

BOARD OF LICENSE EXAMINERS AGENDA

December 05, 2023 at 5:00 PM

City Hall - Room 106, 828 Center Avenue, Sheboygan, WI

Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

- 1. Roll Call
- 2. Call to Order
- 3. Pledge of Allegiance
- 4. Introduction of Commission members and staff

MINUTES

5. Approve minutes of October 3, 2023 meeting.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- <u>6.</u> Review and discuss qualifications and experience of Matthew Pomerenke, applying for a Carpenter license.
- <u>7.</u> Review and discuss qualifications and experience of Clayton Schmeling, #40275, applying for a Carpenter license held over from October meeting.

NEXT MEETING DATE

8. Next scheduled meeting: February 6, 2024 at 5:00 PM

ADJOURN

9. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall • Mead Public Library Sheboygan County Administration Building • City's website

CITY OF SHEBOYGAN

BOARD OF LICENSE EXAMINERS MINUTES

Tuesday, October 03, 2023

Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Roll Call

Board Members Present: Ald. Zack Rust, Craig Seider, Todd Thone, Dan Zelm

Staff/Officials Present: Building Inspector Pat Eirich (Secretary)

Others Present: Samuel Payne, Marcos Moreno, Clayton Schmeling

2. Call to Order

Ald. Zack Rust called meeting to order at 5:00 P.M.

3. Pledge of Allegiance

Pledge was recited by all present.

4. Introduction of Commission members and staff.

Each member introduced themselves to applicants. Applicants introduced themselves to board.

MINUTES

5. Approve minutes of August 8, 2023 meeting.

Approved minutes of August 8, 2023. Motion by Dan Zelm, seconded by Todd Thone to approve minutes. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Review Exam results of Wyatt Tompkins, #4225, applying for General Contractor.

Motion by Dan Zelm, seconded by Todd Thone to grant city general contractor license and send to city council. Motion carried.

7. Review and discuss qualifications and experience of Samuel Payne, #4293, applying for a Carpenter license.

Motion by Dan Zelm, seconded by Craig Seider to grant city carpenter license and send to city council. Motion carried.

8. Review and discuss qualifications and experience of Marcos D Moreno, #36892, applying for a Carpen license.

Motion by Craig Seider, seconded by Dan Zelm to deny for lack of experience city carpenter license. Motion carried.

9. Review and discuss any applications received after meeting agenda published.

Review and discuss qualifications and experience of Clayton Schmeling, #40275, applying for a Carpenter license. Motion by Zack Rust, seconded by Todd Thone to hold application for additional information until next meeting and allow Temporary Carpenter license for project at 701 S 8th Street. Motion carried.

Discuss pending application of Joseph Tichy, #5070, applying for a Carpenter license. Motion by Todd Thone, seconded by Dan Zelm to deny city carpenter license. Motion carried.

NEXT MEETING DATE

10. Next scheduled meeting: December 5, 2023 at 5:00 P.M.

Motion by Dan Zelm, seconded by Todd Thone to have next meeting on December 5, 2023 at 5:00 P.M. Motion carried.

ADJOURN

11. Motion to Adjourn

Motion by Dan Zelm, seconded by Craig Seider to adjourn at 5:30 P.M. Motion carried.

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall • Mead Public Library Sheboygan County Administration Building • City's website

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828 Center Avenue, Suite 208 Sheboygan, WI 53081-4442 Phone: (920) 459-3477 buildinginspection@sheboyganwi.gov

6	State in detail the type of work you have been doing: Off-site construction. We assemble (frame) residential homes using pre-built floor and wall panels and roof trusses. Rough framing only
	and the type of work you expect to do in the future: Rough framing of residential homes utilizing Off-site construction
7	Have you attended a trade school: NO If yes, give date, name and address of school(s) attended:
8	Did you serve an apprenticeship period? NO If so, state with whom, and dates:
9	Have you ever held a Construction related license? NO If YES, list type, date and jurisdiction.
	Have you ever had a construction related license denied, refused, or revoked? NO If YES, list date, place and reason:
	Have you read the Ordinance and all amendments to date which were passed by the Common Council of the City of Sheboygan, Wisconsin, pertaining to the License/Certification you are applying for? Yes Are you familiar with the definition of, and can perform the work required under the Municipal Code? Yes
	of the Inspector? Yes. I, the applicant, mentioned in the foregoing application for a City of Sheboygan Contractor License/Certification, have read each of the foregoing questions from 1 to 11 inclusive; to which I have made answer, and said answers in each instance are true and correct. I understand false statements or willful omission of pertinent information will be grounds for denial or revocation of a license/certificate.
	Matthen Pomerhe Witnessed by: Natsing Applicant signature Print Name: Nate S.ppcl 10/05/2023 Address: 110 E. Main st. DATE Campbellsport, Wi, 5301
	Applicant acknowledges: a) Receipt ofCity Ordinance Chapter 26 Division 3 Contractors b) License expires at end of calendar year c) It is my responsibility to renew license prior to expiration. d) It is my responsibility to submit timely Certificate of Insurance to keep file current

Updated: August 1, 2072

Page 2 of 3



BUILDING INSPECTION DEPARTMENT 828 Center Avenue, Suite 208 Sheboygan, WI 53081-4442 Phone: (920) 459-3477 buildinginspection@sheboyganwi.gov

October 26, 2001

TO ALL BUILDING CONTRACTORS:

To better utilize available hours of Building Inspection Department personnel, it is important to reemphasize the process and procedures provided for in city and state codes for required inspections. Please read the attached carefully and adhere to the requirements. If a required inspection is not requested of our department, a penalty inspection fee of \$50 will be assessed. The inspection, at your own expense, is still required even if this means having to uncover, dismantle, or excavate the area.

BUILDING INSPECTION DEPARTMENT

After you read the attached required inspections, please sign below. This sheet must accompany your annual license renewal and will be kept on file.

Building Contractor - Signature

Matthew Pornerenke

Building Contractor - please print

<u>(0 - 65 - 202</u>3 Date

Updated: August 1, 2022

Page 3 of 3

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Given					Phone: (920) 4	59-3477
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www.sheboyganwi.gov			KA	and the second se	pection@sheboyg	anwi.gov
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TO THE BOARD O	LICENSE EX	AMINERS	OF THE CITY OF SHE	BOYGAN,	WISCONSIN	
Please type or print neatly o	nd leaibly in black	or dark blue ini	- pencil not acceptable. Incon	plete applicatio	nns will be rejected.	
All Applications requiring Bo	ard of License Exam	niners approval	must be submitted by Wednes	day prior to the	e scheduled meeting	ş.
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Carpenter	_ 125		Doors/Windows		Insulation	
Carpenter-Accessory	YES	NO	Drywall		Fences _	
	-			Cabinets	/Countertops _	
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7	Have you attended a trade school: NO. If yes, give date, name and a	address of school(s) attended:
8	Did you serve an apprenticeship period? NO, If so, state with whom, an	d dates:
9		type, date and jurisdiction. ON M
	State of Wisconsin	
		15
	Have you ever had a construction related license denied, refused, or revoke	d VO If YES, list date, place and reason:
	8	
10	Have you read the Ordinance and all amendments to date which were pass	ed by the Common Council of the City of
	Sheboygan, Wisconsin, pertaining to the License/Certification you are apply	$\operatorname{Are you familiar with the}$
	definition of, and can perform the work required under the Municipal Code	2 Jes
		0
11	L If you are granted a license/certification, will you comply with the Ordinanc	e and its difference and that the traces
	of the Inspector?	
	I, the applicant, mentioned in the foregoing application for a City of Sheb	oygan Contractor License/Certification,
	have read each of the foregoing questions from 1 to 11 inclusive; to which	n I have made answer, and said answers in
	each instance are true and correct. I understand false statements or willfu	al omission of pertinent information will be
	group tor denial or revocation of a license/certificate.	
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	APPLICANT SIGNATURE	Print Name: Allen Mick Son
	In In In In In	Address: 2323 D. St. ST
	10/05/2023	Shehr 1600 W(52083
	DATE	cheboygan wi caros
	Applicant acknowledges:	1
	a) Receipt of City Ordinance Chapter 26 Division 3 - Contrac	ctors
	 b) License expires at end of calendar year 	

c) It is my responsibility to renew license prior to expiration.

d) It is my responsibility to submit timely Certificate of Insurance to keep file current

8

'n,



BUILDING INSPECTION DEPARTN 828 Center Avenue, Suit Sheboygan, WI 53081-4442 Phone: (920) 459-3477 buildinginspection@sheboyganwi.gov

October 26, 2001

TO ALL BUILDING CONTRACTORS:

To better utilize available hours of Building Inspection Department personnel, it is important to reemphasize the process and procedures provided for in city and state codes for required inspections. Please read the attached carefully and adhere to the requirements. If a required inspection is not requested of our department, a penalty inspection fee of \$50 will be assessed. The inspection, at your own expense, is still required even if this means having to uncover, dismantle, or excavate the area.

BUILDING INSPECTION DEPARTMENT

After you read the attached required inspections, please sign below. This sheet must accompany your annual license renewal and will be kept on file.

Building Contractor - Signature

10/03/2023

Date: 10

Clayton W Schmeling ilding Contractor - please print

FOR SOLE PROPRIETORS, PARTNERSHIPS, OR LLCS WITH NO EMPLOYEES, PLEASE READ AND SIGN BELOW TO WAIVE WORKER'S COMPENSATION REQUIREMENT. (CORPORATIONS ARE NOT ELIGIBLE FOR THIS OPTION.) Please be advised that Dwellwrights Remodeling LLC has/have no employees at this time. If in the future employees are hired, a certificate of insurance reflecting a policy of workman's compensation will be provided.

Signature: