning & Development Director	1.00	1.00	1.00	1.00	1.00
Economic Development Deputy Director	0.00	0.00	0.00	0.00	1.00
Planning & Zoning Manager	1.00	1.00	1.00	1.00	1.00
Community Development Planner	1.00	1.00	1.00	1.00	1.00
Neighborhood Development Planner	1.00	0.00	0.00	0.00	0.00
Program Assistant	0.00	1.00	1.00	1.00	1.00
Grant Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Planning and Development	5.00	5.00	5.00	5.00	6.00
TOTAL GENERAL FUND	291.65	295.18	299.68	299.68	307.53
SPECIAL REVENUE FUND					
Mead Public Library					
Library Director	1.00	1.00	1.00	1.00	1.00
Administrative Services Manager	1.00	1.00	1.00	1.00	1.00
Public Services Manager	1.00	1.00	1.00	1.00	1.00
Support Services Manager	1.00	1.00	1.00	1.00	1.00
Librarian	9.00	9.00	9.00	9.00	9.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
IT Specialist	1.00	1.00	1.00	1.00	1.00
Communications Specialist	1.00	1.00	1.00	1.00	1.00
Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Cataloger	3.00	3.00	3.00	3.00	3.00
Public Safety Specialist	1.00	1.00	1.00	1.00	1.00
Security Monitor	0.00	0.00	0.00	0.00	0.50
Library Program Specialist	0.00	0.00	3.00	3.00	2.00
Library Assistant	9.25	9.25	6.50	6.50	8.50
Cleaner	2.00	1.50	1.00	1.00	1.50
Library Page	<u>6.00</u>	<u>6.75</u>	<u>6.75</u>	<u>6.75</u>	<u>7.50</u>
Total Mead Public Library	39.25	39.50	39.25	39.25	42.00
Cable Television					
TV Program Director	1.00	1.00	1.00	1.00	1.00
TV Production Technician	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>
Total Cable Television	1.25	1.25	1.25	1.25	1.25
TOTAL SPECIAL REVENUE FUND	43.00	43.25	43.00	43.00	45.75
PROPRIETARY FUNDS					
Recycling Utility					
Foreman - Streets & Sanitation	1.00	1.00	1.00	1.00	1.00
Equipment Operator - Recycling	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Recycling Utility	3.00	3.00	3.00	3.00	3.00

PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2021 - 2024

	2021	2022	2023	2023	2024
	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Preliminary</u>
Transit Utility					
Director Parking/Transit	0.70	1.00	0.70	0.70	0.70
Operations Supervisor	2.00	2.00	2.00	2.00	2.00
SET Supervisor	1.00	0.00	0.00	0.00	0.00
Maintenance Foreman	1.00	1.00	1.00	1.00	1.00
Mechanic	3.00	3.00	3.00	3.00	3.00
Administrative Coordinator	1.00	1.00	0.00	0.00	0.00
Safety & Training Coordinator	0.00	1.00	1.00	1.00	1.00
ADA & Paratransit Coordinator	0.00	1.00	1.00	1.00	1.00
Transit Coordinator I	3.00	3.00	2.25	2.25	2.00
Fixed Route Operator	28.00	17.60	19.00	19.00	28.00
Paratransit Operator	12.00	10.05	7.00	7.00	8.00
Hostler	0.00	0.00	0.00	0.00	0.00
Maintenance Assistant	2.25	1.90	1.60	1.60	2.50
Utility Worker	0.00	1.50	0.00	0.00	0.00
Cleaner	<u>0.00</u>	<u>1.05</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Transit Utility	53.95	45.10	38.55	38.55	49.20
Parking Utility					
Director Parking and Transit	0.30	0.30	0.30	0.30	0.30
Lead Maintenance Worker	0.00	1.00	1.00	1.00	1.00
Lead Worker I	1.00	0.00	0.00	0.00	0.00
Maintenance/Grounds Worker I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Parking Utility	2.30	2.30	2.30	2.30	2.30
Water Utility					
Superintendent	1.00	1.00	1.00	1.00	1.00
Utility Accountant	1.00	1.00	1.00	1.00	1.00
Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Customer Relations/Fiscal Supervisor	1.00	1.00	1.00	1.00	1.00
Utility Engineer 2	1.00	1.00	0.00	0.00	0.00
Utility Engineer 1	0.00	0.00	1.00	1.00	1.00
GIS/Civil Technician	1.00	1.00	1.00	1.00	1.00
Lead Distribution Technician	1.00	1.00	1.00	1.00	1.00
Distribution Technician	6.00	6.00	5.00	6.00	5.00
Lead Operations Technician	1.00	1.00	1.00	1.00	1.00
Operator	5.00	5.00	5.00	5.00	5.00
Operations Technician	2.00	2.00	2.00	2.00	2.00
Utility Support Specialist	4.00	4.00	4.00	4.00	4.00
Billing/Lead Service Line Specialist	0.00	0.00	1.00	0.00	1.00
Lab Technician	1.00	1.00	1.00	1.00	1.00
Lead Service Technician	1.00	1.00	1.00	1.00	1.00
Service Technician	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Water Utility	31.00	31.00	31.00	31.00	31.00
Wastewater Utility					
Superintendent	1.00	1.00	1.00	1.00	1.00
Assistant Superintendent	0.00	1.00	0.00	0.00	0.00
Pre-Treatment Supervisor	1.00	1.00	1.00	1.00	1.00
Lab Technician II	0.00	0.00	0.00	0.00	0.00
Maintenance Supervisor	1.00	0.00	0.00	0.00	0.00
Process System/OPCO	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Lab Technician	1.00	1.00	1.00	1.00	1.00
Plant Maintenance Mechanic	3.00	3.00	3.00	3.00	3.00
Plant Operator	4.00	4.00	4.00	4.00	4.00
Administrative Assistant	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Wastewater Utility	14.00	13.00	12.00	12.00	12.00
TOTAL PROPRIETARY FUNDS	104.25	94.40	86.85	86.85	97.50
INTERNAL SERVICE FUNDS					
Information Technology					
Information Technology Director	1.00	1.00	1.00	1.00	1.00
Systems Analyst	2.00	2.00	2.00	2.00	2.00
Network Administrator	1.00	1.00	1.00	1.00	1.00
Technical Support Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Information Technology	5.00	5.00	5.00	5.00	5.00

PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2021 - 2024

	2021	2022	2023	2023	2024
	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Preliminary</u>
MOTOR VEHICLE FUND					
Motor Vehicle					
Equipment Services Supervisor	1.00	1.00	1.00	1.00	1.00
Master Mechanic	1.00	1.00	1.00	1.00	1.00
Mechanic	2.00	2.00	2.00	2.00	2.00
Service Mechanic	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Motor Vehicle	6.00	6.00	6.00	6.00	6.00
TOTAL INTERNAL SERVICE FUNDS	11.00	11.00	11.00	11.00	11.00
TOTAL GENERAL FUND	291.65	295.18	299.68	299.68	307.53
TOTAL SPECIAL REVENUE FUNDS	43.00	43.25	43.00	43.00	45.75
TOTAL PROPRIETARY FUNDS	104.25	94.40	86.85	86.85	97.50
TOTAL INTERNAL SERVICE FUNDS	11.00	11.00	11.00	11.00	11.00
TOTAL CITY FUNDS	449.90	443.83	440.53	440.53	461.78

2024 PROPOSED BUDGET SUMMARY (UPDATED 9-29-2023)

GOVERNMENTAL FUNDS

	General Fund	Special Revenue	Debt Service	Capital Improvement	Fiduciary Funds	Proprietary Funds	2024 Proposed*	2023 Estimated*	2022 Actual*	2021 Actual	
Revenue											Revenue
Taxes and Special Assessments	\$19,858,778	\$4,964,200	\$0	\$7,361,910	\$0	\$470,000	\$32,654,888	\$35,600,271	\$36,412,750	\$35,384,011	Taxes
Licenses and Permits	\$1,006,520	\$0	\$0	\$0	\$0	\$700	\$1,007,220	\$1,084,207	\$1,136,723	\$1,070,691	Licenses and Permits
Intergovernmental Revenue	\$17,203,128	\$1,636,828	\$0	\$4,293,953	\$0	\$3,191,326	\$26,325,235	\$22,302,179	\$35,041,708	\$21,522,985	Intergovernmental Revenue
Intergovernmental Charges for Services	\$677,320	\$0	\$0	\$0	\$0	\$10,827,313	\$11,504,633	\$11,884,902	\$11,758,762	\$11,611,496	Intergovernmental Charges for Services
Charges for Services	\$3,019,745	\$1,489,620	\$0	\$45,470	\$15,000	\$11,256,745	\$15,826,580	\$15,474,357	\$17,058,413	\$15,618,788	Charges for Services
Fines and Forfeitures	\$956,500	\$5,000	\$0	\$0	\$0	\$2,500	\$964,000	\$1,169,235	\$1,385,585	\$1,164,879	Fines and Forfeitures
Miscellaneous Revenue	\$314,642	\$450,600	\$26,113	\$730,030	\$15,500	\$8,533,833	\$10,070,718	\$1,629,904	\$424,099	\$4,206,618	Miscellaneous Revenue
Other Financing Sources	\$1,173,804	\$5,000	\$0	\$18,340,835	\$0	\$14,194	\$19,533,833	\$11,105,042	\$5,742,162	\$15,812,158	Other Financing Sources
Total Revenue	\$44,210,437	\$8,551,248	\$26,113	\$30,772,198	\$30,500	\$34,296,611	\$117,887,107	\$100,250,097	\$108,960,202	\$106,391,626	Total Revenue
Expenditures											Expenditures
General Government	\$5,684,403	\$392,402	\$0	\$672,000	\$0	\$9,136,237	\$15,885,042	\$29,326,030	\$25,664,328	\$15,138,487	General Government
Public Safety	\$25,283,753	\$56,717	\$0	\$8,758,677	\$0	\$0	\$34,099,147	\$25,585,913	\$24,419,498	\$23,706,156	Public Safety
Public Works	\$9,422,977	\$1,108,564	\$0	\$10,013,400	\$0	\$35,072,271	\$55,617,212	\$43,780,394	\$26,643,456	\$29,234,455	Public Works
Health and Human Services	\$241,353	\$0	\$0	\$0	\$15,000	\$0	\$256,353	\$247,966	\$196,000	\$219,294	Health and Human Services
Culture and Recreation	\$3,140,016	\$6,561,016	\$0	\$1,755,000	\$0	\$199,158	\$11,655,190	\$10,152,672	\$9,454,688	\$9,517,960	Culture and Recreation
Conservation and Development	\$429,144	\$1,583,785	\$0	\$12,457,180	\$0	\$0	\$14,470,109	\$9,729,190	\$10,573,651	\$7,776,456	Conservation and Development
Transfers and other expenses	\$1,178,606	\$0	\$4,933,830	\$0	\$15,500	\$0	\$6,127,936	\$5,495,297	\$4,169,279	\$12,381,300	Transfers and other expenses
Total Expenditures	\$45,380,252	\$9,702,484	\$4,933,830	\$33,656,257	\$30,500	\$44,407,666	\$138,110,989	\$124,317,462	\$101,120,900	\$97,974,108	Total Expenditures
Excess of revenues over (under) expenditures	-\$1,169,815	-\$1,151,236	-\$4,907,717	-\$2,884,059	\$0	-\$10,111,055	-\$20,223,882	-\$24,067,365	\$7,839,302	\$8,417,518	Excess of revenues over (under) expenditures
Net Property Tax Required	\$18,238,683	\$3,140,910	\$0	\$5,278,862	\$0	\$470,000	\$27,128,455	\$26,496,702	\$25,967,449	\$25,021,542	Net Property Tax Required
Equalized Valuation*							\$4,087,892,400	\$3,578,184,300	\$3,147,701,000	\$3,074,483,600	Equalized Valuation (Excluding TID)
EQUALIZED TAX RATE							6.636	7.405	8.250	8.138	EQUALIZED TAX RATE

Additional Needs Requests

All Departments - Proposed Budget Details

Color-Coding Key: Green = Included; Red = Not Included; Blue = Possible Approval in Capital Fund

<u>Fund:</u>	<u>Department:</u>	<u>Amount:</u>	<u>Account #:</u>	<u>Justification:</u>
General Fund	City Attorney	\$82,727.00	101130-multiple	1 FTE Assistant City Attorney. Salary & benefits (\$113,649), cell phone (\$480), CLE w/hotel & expenses (\$1,260), State Bar dues \$540), County Bar dues (\$95)
General Fund	City Clerk	\$24,889.00	101142-Multiple	Elections (increased number of changes/requirements surrounding) require a full-time specialist
General Fund	Human Resources	\$5,000.00	101144-546160	Additional recognition for employees including 2 city wide events (summer and winter) and monetary performance awards for exemplary performance
General Fund	Human Resources	\$24,209.00	All Departments - 520360	Increase City's contribution for ETF life insurance to 1 full unit instead of 1/2 of first unit
General Fund	Human Resources	\$26,500.00	All Departments - Various Accounts	Additional step for employees who have 15 years of service or more in current position
General Fund	City Buildings	\$60,000.00	101160-510110	New Position - additional labor (Floater) The DPW labor pool is significantly understaffed and is in dire need of additional labor resources. This position is not directly assigned to a division, with the intent to be used as needed throughout the daily operations. Buildings in particular, have seen an increase in DPW labor requests. Primarily the Police Department, Fire Department, Library, and Transit have historically not needed DPW labor for building services.
General Fund	City Buildings	\$15,000.00	101160-560255	Drain Snake Camera - rigid see snake cameras are huge benefit when searching for problems and issues in drain lines. The piece of equipment will save time and money in locating and fixing issues in drain lines from 1.5" to 4" drain pipe. When faced with multiple facilities, this tool will be used on a regular basis (Listed as Low Priority)
General Fund	Police	\$23,000.00	101210-531100	Wellness Checks for all SPD employees: Law Enforcement personnel are frequently exposed to traumatic incidents and stressful situations. With each additional exposure , the potential for struggle incresases. In addition , the law enforcement profession does not only impact the individual, it also impacts their families, friends and the communities they serve. Many law enforcement agencies struggle to equip their officers with the resiliency and mental fortitude necassary to remain healthy. Addressing this trauma requires providing access and connection to a mental health professional that understands police culture so that officers feel heard and are provided a sense of safety. These funds would be used to provide individual annual wellness checks to all department personnel.
General Fund	Police	\$63,400.00	101210-550110	Add Lieutenant of Adminstration: The highest need for the department is to address the greatest area of risk. The department needs additional resources to maintain policy, push out policy review and training and manage and develop ongoing training within the department. This position was identified in the recent management reorganization and would be located in the Administrative Division reporting to the Assistant Chief. This position would also be responsible for and handle major internal investigations

General Fund	Police	\$38,754.00	101210-550110	Part-Time Background Check Investigator: Conducting timely and thorough background investigations is important in selecting the best candidates for hire. In today's environment the hiring window is shorter and it is more difficult to successfully meet the time lines and thoroughness needed to ensure we are making timely offers to the best candidates. A part time background investigator would also use flexibility to meet these timelines and would be more cost effective. This position would also assist with complicated fraud and computer crimes investigations.
General Fund	Police	\$88,943.00	101210-550110	Additional Patrol Officer: The department continues to struggle with meeting the demand, from neighborhoods and the citizens within them, for traffic enforcement and complaints of neighborhood disorder. The department is significantly behind the comparable cities of Fond Du Lac, Wauwatosa, and La Crosse in staffing. Additionally, as the city continues to grow to the south finding resources to cover calls in this area is becoming a struggle. The addition of two officers would help remediate this issue.
General Fund	Police	\$88,943.00	101210-550110	Additional Patrol Officer: The department continues to struggle with meeting the demand, from neighborhoods and the citizens within them, for traffic enforcement and complaints of neighborhood disorder. The department is significantly behind the comparable cities of Fond Du Lac, Wauwatosa, and La Crosse in staffing. Additionally, as the city continues to grow to the south finding resources to cover calls in this area is becoming a struggle. The addition of two officers would help remediate this issue.
General Fund	Fire & Emergency Med Services	\$89,510.50	101220-Multiple	Inspector (Starting pay \$65,000 + benefits)
General Fund	Fire & Emergency Med Services	\$272,712.00	101220-Multiple	3 Firefighter Medic (Each \$90,904.44 incl wages and benefits)
General Fund	Fire & Emergency Med Services	\$272,712.00	101220-Multiple	3 Firefighter Medic (Each \$90,904.44 incl wages and benefits)
General Fund	Fire & Emergency Med Services	\$149,924.51	101220-Multiple	Division Chief - Training (Starting pay \$115,000 + benefits)
General Fund	Fire & Emergency Med Services	\$24,352.00	101220-Multiple	Captain increase from 3 to 6 Positions (\$8,117.30 each)
General Fund	Fire & Emergency Med Services	\$3,375.00	101220-536125	Calm the Chaos
General Fund	Fire & Emergency Med Services	\$5,500.00	101220-536125	EV Training
General Fund	Fire & Emergency Med Services	\$2,270.00	101220-536125	WSFCEA Conference
General Fund	Fire & Emergency Med Services	\$5,000.00	101220-550110	Oven duct cleaning
General Fund	Fire & Emergency Med Services	\$800.00	101220-563310	Portable radio batteries
General Fund	Public Works - Admin	\$10,000.00	101310-560255	New Plotter - Old plotter no longer able to be serviced and updated pricing from vendor is now available.
General Fund	Public Works - Admin	\$100,000.00	101310-Multiple	Deputy Director - The top two DPW leadership positions: Director and City Engineer, are able to retire at any time and have a combined 66 years of service and knowledge working for the City of Sheboygan. It is critical that the DPW organization has the proper hierarchy to develop the next set of leaders for the City. Developing internal staff is the best alternative to continue the long-range planning, engineering and infrastructure projects and programs that have a positive and lasting impact on the quality of life of the City residents. By developing internal staff the DPW preparing highly skilled, knowledgeable individuals and addressing concerns regarding demographic changes and talent scarcity, identifying skill gaps and training needs, retaining institutional knowledge, and boosting morale and retention.

General Fund	Public Works - Admin	\$25,000.00	101310-Multiple	Assistant City Engineer - Updated promotion to reflect promotion of existing staff, no addition to the table of organization
General Fund	Streets Maintenance	\$15,000.00	101331-510110	Proposed reclassification of three (3) existing positions within Table of Organization from "Maintenance Worker - Streets" to two (2) "Equipment Operator - Streets" and one (1) Heavy Equipment Operator - Streets" This request is to promote (reclassify) two existing employees to "Equipment Operators" so as to provide additional crew leadership, provide coverage for vacations, and allow for additional crews in the field.
General Fund	Streets Maintenance	\$25,000.00	101331-540270	Rollover Flexi Flatbed Applicator - current equipment is over 30 years old, unreliable, out of date, Equipment is used for applying vinyl to sign blanks, plastic board, plywood, and other flat surfaces. Benefits - reduced production times, user friendly, multi-functional agronomically designed table.
General Fund	Streets Maintenance	\$45,000.00	101331-560255	Concrete Pavement Saw - Current Equipment is over 15 years old. Currently not scheduled within the 5 year CIP plan
General Fund	Streets Maintenance	\$20,000.00	101331-560255	Designated ASV Skid Steer Trailer - Do not have a designated trailer for this equipment. Increase efficiencies by having a designated trailer
General Fund	Streets Maintenance	\$20,000.00	101331-560255	Excavator Ditching Bucket - Provide increase abilities - Not purchased with equipment due to budget (Low Priority)
General Fund	Streets Maintenance	\$10,000.00	101331-560255	Excavator Frost Tooth Bucket - Allow for emergency repairs during winter months - Do not have a frost tooth (Low Priority)
Gneral Fund	Streets Maintenance	\$25,000.00	101331-560255 / 101331-560258 - Traffic	A portable electronic message board is a valuable tool in keeping the public informed. To be utilized for construction projects, special events, weather related emergencies, etc.
General Fund	Streets Maintenance	\$11,300.00	101331-560258	Cable and Pipe Locator - current equipment is over 15 years old and becoming unreliable, used for locating all underground electrical utilities. (street lighting, traffic signals, facility and other)
General Fund	Sanitation	\$4,000.00	101362-510111	City Provided Large Item Disposal Addressing a community need to provide a means to dispose of large / bulky items - LABOR ONLY 3 employees on OT
General Fund	Sanitation	\$8,000.00	101362-533125	City Provided Large Item Disposal Addressing a community need to provide a means to dispose of large / bulky items. With the implementaton of the cart system, large / bulky items are not collected curbside nor at the Recycling Center. Residents are required to utilize private vendors.
General Fund	Parks	\$15,500.00	101520-560255	Sheboygan Park has roughly 325 acres of open green space for active recreation. With the city parks making the commitment to no longer use herbicides for the controlling of weeds in these areas and the with the high volume of traffic for celebrations and sporting events, an Aerator with a seeder is needed now more than ever to keep our open green spaces green with healthy growing turfgrasses.
General Fund	Parks	\$74,048.00	101520-Multiple	New Position - additional labor (Floater) The DPW labor pool is significantly understaffed and is in dire need of additional labor resources. This position is not directly assigned to a division, with the intent to be used as needed throughout the daily operations. Parks and public open spaces have expanded significantly from 2010 whereas staffing in the parks division has declined. In addition, current park facilities need additional help with general maintenance and upkeep

General Fund	Parks	\$5,000.00	101520-Multiple	Promotion - Arborist to Forestry Foreman to lead and direct forestry crews in the field
General Fund	Parks	\$37,500.00	101520-Multiple	Seasonal Skilled Maintenance Worker - Beach Cleaner Operator and Park Ranger/Ambassador to help maintain order within the parks, i.e. addressing homelessness issues, ensuring parks rules are being followed.
General Fund	Uptown Social	\$67,710.00	101530-Multiple	1 FTE - Administrative Assistant Senior Services
General Fund	Uptown Social	\$5,000.00	101530-Multiple	1 PT Intern Senior Services
Special Revenue Fund	Library	\$19,261.00	255511-510110	1 PT Security Monitor
Special Revenue Fund	Library	\$19,261.00	255511-510111	1 PT Security Monitors
Special Revenue Fund	Library	\$69,014.40	255511-510110	1 Full Time Librarian
Special Revenue Fund	Library	\$5,000.00	255511-510110	Wage Increase for Security Specialist
Special Revenue Fund	Library	\$2,946.90	255511-520310	Fica for Security Monitors wages
Special Revenue Fund	Library	\$5,279.60	255511-520310	Fica for 1 FT Librarian
Special Revenue Fund	Library	\$382.50	255511-520310	Fica for Security Specialist wage
Special Revenue Fund	Library	\$4,761.99	255511-520320	WRS for 1 FT Librarian
Special Revenue Fund	Library	\$345.00	255511-520320	WRS for Security Specialist wage
Special Revenue Fund	Library	\$10,018.32	255511-520340	Single rate Health Insurance for 1 Librarian
Special Revenue Fund	Library	\$484.56	255511-520350	Dental insurance for 1 Librarian
Special Revenue Fund	Library	\$70,000.00	255511-548002	Additional amount requested for Material Purchases
Enterprise Fund	Wastewater	\$100,000.00	630310-510110	Proposed additional "Equipment Operator - Sewer" position. Current T.O. has three (3) "Maintenance Worker - Sewer" positions. This request will provide for an additional "Equipment Operator - Sewer" so as to provide an equipment operator for each sewer truck along with the request above to reclassify an existing Maintenance Worker - Sewer position.
Enterprise Fund	Wastewater	\$5,000.00	630310-510110	Proposed reclassification of one (1) existing posiion within the Table of Organization from "Maintenance Worker - Sewer" to one (1) "Equipment Operator - Sewer". This request is to promote (reclassify) one (1) existing employee to "Equipment Operator - Sewer" so as to provide one equipment operator per each sewer truck allowing current Sewer Foreman to
Enterprise Fund	Wastewater	\$28,652.00	630361-510110	Hire temporary 4th mechanic
Special Revenue Fund	Boat Facility	\$55,000.00	633540-641100	Work Boat - Dock repair, electrical repair, water line repair, infrastructure inspection, semi annual buoy placement and bridge repair. Current vessel is old, unsafe and unreliable and is no longer designed for the repairs needed.
Internal Service Fund	Motor Vehicle	\$59,300.80	730399-510110	Certified Truck Mechanic

Internal Service Fund	Motor Vehicle	\$11,000.00	730399-560255	Additional tools for mechanic
Special Revenue Fund	Cable TV	\$6,920.00	211519-510130	Additional staff for casting of local sports programming

**CITY OF SHEBOYGAN
RESOLUTION 73-23-24**

BY ALDERPERSONS MITCHELL AND FILICKY-PENESKI.

OCTOBER 2, 2023.

A RESOLUTION establishing the 2024 Budget appropriations and the 2023 Tax Levy for use during the calendar year.

WHEREAS, Section 2-867 of the Municipal Code of the City of Sheboygan requires an annual budget appropriating monies to finance activities of the City for the ensuing fiscal year; and

WHEREAS, the Common Council committees have duly considered and discussed a budget for 2024 as proposed by the Finance Director; and

WHEREAS, a public hearing on the budget will be held on October 23, 2023 as required; and

WHEREAS, the 2024 budget requires a tax levy to partially finance the appropriations.

NOW, THEREFORE, BE IT RESOLVED: That the following are hereby adopted as set forth in the attachment and established in the budget document by the Common Council of the City of Sheboygan:

Budgeted revenue estimates and expenditure appropriations for the year 2024 for the City's General Fund; Special Revenue Funds – Federal Grant, Cable TV, MEG Unit, Harbor Centre Marina, Tourism, Library, Community Development Block Grant, Affordable Housing, Redevelopment Authority, Special Assessment; Debt Service – G.O. Debt Service; Capital Improvement Funds – Capital Projects Fund, Industrial Park Fund, TID 16, TID 17, TID 18, TID 19, TID 20, Environmental TID I; Proprietary Funds – Wastewater, Stormwater, Recycling, Boat Facilities, Parking Utility, Transit; Internal Service Funds - Health Insurance, Liability Insurance, Workers Compensation Insurance, Information Technology, Motor Vehicle; and Fiduciary Fund – Cemetery Perpetual Care

BE IT FURTHER RESOLVED: That the Personnel Schedule as presented in the 2024 Budget be approved.

BE IT FURTHER RESOLVED: That the property tax levy required to finance the 2024 Budget is \$27,128,455.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan