



BOARD OF LICENSE EXAMINERS AGENDA

December 05, 2023 at 5:00 PM

City Hall - Room 106, 828 Center Avenue, Sheboygan, WI

Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Roll Call
2. Call to Order
3. Pledge of Allegiance
4. Introduction of Commission members and staff

MINUTES

- [5.](#) Approve minutes of October 3, 2023 meeting.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- [6.](#) Review and discuss qualifications and experience of Matthew Pomerence, applying for a Carpenter license.
- [7.](#) Review and discuss qualifications and experience of Clayton Schmeling, #40275, applying for a Carpenter license held over from October meeting.

NEXT MEETING DATE

8. Next scheduled meeting: February 6, 2024 at 5:00 PM

ADJOURN

9. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

CITY OF SHEBOYGAN
BOARD OF LICENSE EXAMINERS MINUTES

Tuesday, October 03, 2023

Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Roll Call

Board Members Present: Ald. Zack Rust, Craig Seider, Todd Thone, Dan Zelm

Staff/Officials Present: Building Inspector Pat Eirich (Secretary)

Others Present: Samuel Payne, Marcos Moreno, Clayton Schmeling

2. Call to Order

Ald. Zack Rust called meeting to order at 5:00 P.M.

3. Pledge of Allegiance

Pledge was recited by all present.

4. Introduction of Commission members and staff.

Each member introduced themselves to applicants. Applicants introduced themselves to board.

MINUTES

5. Approve minutes of August 8, 2023 meeting.

Approved minutes of August 8, 2023. Motion by Dan Zelm, seconded by Todd Thone to approve minutes. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Review Exam results of Wyatt Tompkins, #4225, applying for General Contractor.

Motion by Dan Zelm, seconded by Todd Thone to grant city general contractor license and send to city council. Motion carried.

7. Review and discuss qualifications and experience of Samuel Payne, #4293, applying for a Carpenter license.

Motion by Dan Zelm, seconded by Craig Seider to grant city carpenter license and send to city council. Motion carried.

8. Review and discuss qualifications and experience of Marcos D Moreno, #36892, applying for a Carpenter license.

Motion by Craig Seider, seconded by Dan Zelm to deny for lack of experience city carpenter license. Motion carried.

9. Review and discuss any applications received after meeting agenda published.

Review and discuss qualifications and experience of Clayton Schmeling, #40275, applying for a Carpenter license. Motion by Zack Rust, seconded by Todd Thone to hold application for additional information until next meeting and allow Temporary Carpenter license for project at 701 S 8th Street. Motion carried.

Discuss pending application of Joseph Tichy, #5070, applying for a Carpenter license. Motion by Todd Thone, seconded by Dan Zelm to deny city carpenter license. Motion carried.

NEXT MEETING DATE

10. Next scheduled meeting: December 5, 2023 at 5:00 P.M.

Motion by Dan Zelm, seconded by Todd Thone to have next meeting on December 5, 2023 at 5:00 P.M. Motion carried.

ADJOURN

11. Motion to Adjourn

Motion by Dan Zelm, seconded by Craig Seider to adjourn at 5:30 P.M. Motion carried.

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

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Sheboygan County Administration Building • City's website*



BUILDING INSPECTION DEPARTMENT
828 Center Avenue, Suite 208
Sheboygan, WI 53081-4442
Phone: (920) 459-3477
Fax: (920) 459-0210
buildinginspection@sheboyganwi.gov

Customer No.: 4055 Application Date: 10/05/2023 Approved: on:

DO NOT COMPLETE BLANKS ABOVE THIS LINE

TO THE BOARD OF LICENSE EXAMINERS OF THE CITY OF SHEBOYGAN, WISCONSIN

Please type or print neatly and legibly in black or dark blue ink - pencil not acceptable. Incomplete applications will be rejected.

All Applications requiring Board of License Examiners approval must be submitted by Wednesday prior to the scheduled meeting.

The undersigned hereby applies for a (select those that apply):

Annual: Temporary:

Temporary Job Location: City of Sheboygan

Table with columns: License, Board Meeting, Exam. Rows include General Contractor, Carpenter (checked), and Carpenter-Accessory.

Table with columns: Certificate. Rows include Moving/Razing, Concrete/Asphalt, Steel Erecting, Roofing, Doors/Windows, Drywall, Excavating, Masonry, Tuckpointing, Siding, Insulation, Fences, Cabinets/Countertops.

(do not complete this section) in the city of Sheboygan, Wisconsin for the year ending December 31, 20. The application fee of \$ has been paid to the Building Inspection Department as shown by Receipt Number. License/Certificate Fee of \$ is to be made upon application approval for License/Certificate.

All of the following questions/blanks must be completed:

1 First Name: Matthew, Middle Initial: T, Last Name: Pomeranke. Home Address: N5924 Blueberry Rd, Scandinavia, WI. Cell #: 715 321-3695, Zip(+4): 54977. 2 Email: Matthew.pomeranke@drexelteam.com. 3 State Credentials: Dwelling Contractor, Dwelling Qualifier. 4 Current Employer: Drexel Systems. How long have you been employed: 3 years 4 months. Number of employees: 19. Work Address: 500 Lorry St, Amherst, WI. Work #: 866 328-2583, Zip(+4): 54406. 5 Work Experience: For Blenker Building Systems, Address 500 Lorry St, Amherst WI, From Date Oct 24, 2005, To Date April 30, 2020.



BUILDING INSPECTION DEPARTMENT
828 Center Avenue, Suite 208
Sheboygan, WI 53081-4442
Phone: (920) 459-3477
buildinginspection@sheboyganwi.gov

6 State in detail the type of work you have been doing:
Off-site construction. We assemble (frame) residential homes using pre-built floor and wall panels and roof trusses. Rough framing only

and the type of work you expect to do in the future:
Rough framing of residential homes utilizing Off-site construction

7 Have you attended a trade school: [No] If yes, give date, name and address of school(s) attended:

8 Did you serve an apprenticeship period? [No] If so, state with whom, and dates:

9 Have you ever held a Construction related license? [No] If YES, list type, date and jurisdiction.

Have you ever had a construction related license denied, refused, or revoked? [No] If YES, list date, place and reason:

10 Have you read the Ordinance and all amendments to date which were passed by the Common Council of the City of Sheboygan, Wisconsin, pertaining to the License/Certification you are applying for? [Yes] Are you familiar with the definition of, and can perform the work required under the Municipal Code? [Yes]

11 If you are granted a license/certification, will you comply with the Ordinance and its amendments, and with the orders of the Inspector? [Yes]

I, the applicant, mentioned in the foregoing application for a City of Sheboygan Contractor License/Certification, have read each of the foregoing questions from 1 to 11 inclusive; to which I have made answer, and said answers in each instance are true and correct. I understand false statements or willful omission of pertinent information will be grounds for denial or revocation of a license/certificate.

[Signature of Matthew Pomeroy]

APPLICANT SIGNATURE

10/05/2023

DATE

Witnessed by: [Signature of Nate Sippel]

Print Name: Nate Sippel

Address: 110 E. Main St.
Campbellsport, Wis 53010

Applicant acknowledges:

- a) Receipt of City Ordinance Chapter 26 Division 3 Contractors
b) License expires at end of calendar year
c) It is my responsibility to renew license prior to expiration.
d) It is my responsibility to submit timely Certificate of Insurance to keep file current



BUILDING INSPECTION DEPARTMENT
828 Center Avenue, Suite 208
Sheboygan, WI 53081-4442
Phone: (920) 459-3477
buildinginspection@sheboyganwi.gov

October 26, 2001

TO ALL BUILDING CONTRACTORS:

To better utilize available hours of Building Inspection Department personnel, it is important to reemphasize the process and procedures provided for in city and state codes for required inspections. Please read the attached carefully and adhere to the requirements. If a required inspection is not requested of our department, a penalty inspection fee of \$50 will be assessed. The inspection, at your own expense, is still required even if this means having to uncover, dismantle, or excavate the area.

BUILDING INSPECTION DEPARTMENT

After you read the attached required inspections, please sign below. This sheet must accompany your annual license renewal and will be kept on file.

Handwritten signature of Mike Rene

Building Contractor - Signature

Handwritten date: 10-05-2023

Date

Handwritten signature: Matthew Pomerente

Building Contractor - please print

FOR SOLE PROPRIETORS, PARTNERSHIPS, OR LLCs WITH NO EMPLOYEES, PLEASE READ AND SIGN BELOW TO WAIVE WORKER'S COMPENSATION REQUIREMENT. (CORPORATIONS ARE NOT ELIGIBLE FOR THIS OPTION.)
Please be advised that _____ has/have no employees at this time. If in the future employees are hired, a certificate of insurance reflecting a policy of workman's compensation will be provided.
Signature: _____ Date: _____



Customer No.: 40275 Application Date: 10/03/2023 Approved: _____ on: _____

DO NOT COMPLETE BLANKS ABOVE THIS LINE Board approved 10/03/2023

TO THE BOARD OF LICENSE EXAMINERS OF THE CITY OF SHEBOYGAN, WISCONSIN

Please type or print neatly and legibly in black or dark blue ink - pencil not acceptable. Incomplete applications will be rejected.

All Applications requiring Board of License Examiners approval must be submitted by Wednesday prior to the scheduled meeting.

The undersigned hereby applies for a (select those that apply):

Annual: _____ Temporary: X

Temporary Job Location: 701 S 8th St

License		
	Board Meeting	Exam
General Contractor _____	YES	YES
Carpenter <u>X</u>	YES	NO
Carpenter-Accessory _____	YES	NO

Certificate	
Moving/Razing _____	Excavating _____
Concrete/Asphalt _____	Masonry _____
Steel Erecting _____	Tuckpointing _____
Roofing _____	Siding _____
Doors/Windows _____	Insulation _____
Drywall _____	Fences _____
	Cabinets/Countertops _____

(do not complete this section) in the city of Sheboygan, Wisconsin for the year ending December 31, 20____. The application fee of \$ _____ has been paid to the Building Inspection Department as shown by Receipt Number _____. License/Certificate Fee of \$ _____ is to be made upon application approval for License/Certificate.

All of the following questions/blanks must be completed:

1 First Name Clayton Middle Initial W Last Name Schmeling
 Home Address 2110 Folger Ct Cell #: (920) 889-5874
 City Sheboygan State WI Zip(+4) 53081

2 Email clayton.schmeling@gmail.com

3 State Credentials: Dwelling Contractor: _____ Dwelling Qualifier: DCQ-01700029

4 Current Employer Dwellwrights Remodeling LLC
 How long have you been employed: 10 years 0 months. Number of employees: 0
 Work Address 2110 Folger Ct Work #: 920 889-5874
 City Sheboygan State WI Zip(+4) 53081

5 Work Experience: For whom have you worked? How did you gain your contracting experience?

For <u>Schmeling Gen. Const</u>	Address <u>Family Busi</u>	<u>5+ years</u>
From Date <u>? After High School</u>	To Date <u>?</u>	
For <u>Windridge Homes</u>	Address <u>Family Busi</u>	<u>2+ years</u>
From Date <u>?</u>	To Date <u>?</u>	
For _____	Address _____	
From Date <u>Dwellwrights</u>	To Date <u>10+ years self employed</u>	
For _____	Address _____	
From Date <u>Bernini Tile & Design</u>	To Date <u>8+ year self employed</u>	

6 State in detail the type of work you have been doing: Rough Carpentry, Doors/Siding/Windows/Drywall, Painting, Tile (all aspects of the Home Building process)
and the type of work you expect to do in the future: Same type of work & sub contracting

7 Have you attended a trade school: NO. If yes, give date, name and address of school(s) attended:

8 Did you serve an apprenticeship period? NO, If so, state with whom, and dates:

9 Have you ever held a Construction related license? Yes If YES, list type, date and jurisdiction. Only State of Wisconsin

Have you ever had a construction related license denied, refused, or revoked? NO If YES, list date, place and reason:

10 Have you read the Ordinance and all amendments to date which were passed by the Common Council of the City of Sheboygan, Wisconsin, pertaining to the License/Certification you are applying for? Yes Are you familiar with the definition of, and can perform the work required under the Municipal Code? Yes

11 If you are granted a license/certification, will you comply with the Ordinance and its amendments, and with the orders of the Inspector? Yes

I, the applicant, mentioned in the foregoing application for a City of Sheboygan Contractor License/Certification, have read each of the foregoing questions from 1 to 11 inclusive; to which I have made answer, and said answers in each instance are true and correct. I understand false statements or willful omission of pertinent information will be grounds for denial or revocation of a license/certificate.

Clayton Chmely
APPLICANT SIGNATURE
10/03/2023
DATE

Witnessed by: Allen Mickelson
Print Name: Allen Mickelson
Address: 2323 O. 5th ST
Sheboygan, WI 53083

- Applicant acknowledges:
- a) Receipt of City Ordinance Chapter 26 Division 3 - Contractors
 - b) License expires at end of calendar year
 - c) It is my responsibility to renew license prior to expiration.
 - d) It is my responsibility to submit timely Certificate of Insurance to keep file current

October 26, 2001

TO ALL BUILDING CONTRACTORS:

To better utilize available hours of Building Inspection Department personnel, it is important to reemphasize the process and procedures provided for in city and state codes for required inspections. Please read the attached carefully and adhere to the requirements. If a required inspection is not requested of our department, a penalty inspection fee of \$50 will be assessed. The inspection, at your own expense, is still required even if this means having to uncover, dismantle, or excavate the area.

BUILDING INSPECTION DEPARTMENT

After you read the attached required inspections, please sign below. **This sheet must accompany your annual license renewal and will be kept on file.**

Clayton W Schmeling
Building Contractor - Signature

10/03/2023
Date

Clayton W Schmeling
Building Contractor - please print

FOR SOLE PROPRIETORS, PARTNERSHIPS, OR LLCs WITH NO EMPLOYEES, PLEASE READ AND SIGN BELOW TO WAIVE WORKER'S COMPENSATION REQUIREMENT. (CORPORATIONS ARE NOT ELIGIBLE FOR THIS OPTION.)

Please be advised that Dwellwrights Remodeling LLC has/have no employees at this time. If in the future employees are hired, a certificate of insurance reflecting a policy of workman's compensation will be provided.

Signature: Clayton W Schmeling Date: 10/03/2023