



FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

June 08, 2026 at 6:00 PM

Council Chambers, 828 Center Avenue, Sheboygan, WI

Notice that the Finance and Personnel Committee will meet at 6:00 p.m. or immediately following the Public Works Committee meeting.

**This meeting may be viewed LIVE on:
Charter Spectrum Channel 990, AT&T U-Verse Channel 99
and: www.wcsssheboygan.com/vod.**

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the Finance Department at 920-459-3311. Persons other than council members who wish to participate remotely shall provide notice to the Finance Department at 920-459-3311 by 12:00 p.m. on meeting day to be called upon during the meeting. All Committee members may attend the meeting remotely.

OPENING OF MEETING

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Minutes**
Finance and Personnel Committee Meeting held on May 26, 2026
5. **Public Comment**
Limit of three minutes per person with comments limited to items on this agenda.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Res. No. 28-26-27 by Alderpersons Mitchell and Perrella adopting an amended City of Sheboygan Social Media Policy.
7. Res. No. 29-26-27 by Alderpersons Mitchell and Perrella authorizing the appropriate City officials to execute a Quit Claim Deed conveying a parcel of land to the Redevelopment Authority of Sheboygan to support the redevelopment of land associated with the former Mayline property.

- [8.](#) Res. No. 34-26-27 by Alderpersons Mitchell and Perrella authorizing changes to the Finance Department Table of Organization and Compensation Plan pursuant to Sheboygan Municipal Code Sections 18-46 and 18-47 effective August 1, 2026.
- [9.](#) Res. No. 35-26-27 by Alderpersons Mitchell and Perrella authorizing the appropriate City officials to enter into an Agreement with Catalis for CAMA AP5 assessment software for the City of Sheboygan and City of Plymouth.
- [10.](#) Res. No. 39-26-27 by Alderpersons Mitchell and Perrella authorizing the Finance Director to execute the carry forward of the budget amounts from 2025 to 2026 for open purchase orders.

TENTATIVE DATE OF NEXT REGULAR MEETING

11. Tentative Next Meeting Date - June 22, 2026

ADJOURN MEETING

12. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall • Mead Public Library
Sheboygan County Administration Building • City's website

CITY OF SHEBOYGAN
RESOLUTION 28-26-27

BY ALDERPERSONS MITCHELL AND PERRELLA.

JUNE 8, 2026.

A RESOLUTION adopting an amended City of Sheboygan Social Media Policy.

WHEREAS, the amended social media policy addresses concerns raised following adoption of the policy on May 18, 2026.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council hereby adopts the amended City of Sheboygan Social Media Policy, a copy of which is attached hereto.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan



CITY OF SHEBOYGAN SOCIAL MEDIA POLICY

1. **PURPOSE.** The City of Sheboygan recognizes that social media can be a useful platform for community engagement, communication, and information sharing. This policy is intended to provide guidance and regulation to City staff and Public Officials who use social media on behalf of the City, and to the public who engages with the City through social media. This policy governs the use, administration, management, monitoring, and retention of Social Media and Social Media Content, consistent with state, federal, and local laws, regulations and in line with City goals.

The guidelines and restrictions within this Policy should not be construed in a manner that unlawfully interferes with any applicable employee rights provided under state or federal law, or individual constitutional rights under state or federal law.

- 2: **SCOPE.** This policy applies to:
- A. All City Officers and Authorized Users of Municipal Social Media Accounts.
 - B. All Municipal Social Media Accounts created or used on behalf of the City.
 - C. External Users who engage with Municipal Social Media Accounts.
 - D. Employee’s Personal Usage of social media on Municipal Social Media Accounts or social media use that is otherwise unprotected by state or federal law.
3. **DEFINITIONS.** Terms used but not defined by this policy should be construed with ordinary use and meaning. The defined terms used within this policy are:
- A. **Authorized User(s):** The City employee(s) given the authority and authorization to manage Municipal Social Media Accounts. All City Officers are also Authorized Users.
 - B. **Candidate Sites:** a website, social media account, or other electronic public content that promotes an individual that is currently running for a political office or position.
 - C. **Corporate Commercial Site(s):** a commercial entity’s official online presence which acts either as a digital storefront, advertisement, or mechanism for customer engagement and business growth.
 - D. **External Users:** Individuals or commercial entities who engage with Municipal Social Media Accounts that are not City Officers or Authorized Users.
 - E. **Limited Public Forum:** A Municipal Social Media Account or specific post or publication within or onto a Municipal Social Media Account that is restricted to specific or particularized subject matter or content.
 - F. **Link or Linking:** the act of associating or connecting two or more social media accounts. This may include but is not limited to “liking”, “sharing”, “retweeting”, “@mentions,” or directly posting or including a secondary source to a social media site or account.
 - G. **Malware:** Software that is capable of or used to damage, disable, or otherwise infiltrate electronic systems or communication devices.
 - H. **Municipal Social Media Accounts:** Any social media accounts that have been authorized, curated, and used by a City Officer or Authorized User for the purpose of engagement, communication, and information sharing with the community on behalf of the City and the Mead Public Library.



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- I. **Personal Identification Information:** Those identifiers referred to within Wis. Stat. § 43.201(1)(a) and (b). This does not include information shared about the specific user that publishes content to a Municipal Social Media Account. For example, this definition excludes information shared by an external user who posts their own address to a Municipal Social Media Account related to a complaint, comment, or concern.
- J. **Personal Use/Usage:** Use of social media that is strictly used for individual or personal use unrelated official City initiatives or business.
- K. **Publish:** includes creating, sharing, posting, reposting, or otherwise the dissemination of information or content on a social media platform or account.
- L. **City Content:** Any messages, materials, documents, media, information, or similar uses of social media that is published or otherwise made public and relates to an official function, position, or policy of the City, Authorized User, or City Officer.
- M. **City Officers:** Elected or appointed public officials capable of making and enforcing City policy. **May also be referred to as “municipal officers.”**

4. OWNERSHIP OF MUNICIPAL SOCIAL MEDIA ACCOUNTS.

- A. All Municipal Social Media Accounts, regardless of the employee or official who creates or otherwise manages the account in whole or in part, are owned by and belong solely to the City. The City does not own, manage, or regulate content on social media accounts or profiles created by employees **or municipal officers** exclusively for an employee’s **or municipal officer’s** own personal use.
- B. All Municipal Social Media Accounts must be approved pursuant to this policy. The City Officer or Authorized User in charge of managing the account is the custodian of the records created through the use of the Municipal Social Media Account and is responsible for maintaining those records and producing those records pursuant to a lawful records request. The City may assist in record retention or production for any Municipal Social Media Accounts made and operated in compliance with this policy.

5. GENERAL PRACTICES AND PROCEDURES FOR MUNICIPAL SOCIAL MEDIA ACCOUNTS.

- A. All Municipal Social Media Accounts shall be operated in accordance with applicable state, federal, and local laws, regulations, and policies, including all information technology security policies, public record laws, and applicable record retention laws.
- B. Authorized Users shall not combine Personal Usage of social media with Municipal Social Media Accounts. Combining Personal Usage of social media with Municipal Social Media Accounts may result in liability, employment issues, and other consequences both to the individual employee and the City. **In other words, city officers and employees should not post personal content on Municipal Social Media Accounts unless such post is made from their personal account in their personal capacity.**
- C. Categories of Municipal Social Media Accounts.
 - i. Nonpublic forum: Municipal Social Media Accounts used to inform the public without engaging in two-way communication shall have comments and other external user actions deactivated. Such accounts shall post in a conspicuous location, the following statement, “This account is used for informational purposes. For those who wish to express views with the City, please contact your elected representative (link to alder page).”



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- ii. Public forum: Municipal Social Media Accounts used to engage with the public shall post in a conspicuous location, the following statement, “The City of Sheboygan (Mead Public Library) does not endorse and is not responsible for content placed by others that may be offensive, hurtful, in poor taste, or disagreeable. The City reserves the right to hide content placed by others that includes:
 - 1. Spam, advertising, or links that promote a business, service, or product;
 - 2. Content that promotes, directs, or perpetuates illegal activity including but not limited to threats of violence and unlawful activity.
 - 3. Content that is defamatory, according to law;
 - 4. Content containing obscenity that is not protected by law. “Obscenity” refers to sexually explicit content having no reasonable value in arts, literature, etc., as distinguished from language that is offensive, vulgar, distasteful, etc. An example of material considered “obscene” is child pornography.
 - 5. Direct threats;
 - 6. Malware, viruses, security threats to the City network, or flooding;
 - 7. Infringements of copyrights or trademarks.

This is not an exhaustive list. Content moderation will be addressed on a case-by-case basis in conformity with the law.”

D. Creating a Municipal Social Media Account:

- i. Any new Citywide Municipal Social Media Account must be approved by the City Administrator or designee. Any new Municipal Social Media Account specific to a department must be approved by the Department Head or designee. Such approval shall be in writing and shall identify the account’s scope/purpose, its Authorized Users, and whether the account will operate as a nonpublic forum or public forum. Each account shall have at least two Authorized Users.
- ii. Any new Municipal Social Media Account shall have at least two Authorized Users with access to manage content on the account. This does not include department heads or those otherwise designated by the City Administrator to manage or maintain City communications or social media.
- iii. Any Municipal Social Media Account or Authorized User must comply with the provisions of this policy. Each Authorized User must review this policy and sign off on this policy on a yearly basis.

E. Form and Format of Municipal Social Media Page.

All Municipal Social Media Accounts are required to:

- i. Identify that the Account is an official City/department Account. If the Municipal Social Media Account is managed as the official page for a City Officer, the account or page must identify that it is the official page of that City Officer.
- ii. Prominently display in a conspicuous place a hyperlink to the City website and a separate hyperlink to this policy on the City website.



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- iii. Clearly state that the Account is maintained by the City and that its use and content is governed by this Social Media Policy.

F. Linking Municipal Social Media Accounts

- i. Municipal Social Media Accounts and Authorized Users shall not ‘friend’, ‘like’, ‘follow’, or otherwise connect with:
 - 1. Candidate Sites or pages advocating a position on a City or other political ballot issue. During election, re-election, or a political campaign where a sitting City Officer’s page acts as a Candidate Site, the other Municipal Social Media Accounts should not promote one candidate or ballot issue above other candidates or ballot issues.
 - 2. Corporate Commercial Websites that promote companies or subsidiaries whose business is derived from the sale or manufacture of tobacco products, alcoholic beverages, or sexual/adult-oriented products.
 - 3. Religious or political organizations.
 - 4. Individual Personal Social Media Accounts.
- ii. Municipal Social Media Accounts may “‘friend’, ‘like’, ‘follow’,” or otherwise connect with:
 - 1. Other Municipal Social Media Accounts.
 - 2. Corporate Commercial Websites not prohibited by 5(C)i.2).
 - 3. Entities that have been identified by the Municipality as having programs or offerings which compliment a City or department program and which are not operated for commercial purposes.

G. Terminating a Municipal Social Media Account.

- i. Prior to terminating any City Social Media Account, the Authorized Users and/or City Officer must notify the City Administrator, for citywide accounts, or their department head, or designees of their intent to terminate the account.
- ii. Prior to termination of a Municipal Social Media Account, any records created or otherwise existing as part of the Municipal Social Media Account must be memorialized in conformity with Wisconsin Public Records laws.

6. SPECIAL CONSIDERATIONS FOR MUNICIPAL OFFICER USE OF SOCIAL MEDIA.

- A. Municipal Officers hold unique positions in the operation of the City government. By virtue of their position and authority, Municipal Officers have the potential to generate records anytime the Municipal Officer creates content or otherwise posts or publishes content related to a City function or related to the authority of the Municipal Officer. Municipal Officers are strongly encouraged to use proper discretion and compliance with this policy and all related policies involving community engagement.
- B. Municipal Officers are the record custodians for their content posted and shall adhere to all local, state, and federal laws.
- C. Municipal Officers may make political statements or statements related to ballot issues on their own **Municipal Personal** Social Media Account managed by that Municipal Officer, but should be aware that



CITY OF SHEBOYGAN SOCIAL MEDIA POLICY

those statements and records may generate interest and issues for the municipality, including but not limited to substantial records requests, lawsuits, damages, etc.

D. Municipal Officers are encouraged to include a disclaimer on their personal social media pages indicating that the page is not an official city page. Municipal officers interested in such disclaimer may work with the City Attorney on language development, if desired.

~~E. Municipal Officers may not post or publish political or ballot content to any other Municipal Social Media Account.~~ **Political or ballot content is not allowed on municipal social media accounts.**

~~F. Municipal Officers should refrain from posting or publishing content on other Municipal Officer Social Media Accounts.~~

7. GENERAL REQUIREMENTS ON AUTHORIZED USERS.

All Authorized Users of Municipal Social Media Accounts shall:

- A. Provide account information, including username, password, and any other access credentials to the City Administrator (for Citywide accounts) or to their department head, or their designees.
- B. Provide full and updated records of active Authorized Users having access to and authority to regulate content on the Municipal Social Media Account(s).
- C. Ensure that any content published, posted, or hyperlinked-to in any capacity by an Authorized User to a Municipal Social Media Account is related to and in furtherance of the City's missions, services, goals, or objectives of the City.
- D. Maintain the Municipal Social Media Account in conformity with this policy.
- E. Monitor Municipal Social Media Accounts on a regular basis during the Authorized User's normal working hours excluding City Holidays.
- F. Notify the IT Director immediately of any security threats, risks, or unauthorized uses of their Municipal Social Media Account.
- G. Maintain and produce records in compliance with Wisconsin Public Records law.
- H. Provide a signed and dated copy of this policy acknowledging they have read and are aware of this policy and their obligations as an Authorized User.
- I. If the Authorized User or City Officer terminates, is removed from, or is no longer employed/representative of the City, said user shall immediately cease all involvement and/or use of Municipal Social Media Accounts. Failure to cease activity or surrender control of a Municipal Social Media Account upon expiration of the City Officer or Authorized User's position will result in penalties or other legal recourse.
- J. Upon change or termination of an Authorized User or Municipal Official, the Department Head/ City Administrator or designee shall change any password for a Municipal Social Media Account to assure account security.
- K. Authorized Users shall not use their position or Municipal Social Media Account for personal gain.

8. CONTENT MODERATION BY AUTHORIZED USERS.



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A. Regulations on Content published on Municipal Social Media Pages by an Authorized User:

- i. All content that is published, posted, or hyperlinked-to in any capacity by an Authorized User to a Municipal Social Media Account must be related to a mission, service, goal, or objective of the municipality, department, officer, board, commission, committee, or authority of the municipality.
- ii. Except for Municipal Social Media Accounts administered by public safety or public health departments, Municipal Social Media Accounts should refrain from posting any original content related to public safety or public health without approval from the City Administrator. Reposting or republishing previously approved content related to public safety or public health that has already been posted or published on other Municipal Social Media Accounts is acceptable.
- iii. Authorized Users of Municipal Social Media Accounts shall not publish prohibited content, including but not limited to:
 1. Content that violates a person’s rights under federal, state, or local laws such as personally identifiable information and personal financial information;
 2. Content that is abusive, discriminatory, inflammatory, or sexually explicit;
 3. Information that could compromise an ongoing investigation or the safety and security of City operations, its employees, or members of the public;
 4. Content posted for personal use;
 5. Content that is not properly authorized by this policy or a supervisor.
- iv. Denying an External User access to a Municipal Social Media Account
 1. Authorized Users may hide or remove individual posts that violate this Policy.
 2. The City reserves the right to ban/block an External User’s access to Municipal Social Media Accounts for repeated violations of this Policy.
 3. Prior to banning or blocking an External User, the Authorized User shall obtain City Administrator authorization. A ban/block may be permanent or temporary, full or partial. Any External User that is denied access to a Municipal Social Media Account may appeal the ban to Licensing, Hearing, and Public Safety Committee by submitting an appeal in writing to the City Clerk’s Office within thirty (30) days of the ban.

9. CONTENT POSTED BY EXTERNAL USERS. The City is not responsible for content published or posted by External Users onto Municipal Social Media Accounts. To the extent allowed by law, the City will attempt to moderate illegal or unprotected content such as that identified in section 5.C.ii. External Users of Municipal Social Media Accounts are prohibited from publishing content on a Municipal Social Media Account that is in violation of this policy such as that identified in section 5.C.ii. Content published by External Users may be subject to disclosure or retention subject to Wisconsin Public Records and Record Retention laws or discovery obligations. Any content published on a Municipal Social Media Account becomes public information, subject to the terms of this policy, and the External User should have no expectation of privacy or confidentiality with respect to the published content.



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10. EMPLOYEE PERSONAL USE OF SOCIAL MEDIA.

- A. This policy is not intended to limit or restrict Employees to speak as private citizens on matters related to a public concern provided that the post or content does not create a security risk or disruption to the City.
- B. Employee Personal Use of Social Media may not be protected when it creates security or safety risks, becomes amplified to the extent it creates disruption to official municipal business, or relates to private concerns or matters.
- C. Employees may be held responsible for their personal social media use to the extent allowed by law.

11. LEGAL REQUIREMENTS.

- A. Content published on Municipal Social Media Accounts is subject to Wisconsin Public Records Law.
- B. Authorized Users are responsible for maintaining records of the Municipal Social Media Account(s) that they manage and responding to lawful records requests.
- C. City Officers understand that discussions with other City Officers on social media may be subject to records requests AND may constitute a meeting pursuant to Wis. Stat. § 19.82. As such, City Officers are discouraged from communicating with other City Officers through social media.
- D. City Officers understand that even a private social media account may transition to a Municipal Social Media Account if the City Officer engages in official actions, duties, or authority conferred to the Officer by virtue of their position. Whether a social media account likely transitioned into a municipal social media account will be assessed by the City Attorney based upon the applicable legal framework. In such case, the social media account holder will be asked to work with the City Attorney to ensure that the obligations and interests of the City are preserved while minimizing impact to the officer's personal account.

**CITY OF SHEBOYGAN
RESOLUTION 29-26-27**

BY ALDERPERSONS MITCHELL AND PERRELLA

JUNE 8, 2026.

A RESOLUTION authorizing the appropriate City officials to execute a Quit Claim Deed conveying a parcel of land to the Redevelopment Authority of Sheboygan to support the redevelopment of land associated with the former Mayline property.

WHEREAS, the City of Sheboygan and Redevelopment Authority of Sheboygan, in collaboration with Sheboygan County, have been negotiating various real estate transactions in order to relocate a portion of the Shoreland 400 path, and to generally render property west of the Sheboygan River, north of Pennsylvania Avenue and east of North Commerce Street ready for redevelopment; and

WHEREAS, a portion of Parcel ID Number 59281501655, is currently owned by the City and should be conveyed to the RDA prior to conveyance to the developer.

NOW, THEREFORE, BE IT RESOLVED: The appropriate City officials are authorized to execute the attached Quit Claim Deed conveying Parcel ID Number 59281501655 to the Sheboygan Redevelopment Authority.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of Sheboygan

Meredith DeBruin, City Clerk, City of Sheboygan

EXHIBIT A

LEGAL DESCRIPTION

Part of Lot 1 and Lot 12, in Block 159, the Original Plat for the City of Sheboygan, located in the N.E 1/4 and the S.E 1/4 of the S.E 1/4 of Section 22, Township 15 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, being more particularly described as:

Commencing at the Southwest corner of said Section 23; thence $N00^{\circ}01'01''E$ along the west line of the southeast 1/4 of said Section 23, 1237.35 feet to a point on the north right of way line of Pennsylvania Avenue; thence $S89^{\circ}41'10''E$ along said right of way line, 0.90 feet; thence $N00^{\circ}18'50''E$, 17.47 feet to a point of a curve; thence along said curve to the left having a chord bearing and chord length of $N22^{\circ}11'10''W$, 29.08 feet and a radius of 37.99 feet; thence $N44^{\circ}41'10''W$, 12.29 feet to the point of beginning; thence $N44^{\circ}41'10''W$, 12.53 to a point of a curve; thence along said curve to the right having a chord bearing and chord length of $N22^{\circ}02'00''W$, 18.49 feet and a radius of 24.00 feet; thence $N00^{\circ}37'11''E$, 197.10 feet to a point of a curve; thence along said curve to the right having a chord bearing and chord length of $S04^{\circ}33'54''E$, 177.39 feet and a radius of 981.46 feet; thence $S00^{\circ}37'11''W$, 46.31 feet to the point of beginning.

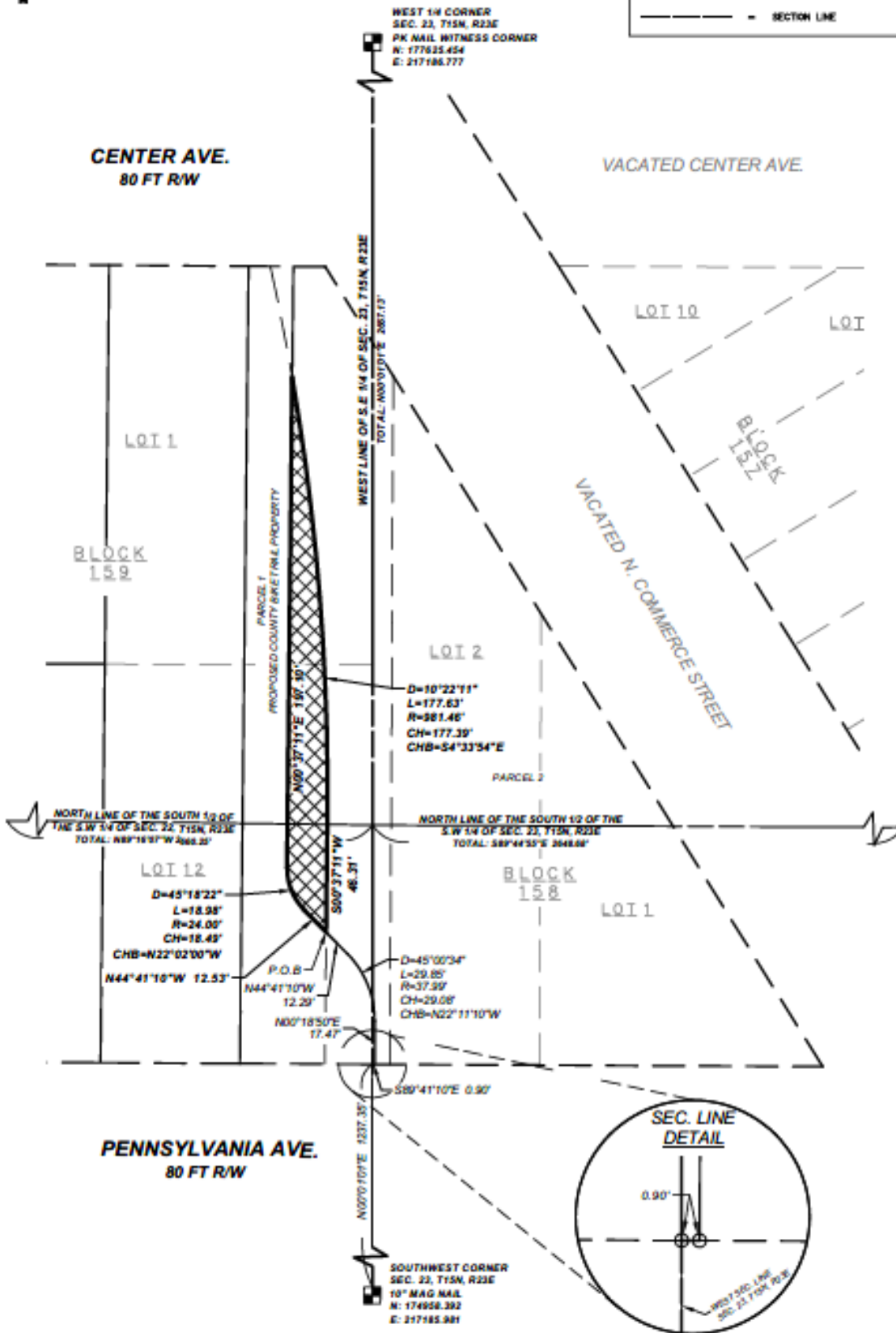
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HORIZONTAL DATUM IS REFERENCED TO THE SHEBOYGAN COUNTY COORDINATE SYSTEM NAD 83 (2011), AND THE EAST LINE OF THE SE 1/4 OF SECTION 23-15-23, ASSUMED TO BEAR N60°01'11"E.

EXHIBIT

LEGEND	
	= RIGHT OF WAY
	= PARCEL BOUNDARY
	= SECTION LINE



**CITY OF SHEBOYGAN
RESOLUTION 34-26-27**

BY ALDERPERSONS MITCHELL AND PERRELLA.

JUNE 8, 2026.

A RESOLUTION authorizing changes to the Finance Department Table of Organization and Compensation Plan pursuant to Sheboygan Municipal Code Sections 18-46 and 18-47 effective August 1, 2026.

WHEREAS, the City desires to bring assessment services in-house rather than continuing its contract with Catalis Tax & CAMA, Inc. beginning January 1, 2027; and

WHEREAS, on March 16, 2026, the Common Council approved the City of Sheboygan entering into an agreement with the City of Plymouth to provide assessment services beginning January 1, 2027, in conjunction with the application for the WI Department of Revenue’s Innovation Grant; and

WHEREAS, given the nature of services anticipated to be performed, the Finance Department is the most appropriate department to oversee in-house assessment services and personnel, and the Human Resources Director and City Administrator agree that this is appropriate; and

WHEREAS, Sheboygan Municipal Code Sections 18-46 and 18-47 provide that the classification plan, consisting of the Table of Organization and compensation grades of the non-represented positions of employment in City service, are kept and numbered in the supplement to the Municipal Code on file in the City Clerk’s Office.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council hereby adopts the inclusion of a City Assessor (grade 17), Assessor Tech III (grade 14), and Assessor Tech II (grade 12) within the Finance Department Table of Organization.

BE IT FURTHER RESOLVED: That the Finance Director is authorized to implement a change to the City’s 2026 budget as follows:

INCREASE:

General Fund – Assessing – Full Time Salaries (Acct. No. 101155-510110)	\$ 87,228
General Fund – Assessing – Social Security (Acct. No. 101155-520310)	\$ 5,408
General Fund – Assessing – Medicare (Acct. No. 101155-520311)	\$ 1,264
General Fund – Assessing – WI Retirement Fund (Acct. No. 101155-520320)	\$ 6,280
General Fund – Assessing – Health Insurance (Acct. No. 101155-520340)	\$ 8,697
General Fund – Fund Equity Applied (Acct. No. 101-493000)	\$108,877

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

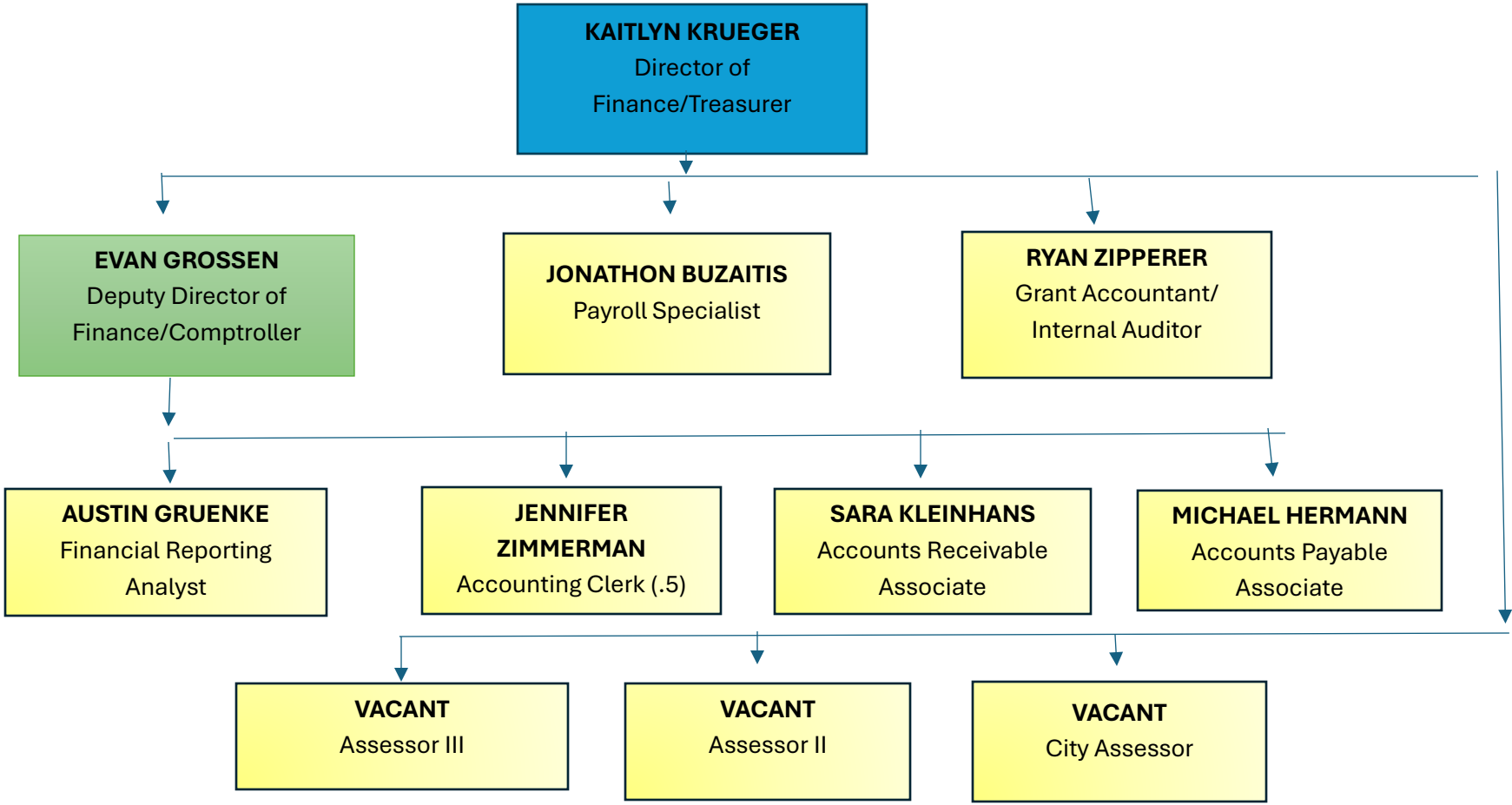
_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan



**CITY OF SHEBOYGAN
RESOLUTION 35-26-27**

BY ALDERPERSONS MITCHELL AND PERRELLA.

JUNE 8, 2026.

A RESOLUTION authorizing the appropriate City officials to enter into an Agreement with Catalis for CAMA AP5 assessment software for the City of Sheboygan and City of Plymouth.

WHEREAS, the City desires to bring assessment services in-house rather than continuing its contract with Catalis Tax & CAMA, Inc. beginning January 1, 2027; and

WHEREAS, on March 16, 2026, the Common Council approved the City of Sheboygan entering into an agreement with the City of Plymouth to provide assessment services beginning January 1, 2027, in conjunction with the application for the WI Department of Revenue's Innovation Grant; and

WHEREAS, the City IT Department has determined that the current software being utilized by the contracted Catalis staff does not meet future needs; and

WHEREAS, City IT and Finance staff have gone through a review process of available software to determine the best fit for the transition to an internal division; and

WHEREAS, that review has concluded that Catalis' CAMA AP5 is the best option available for the City's assessment software due to cost and functionality.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council hereby authorizes the appropriate City officials to execute the agreements with Catalis for CAMA AP5 assessment software for the City of Sheboygan and City of Plymouth.

BE IT FURTHER RESOLVED: That the Finance Director is authorized to make an amendment to the 2026 budget to cover the associated subscription and implementation expenses as follows:

INCREASE:

General Fund – Assessing – Software Maint & Subscriptions (Acct. No. 101155-533106)	\$83,825
General Fund – Fund Equity Applied (Acct. No. 101-493000)	\$83,825

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of Sheboygan

Meredith DeBruin, City Clerk, City of Sheboygan



ORDER FORM

CUSTOMER INFORMATION

Customer: Plymouth, WI

Address: 828 Center Avenue, Sheboygan, WI 53081

Phone: (920) 459-4000

Primary Contact: Kaitlyn Krueger – Kaitlyn.krueger@sheboyganwi.gov

System Administrator: Kaitlyn Krueger – Kaitlyn.krueger@sheboyganwi.gov

Billing Contact: Kaitlyn Krueger – Kaitlyn.krueger@sheboyganwi.gov

ACH:

PO: Number

Tax Exempt:

Catalis Representative: George Hoermann, George.hoermann@catalisgov.com, (203) 246-3611

Contract requests or questions can be directed to contracts@catalisgov.com.

Any payment or remittance questions can be directed to receivable@catalisgov.com.

TERM

Subscription Start Date: July 1, 2026

Auto-Renewal: Yes

The Subscription Start Date is the date the Software will be provisioned to the System Administrator. The Initial Term shall begin on the Effective Date and will continue for five (5) years (“Initial Term”) from the Subscription Start Date. Upon completion of the Initial Term, the Order Form shall automatically renew for subsequent period(s) equal to the duration of the Initial Term unless terminated by written notice by either party at least 180 days prior to the subsequent term start.

PRICING

1. Software Subscription Fees

	Year 1	Year 2	Year 3	Year 4	Year 5
Catalis CAMA AP5 - SAAS Full AP5 CAMA system, web-enabled, real estate database and AP5 application hosted in AWS.	\$6,500.00	\$6,890.00	\$7,303.40	\$7,741.60	\$8,206.10
Total Subscription Fees	\$6,500.00	\$6,890.00	\$7,303.40	\$7,741.60	\$8,206.10

2. Professional Services Fees

Description	Amount
Professional Services - Fixed Fee (T&C) Catalis CAMA Enterprise - Implementation Conversion of existing CAMA database, Implementation, Project Management & Training.	\$21,000.00
Total Services Fees	\$21,000.00



TERMS AND CONDITIONS

1. Order Of Precedence

The Agreement contains the following, listed in order of appearance. In the occurrence of a conflict between any of the above with one another, this Order Form shall control.

This Order Form

The Master Software Subscription and Services Agreement

<https://catalisgov.com/master-software-subscription-and-services-agreement/>

The Service Level Agreement and Support Terms

<https://catalisgov.com/saas-service-level-agreement-and-support-terms/>

Schedule A: Software Description and Scope of Use

Schedule B: Professional Services Scope of Work, if applicable

Schedule C: Recurring Professional Services Scope of Work, if applicable

2. Order Form General Terms

- 2.1. Capitalized terms used herein but not defined in this Order Form have the meanings given to them in the Master Software Subscription and Services Agreement.
- 2.2. Pricing and/or terms are subject to change if the Order Form is not signed within sixty (60) calendar days of the Order Form Date.
- 2.3. Following adoption of this Order Form, changes to the Statement of Work must be memorialized with a written Amendment or Work Order, without regard to whether the change affects costs, and must be approved in writing by Catalis and the Customer. If the changes impact cost, an estimate of the cost impact shall be included.
- 2.4. Any Recurring Fees will increase annually by the greater of six percent (6%) or by the increase in the Consumer Price Index ("CPI") for the prior calendar year.
- 2.5. Professional Services marked "Fixed Fees" shall be billed upon the execution of this Order Form or, where a Milestone Billing Schedule is included in the Scope of Work, upon Catalis' notice to the Customer of milestone completion. If Catalis anticipates any aspect of the Professional Services Fees to exceed the above estimate(s) by ten percent (10%) or more, Catalis will advise Customer, and secure a written agreement to proceed with said overage.
- 2.6. Professional Services marked "Time & Materials" are estimates based upon initial evaluation of project complexity and duration. Estimate(s) above are the minimum fees Catalis shall invoice for this Order Form. Catalis will invoice Customer each month for Services provided in the preceding month. Customer agrees to pay Catalis for any overage hours for in-scope Services at the same rate(s) quoted and according to the terms of this Order Form. Fees shall be billed each month for services provided in the preceding month.
- 2.7. Invoices shall be due and payable within Net 30 calendar days following invoice by Catalis.

ACCEPTANCE

By signing below, signatories represent that they are validly authorized to enter into this Order Form and accept their terms and conditions. The Order Form is dated effective and shall be considered binding upon execution ("Effective Date") by and between both parties.

Plymouth, WI:

Catalis Tax & CAMA, Inc.:

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



SCHEDULE A: SOFTWARE DESCRIPTION AND SCOPE OF USE

This section provides a description of the Software Services being offered; however, it is understood that detailed Functional Specifications will also be available in separate Documentation provided for guidance on product functionality and usage.

AssessPro 5.0 (AP5) CAMA Software (AP5 Cloud Hosting Option)

The purpose of this project is to convert the existing Computer-Assisted Mass Appraisal (“CAMA”) System from (“GSA CAMA Suite” to “AssessPro 5.0”) on behalf of **Plymouth, WI**. The latest released version of the AP5 application will allow Customer to modernize and improve existing administrative processes using tools designed with industry best practices. The project Scope of Services includes all deliverables and associated professional services described in each section and subsection.

In support of this strategy, Licensor shall furnish all staffing and materials to accomplish the work in a timely manner in accordance with the scope of work. The licensor shall also ensure strict conformity with all applicable Federal, State and local laws, each of which is incorporated by reference, and shall be responsible for obtaining all necessary approvals required for the performance of such work. Customer shall provide remote and onsite access to necessary servers and data and shall provide working facilities to Licensor employees when on site work is required. This accommodation shall include desk or meeting space and access to printing and telecommunications.

Module Name	Description of Software
AssessPro 5.0 (AP5)	AssessPro 5.0 CAMA Software (AP5 Cloud Hosting)
Real Estate	Real Estate
WebPro	WebPro – Hosted online property search

Project Assumptions:

- Approximately (3,229) Parcels, (5) years of data
- Real Estate
- AP5 Cloud Hosting Option (3) Full Remote Users, additional Full Remote Users will be \$1,000.00 each.
- The current CAMA system is GSA CAMA Suite.
- The conversion estimate is based on the current CAMA vendor providing a copy of the City’s existing CAMA database and Sketch files for the conversion to AssessPro 5.0 (AP5). (All files must be delivered in a readable / unencrypted format) Conversion of all electronically stored sketches to SketchPro format.

AP5 Cloud Option (Price Includes 3 Full Remote Users. Additional Remote Users will be \$1,000.00 each)

The AP5 Cloud Option moves the database out of the on-premises environment and into our hosted solution powered by (AWS) Amazon Web services. The software can run fully remotely and or locally. To run the software locally it must be shared from a PC or fileserver and installed onto any PC that is expected to run AssessPro 5.0. Connection locations are whitelisted and as such you are only able to work from the office or would require either a VPN or Remote Access into the office. Costs are independent of the number of users and continue to be priced as a site-license.

Site -license requirement: To ensure valid user authentication, AWS Hosting REQUIRES the computer running AssessPro 5.0 to be joined to a valid centrally managed domain. Currently Azure Domains are not supported. If the jurisdiction does not have a Domain Controller, all AP5 users will need to be fully remote.

Backups: All Backups are included for no additional charge. The AWS servers are backed up in total nightly while the databases are backed up off the server on an hourly basis. In a disaster recovery scenario, the hosted/cloud server can be restored to any AWS region within minutes.



SCHEDULE B: PROFESSIONAL SERVICES SCOPE OF WORK

Description of Services

AssessPro 5.0 (AP5) Conversion, Implementation and Training

- Convert all Real Property data from the current (GSA CAMA) system to the AssessPro 5.0 (AP5) CAMA System.
- Adjust any observed discrepancies in the database conversion from the existing system to AssessPro 5.0 (AP5).
- Install/Set-up the converted database and proposed appraisal system on AWS. (AP5 Cloud Option)
- Provide training in the use of the proposed system as required by Assessing Office staff; provide user manuals and training documentation (printed or electronic format).
- Licensor shall provide Customer with the latest released version of AssessPRO 5.0 (AP5) CAMA system for Real Estate, as of the date of the execution of this Agreement.
- The implementation of AP5 by the Licensor will include all core modules including Sketch, Analysis, Reports, Report Viewer, Wisconsin reports and extracts and Standard Valuation Modules.



ORDER FORM

CUSTOMER INFORMATION

Customer: Sheboygan, WI

Address: 828 Center Avenue, Sheboygan, WI 53081

Phone: (920) 459-4000

Primary Contact: Kaitlyn Krueger – Kaitlyn.krueger@sheboyganwi.gov

System Administrator: Kaitlyn Krueger – Kaitlyn.krueger@sheboyganwi.gov

Billing Contact: Kaitlyn Krueger – Kaitlyn.krueger@sheboyganwi.gov

ACH:

PO: Number

Tax Exempt:

Catalis Representative: George Hoermann, George.hoermann@catalisgov.com, (203) 246-3611

Contract requests or questions can be directed to contracts@catalisgov.com.

Any payment or remittance questions can be directed to receivable@catalisgov.com.

TERM

Subscription Start Date: July 1, 2026

Auto-Renewal: Yes

The Subscription Start Date is the date the Software will be provisioned to the System Administrator. The Initial Term of this order form shall begin on the Subscription Start Date and will continue for five (5) years (“Initial Term”). Upon completion of the Initial Term, the Order Form shall automatically renew for subsequent period(s) equal to the duration of the Initial Term unless terminated by written notice by either party at least 180 days prior to the subsequent term start.

PRICING

1. Software Subscription Fees

	Year 1	Year 2	Year 3	Year 4	Year 5
Retired Product(s): Market Drive CAMA <i>Product discontinued and replaced with services in this order.</i>	-	-	-	-	-
Catalis CAMA AP5 - SAAS Full AP5 CAMA System, web-enabled, real estate database and AP5 application hosted in AWS.	\$19,150.00	\$20,299.00	\$21,516.94	\$22,807.96	\$24,176.44
Total Subscription Fees	\$19,150.00	\$20,299.00	\$21,516.94	\$22,807.96	\$24,176.44

2. Professional Services Fees

Description	Amount
Professional Services - Fixed Fee (T&C) Catalis CAMA Enterprise – Implementation Conversion of existing CAMA database, Implementation, Project Management & Training.	\$50,000.00
Total Services Fees	\$50,000.00



TERMS AND CONDITIONS

1. Order Of Precedence

The Agreement contains the following, listed in order of appearance. In the occurrence of a conflict between any of the above with one another, this Order Form shall control.

This Order Form

The Master Software Subscription and Services Agreement

<https://catalisgov.com/master-software-subscription-and-services-agreement/>

The Service Level Agreement and Support Terms

<https://catalisgov.com/saas-service-level-agreement-and-support-terms/>

Schedule A: Software Description and Scope of Use

Schedule B: Professional Services Scope of Work, if applicable

Schedule C: Recurring Professional Services Scope of Work, if applicable

2. Order Form General Terms

- 2.1. Fees for a retired product (services being discontinued) shall be replaced with the fees in this Order Form upon the Subscription Start Date. Any recurring fees paid for the retired product(s) after the Subscription Start Date will be prorated and credited to the Customer account, or if not invoiced will be prorated through the Subscription Start Date.
- 2.2. For clarity, any previous agreement(s) regarding any retired product(s) are replaced in entirety by this Order Form and its terms.
- 2.3. Capitalized terms used herein but not defined in this Order Form have the meanings given to them in the Master Software Subscription and Services Agreement.
- 2.4. Pricing and/or terms are subject to change if the Order Form is not signed within sixty (60) calendar days of the Order Form Date.
- 2.5. Following adoption of this Order Form, changes to the Statement of Work must be memorialized with a written Amendment or Work Order, without regard to whether the change affects costs, and must be approved in writing by Catalis and the Customer. If the changes impact cost, an estimate of the cost impact shall be included.
- 2.6. Any Recurring Fees will increase annually by the greater of six percent (6%) or by the increase in the Consumer Price Index ("CPI") for the prior calendar year.
- 2.7. Professional Services marked "Fixed Fees" shall be billed upon the execution of this Order Form or, where a Milestone Billing Schedule is included in the Scope of Work, upon Catalis' notice to the Customer of milestone completion. If Catalis anticipates any aspect of the Professional Services Fees to exceed the above estimate(s) by ten percent (10%) or more, Catalis will advise Customer, and secure a written agreement to proceed with said overage.
- 2.8. Professional Services marked "Time & Materials" are estimates based upon initial evaluation of project complexity and duration. Estimate(s) above are the minimum fees Catalis shall invoice for this Order Form. Catalis will invoice Customer each month for Services provided in the preceding month. Customer agrees to pay Catalis for any overage hours for in-scope Services at the same rate(s) quoted and according to the terms of this Order Form. Fees shall be billed each month for services provided in the preceding month.
- 2.9. Invoices shall be due and payable within Net 30 calendar days following invoice by Catalis



ACCEPTANCE

By signing below, signatories represent that they are validly authorized to enter into this Order Form and accept their terms and conditions. The Order Form is dated effective and shall be considered binding upon execution (“Effective Date”) by and between both parties.

Sheboygan, WI:

Catalis Tax & CAMA, Inc.:

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



SCHEDULE A: SOFTWARE DESCRIPTION AND SCOPE OF USE

This section provides a description of the Software Services being offered; however, it is understood that detailed Functional Specifications will also be available in separate Documentation provided for guidance on product functionality and usage.

AssessPro 5.0 (AP5) CAMA Software (AP5 Cloud Hosting Option)

The purpose of this project is to convert the existing Computer-Assisted Mass Appraisal (“CAMA”) System from (“Catalis Market Drive” to “AssessPro 5.0”) on behalf of **Sheboygan, WI**. The latest released version of the AP5 application will allow Customer to modernize and improve existing administrative processes using tools designed with industry best practices. The project Scope of Services includes all deliverables and associated professional services described in each section and subsection.

In support of this strategy, Licensor shall furnish all staffing and materials to accomplish the work in a timely manner in accordance with the scope of work. The licensor shall also ensure strict conformity with all applicable Federal, State and local laws, each of which is incorporated by reference, and shall be responsible for obtaining all necessary approvals required for the performance of such work. Customer shall provide remote and onsite access to necessary servers and data and shall provide working facilities to Licensor employees when on site work is required. This accommodation shall include desk or meeting space and access to printing and telecommunications.

Module Name	Description of Software
AssessPro 5.0 (AP5)	AssessPro 5.0 CAMA Software (AP5 Cloud Hosting)
Real Estate	Real Estate
WebPro	WebPro – Hosted online property search

Project Assumptions:

- Approximately (17,059) Parcels, (10) years of data
- Real Estate
- AP5 Cloud Hosting Option (5) Full Remote Users, additional Full Remote Users will be \$1,000.00 each.
- The current CAMA system is Catalis Market Drive CAMA.
- The conversion estimate is based on the current CAMA vendor providing a copy of the City’s existing CAMA database for the conversion to AssessPro 5.0 (AP5). (All files must be delivered in a readable / unencrypted format).

AP5 Cloud Option (Price Includes 5 Full Remote Users. Additional Remote Users will be \$1,000.00 each)

The AP5 Cloud Option moves the database out of the on-premises environment and into our hosted solution powered by (AWS) Amazon Web services. The software can run fully remotely and or locally. To run the software locally it must be shared from a PC or fileserver and installed onto any PC that is expected to run AssessPro 5.0. Connection locations are whitelisted and as such you are only able to work from the office or would require either a VPN or Remote Access into the office. Costs are independent of the number of users and continue to be priced as a site-license.

Site -license requirement: To ensure valid user authentication, AWS Hosting REQUIRES the computer running AssessPro 5.0 to be joined to a valid centrally managed domain. Currently Azure Domains are not supported. If the jurisdiction does not have a Domain Controller, all AP5 users will need to be fully remote.

Backups: All Backups are included for no additional charge. The AWS servers are backed up in total nightly while the databases are backed up off the server on an hourly basis. In a disaster recovery scenario, the hosted/cloud server can be restored to any AWS region within minutes.



SCHEDULE B: PROFESSIONAL SERVICES SCOPE OF WORK

Description of Services

AssessPro 5.0 (AP5) Conversion, Implementation and Training

- Convert all Real Property data from the current (Market Drive CAMA) system to the AssessPro 5.0 (AP5) CAMA System.
- Adjust any observed discrepancies in the database conversion from the existing system to AssessPro 5.0 (AP5).
- Install/Set-up the converted database and proposed appraisal system on AWS. (AP5 Cloud Option)
- Provide training in the use of the proposed system as required by Assessing Office staff; provide user manuals and training documentation (printed or electronic format).
- Licensor shall provide Customer with the latest released version of AssessPRO 5.0 (AP5) CAMA system for Real Estate, as of the date of the execution of this Agreement.
- The implementation of AP5 by the Licensor will include all core modules including Analysis, Reports, Report Viewer, Wisconsin reports and extracts and Standard Valuation Modules.

CITY OF SHEBOYGAN
RESOLUTION 39-26-27

BY ALDERPERSONS MITCHELL AND PERRELLA.

JUNE 8, 2026.

A RESOLUTION authorizing the Finance Director to execute the carry forward of the budget amounts from 2025 to 2026 for open purchase orders.

WHEREAS, the City Financial Policy Handbook requires the Finance Director to review open purchase orders from the previous fiscal year after the April election and bring forth a resolution containing a list of open carryforward purchase orders for Common Council approval to comply with Wis. Stat. § 65.06(1); and

WHEREAS, the Finance Director has completed such review in concert with overseeing departments and attached the compiled list for Council review and consideration.

NOW, THEREFORE, BE IT RESOLVED: That the Finance Director is authorized to execute the carry forward of the budgeted funds associated with the attached previous fiscal year purchase orders through the final year end process.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of Sheboygan

Meredith DeBruin, City Clerk, City of Sheboygan

2026 Previous Year Purchase Order Carryforward Requests

Purchase Order	Fiscal Year	Vendor Name	General Description	Total Ordered	Total Liquidated	Carryforward	G/L Account Number	G/L Account Name
330000	2023	7301 AMERICAN RESPONSE VEHICLES INC	Ambulance	350,848.00	0.00	350,848.00	400200-651100	Capital Fund - Public Safety - Vehicles
331133	2024	10182 J&H CONTROLS, INCORPORATED	Aspect Enterprise Software	37,415.00	0.00	37,415.00	400100-631200	Capital Fund - General - Building Improvements
331179	2024	4673 FOTH INFRASTRUCTURE & ENVIRONMENT	Southside Interceptor Sewer Design	1,135,000.00	1,037,568.13	97,431.87	630361-641100	Wastewater Fund - Wastewater - Improvements other than Buildings
331180	2024	4673 FOTH INFRASTRUCTURE & ENVIRONMENT	Gartman Property Infrastructure Design/Platting	1,687,500.00	1,544,004.33	143,495.67	423660-531100	TID 23 Fund - TID 23 - Contracted Services
331293	2024	1405 AYRES ASSOCIATES, INC.	Engineering New Jersey Bridge Rehabilitation	56,500.00	22,600.00	33,900.00	400300-641200	Capital Fund - Public Works - Street Improvements
331297	2024	11230 KLEEMAN MECHANICAL INC	WWTP Admin Building HVAC Upgrade	662,006.00	611,639.16	50,366.84	630361-631200	Wastewater Fund - Wastewater - Building Improvements
331364	2024	7612 WENDEL ARCHITECTURE PC	Fire Station 2 & 3 - Architectural Design	1,000,000.00	820,996.71	179,003.29	400200-631100	Capital Fund - Public Safety - Buildings
331377	2024	7620 HDR ENGINEERING INC	Pedestrian Bridge Engineering & Consulting	1,497,247.97	642,178.86	855,069.11	421660-641100	TID 21 Fund - TID 21 - Improvements other than Buildings
331386	2024	21384 TYLER TECHNOLOGIES, INC	Enterprise Permitting & Licensing Implementation	269,934.00	196,841.27	73,092.73	713170-652250	IT Fund - IT - Software
331425	2024	13877 MOTOROLA SOLUTIONS, INC.	Police Radio Encryption Software	9,340.80	0.00	9,340.80	101210-563310	General Fund - Police Dept - Communication Equipment
331430	2024	5179 MORPHO USA, INC.	Idemia Desktop Tenprint	7,555.00	0.00	7,555.00	101210-533106	General Fund - Police Dept - Software Maint & Subscriptions
20250007	2025	13877 MOTOROLA SOLUTIONS, INC.	Fire Radio Encryption Software	23,196.40	14,522.80	8,673.60	400200-652300	Capital Fund - Public Safety - Communications Equipment
20250020	2025	13732 MONROE TRUCK EQUIPMENT INC	Upfit of 2025 Freightliner Cabs	509,519.00	0.00	509,519.00	730399-651200	Motor Vehicle Fund - Motor Vehicle - Machinery/Equipment
20250080	2025	7659 THE CONCORD CONSULTING GROUP OF IL INC	Facility Condition Assessments	261,440.00	248,760.00	12,680.00	400100-531100	Capital Fund - General - Contracted Services
20250106	2025	7648 MC WATER HOLDINGS INC	Tube Heat Exchangers	282,400.00	268,280.00	14,120.00	630361-641100	Wastewater Fund - Wastewater - Improvements other than Buildings
20250133	2025	3217 CENTURY FENCE COMPANY	Fence Rental - 21st & Maryland	5,740.00	0.00	5,740.00	421660-531100	TID 21 Fund - TID 21 - Contracted Services
20250151	2025	5527 JT ENGINEERING, INC.	Mini Contract Review - N Commerce St	242,801.16	181,207.58	61,593.58	421660-641200	TID 21 Fund - TID 21 - Street Improvements
20250180	2025	7625 CAPITAL DATA INC	Network Infrastructure Consulting	118,315.04	96,315.04	22,000.00	713170-652200	IT Fund - IT - IT Equipment
20250181	2025	4673 FOTH INFRASTRUCTURE & ENVIRONMENT	FEMA Grant Coordination - Southside Interceptor	5,000.00	0.00	5,000.00	101310-531100	General Fund - PW Admin - Contracted Services
20250199	2025	7721 MASHUDA CONTRACTORS INC	Gartman Farm Land Prep	3,297,222.05	2,804,183.71	493,038.34	423660-621200	TID 23 Fund - TID 23 - Land Improvements
20250204	2025	7722 RODNEY HUNT INC	Hoist Head with IB Gearbox	92,000.00	0.00	92,000.00	630361-641100	Wastewater Fund - Wastewater - Improvements other than Buildings
20250222	2025	1949 STANTEC CONSULTING SERVICES, INC	Mayline Development - Environmental Activities	51,812.00	26,885.70	24,926.30	421660-531100	TID 21 Fund - TID 21 - Contracted Services
20250334	2025	7030 CEDAR CREEK SURVEYING, LLC	Wildwood Cemetery Survey	10,000.00	0.00	10,000.00	101491-531100	General Fund - Cemetery - Contracted Services
20250340	2025	1272 SCOTT'S EXCAVATING INC.	Sheboygan Inn Demolition	267,800.00	253,800.00	14,000.00	421660-621100	TID 21 Fund - TID 21 - Land
20250362	2025	7265 BRUCE E STUFFLE	Stump Grinding	10,200.00	0.00	10,200.00	101695-531100	General Fund - Forestry - Contracted Services
20250365	2025	4716 MSA PROFESSIONAL SERVICES, INC.	Safe Streets and Roads for All Planning	250,000.00	87,090.75	162,909.25	400300-531100	Capital Fund - Public Works - Contracted Services
20250369	2025	7265 BRUCE E STUFFLE	Stump Grinding	10,560.00	0.00	10,560.00	101695-531100	General Fund - Forestry - Contracted Services
20250372	2025	7030 CEDAR CREEK SURVEYING, LLC	Design & Engineering - Erie Avenue	48,765.00	41,450.25	7,314.75	400300-641200	Capital Fund - Public Works - Street Improvements
20250373	2025	7030 CEDAR CREEK SURVEYING, LLC	Design & Engineering - Lakeshore Drive	48,385.00	7,558.75	40,826.25	400300-641200	Capital Fund - Public Works - Street Improvements
20250381	2025	4716 MSA PROFESSIONAL SERVICES, INC.	Design Services - Pedestrian Crossing	7,200.00	7,040.00	160.00	101310-531100	Capital Fund - PW Admin - Contracted Services
20250382	2025	20050 C. SPIELVOGEL & SONS EXCAVATING, INC.	Senior Services Building Demo	97,950.00	70,380.00	27,570.00	421660-531100	TID 21 Fund - TID 21 - Contracted Services
20250402	2025	5527 JT ENGINEERING, INC.	Engineering - North Ave & Taylor Drive	48,200.00	36,150.00	12,050.00	400300-641200	Capital Fund - Public Works - Street Improvements
20250409	2025	900009 AT&T	ATT Utility Relocation	75,520.83	0.00	75,520.83	425660-621100	TID 25 Fund - TID 25 - Land
20250410	2025	7780 EDGEWATER RESOURCES LLC	Marina Design	3,290,000.00	156,239.80	3,133,760.20	421660-631100	TID 21 Fund - TID 21 - Buildings
20250414	2025	4598 DONOHUE & ASSOCIATES, INC.	Sewer Rate Tool Evaluation	9,200.00	4,835.00	4,365.00	630361-531150	Wastewater Fund - Wastewater - Consulting Services
20250438	2025	16722 BINKOWSKY, INC.	Roll Towel Dispensers	1,298.39	0.00	1,298.39	101160-550110	General Fund - City Buildings - Building Maint & Repair
20250439	2025	16722 BINKOWSKY, INC.	Janitorial Supplies Lot	8,218.95	4,834.77	3,384.18	101160-564130	General Fund - City Buildings - Janitorial Supplies/Service
20250441	2025	7914 GREAT LAKES TV SEAL, INC.	Sewer Inspection Basin #24	16,001.84	0.00	16,001.84	630310-659200	Wastewater Fund - Wastewater PW Distribution - Equipment Replacement
20250442	2025	7914 GREAT LAKES TV SEAL, INC.	Sewer Inspection Basin #9	16,686.45	0.00	16,686.45	630310-659200	Wastewater Fund - Wastewater PW Distribution - Equipment Replacement
20250443	2025	7914 GREAT LAKES TV SEAL, INC.	Sewer Inspection Basin #23	15,213.80	0.00	15,213.80	630310-659200	Wastewater Fund - Wastewater PW Distribution - Equipment Replacement
20250444	2025	7914 GREAT LAKES TV SEAL, INC.	Sewer Inspection Basin #20	18,438.78	0.00	18,438.78	630310-659200	Wastewater Fund - Wastewater PW Distribution - Equipment Replacement
20250445	2025	7914 GREAT LAKES TV SEAL, INC.	Sewer Inspection Basin #19A	12,276.30	0.00	12,276.30	630310-659200	Wastewater Fund - Wastewater PW Distribution - Equipment Replacement
20250446	2025	7914 GREAT LAKES TV SEAL, INC.	Sewer Inspection Basin #19	17,986.06	0.00	17,986.06	630310-659200	Wastewater Fund - Wastewater PW Distribution - Equipment Replacement
20250447	2025	7914 GREAT LAKES TV SEAL, INC.	Sewer Inspection Basin #14A	11,074.50	0.00	11,074.50	630310-659200	Wastewater Fund - Wastewater PW Distribution - Equipment Replacement
20250448	2025	7914 GREAT LAKES TV SEAL, INC.	Sewer Inspection Basin #10	14,662.86	0.00	14,662.86	630310-659200	Wastewater Fund - Wastewater PW Distribution - Equipment Replacement
20250450	2025	7914 GREAT LAKES TV SEAL, INC.	Sewer Inspection Basin #21	18,964.22	0.00	18,964.22	630310-659200	Wastewater Fund - Wastewater PW Distribution - Equipment Replacement
20250451	2025	5834 VERNON D. LEE	Shade Units for Parks	19,239.00	0.00	19,239.00	101520-550110	General Fund - Parks - Building Maint & Repair
20250454	2025	4598 DONOHUE & ASSOCIATES, INC.	Design Services - Aeration Blower Replacement	58,535.00	7,728.00	50,807.00	630361-641100	Wastewater Fund - Wastewater - Improvements other than Buildings
20250457	2025	6658 MINNESOTA PLAYGROUND INC	Buck-A-Bout Equipment	2,872.23	0.00	2,872.23	101520-550110	General Fund - Parks - Building Maint & Repair
20250458	2025	4358 STRAND ASSOCIATES, INC.	Plant Expansion Study	50,000.00	5,830.43	44,169.57	630361-631200	Wastewater Fund - Wastewater - Building Improvements
20250459	2025	4598 DONOHUE & ASSOCIATES, INC.	HVAC and Pump Blower Assessment	10,000.00	1,451.85	8,548.15	630361-531150	Wastewater Fund - Wastewater - Consulting Services
20250462	2025	455 ALDAG/HONOLD MECHANICAL, INC.	Repair/Recondition Sludge Boiler	3,444.23	0.00	3,444.23	630361-550110	Wastewater Fund - Wastewater - Building Maint & Repair
20250470	2025	7714 CORNERSTONE PAVERS LLC	Concrete Pavement Repairs	675,369.43	145,761.52	529,607.91	400300-641200	Capital Fund - Public Works - Street Improvements
				Total Carry Forward		7,400,720.88		