



MAYOR'S INTERNATIONAL COMMITTEE AGENDA

July 13, 2023 at 5:15 PM

**City Hall - Conference Room 106, 828 Center Avenue,
Sheboygan, WI**

Persons with disabilities who need accommodations to attend this meeting should contact the Mayor's Office, (920) 459-3317. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Mayor's Office at 920-459-3317 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

- [1.](#) Call to Order
- [2.](#) Introductions
- [3.](#) Pledge of Allegiance
- [4.](#) Correspondence

MINUTES

- [5.](#) Approval of June 8th, 2023 minutes.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- [8.](#) Tsubame Cultural Program Development
 - a. School Partnerships
 - b. Coffee Talks
 - c. Lakeland Japanese Association
- [9.](#) Esslingen Delegation Visit
 - a. Feedback
- [10.](#) Esslingen Fest – August 20
 - a. Raffle Ideas
 - b. Marketing
 - c. Volunteers
 - d. Sponsorships
- [11.](#) Sister City Updates

a. Esslingen

b. Tsubame

[12.](#) Future Plan and Ideas

CLOSING OF MEETING

[13.](#) Next Meeting – August 3rd

[14.](#) Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

CITY OF SHEBOYGAN**MAYOR'S INTERNATIONAL COMMITTEE MINUTES****Thursday, June 08, 2023**

Persons with disabilities who need accommodations to attend this meeting should contact the Mayor's Office, (920) 459-3317. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Mayor's Office at 920-459-3317 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING**1. Call to Order**

Chairperson Alexandria King-Close called the meeting 5:20 pm in Conference Room 313 at City Hall (828 Center Avenue, Sheboygan) and the Pledge of Allegiance was recited.

Members Present: Alderperson Zach Rust, Cole Philips, Deb Sabol-Williams, Lisa Salgado, Sarah Engel-Streicher, Veronica Valdez, Vice Chair Peter Janssen, and Nicole Brown.

Members not in attendance: Mayor Ryan Sorenson, Dane Schaefer, Tony Rammer, and Libby Olbrantz

2. Introductions

Welcomed new Mayors International Committee members Nicole Brown and Sarah Engel-Streicher.

3. Pledge of Allegiance**4. Correspondence**

Correspondence from Katrin and Jasmin continues to help coordinate the Climate Protection and Sustainability Initiative trip.

MINUTES**5. Approval of April 6th and May 4th, 2023 minutes.**

Motion to approve minutes from April 6th and May 4th; all ayes and motion passes.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION**6. Election of Chairperson**

Motion to reelect Chairperson Alexandria King-Close; all ayes and motion passes.

7. Election of Vice Chairperson

Motion to reelect Vice Chairperson Peter Janssen; all ayes and motion passes.

Motion to elect Lisa Salgado as Vice Chairperson; all ayes and motion passes.

Mayors International Committee Members are seeking to review duties associated with roles or outlining and defining roles if they are not yet created.

8. Tsubame Cultural Program Development

a. School Partnerships

The Mayors International Committee reviewed the video Katy Ries 3rd Grade class made for our exchange elementary class in Tsubame, along with the greeting cards. Mayors International Committee member Sarah Engel-Streicher scanned and electronically saved the greeting cards.

We are waiting for the elementary school information from Hisako.

b. Coffee Talks

The MIC is in process of updating information regarding International Relations on the City site. A tab will be created for international relations that include and showcase information regarding or sister city partnerships. Veronica is working with IT to make modifications and Sarah Engel-Streicher is working on compiling information for Esslingen and Tsubame. We plan to develop and share objectives and a strategic plan.

The Mayors International Committee has taken the time to develop paired partnerships for future coffee talks. Please note, Tomomi plans on assisting with translation. See partnerships below:

Tsubame Delegation	Mayors International Committee
Hisako Matsui- Regional Promotion Division	Annie King-Close Veronica Valdez
Toshii Imai-Regional Promotion Division	Dane Schaefer
Satoko Yamazaki- Planning and Financial Management Division (Traveled to US in 2008)	
Kentaro Shinozaki- School Education Division	Cole Phillips
Fumiko Yokoyama- School Education Division	Nicole Brown
Masako Kobayashi- Tax Collection Division (visited sheboygan 3 times)	
Yoshimi Takahashi- Public Relations and Secretarial Division (Has expressed wanting to work with children/arts)	Deb Sabol-Williams Katy Ries (Longfellow Art Teacher) Sally (Longfellow Teacher)
Kaori Yamada- Tourism Promotion Division	Co-Chairperson Lisa Salgado Co-Chairperson Peter Janssen

c. Lakeland Japanese Association

9. Esslingen Delegation Visit

a. List of Visitors

Reviewed the list of participants arriving on Sunday, July 2nd.

b. Tentative Itinerary of Events

Reviewed and shared the Esslingen Climate Protection and Sustainability Trip itinerary.

10. Esslingen Fest – August 20

We will be having bi-weekly meeting to help with Esslingen Fest organization.

a. Raffle Ideas

Sarah will be working to update the Esslingen Fest donation form. The donation form can be distributed to vendors for raffle baskets.

Item 4.

August 11th will be the first deadline for Raffle Basket Dropoff at city hall.

All MIC members must provide at least 3 raffle baskets.

b. Marketing

c. Volunteers

Nicole, Deb and Libby will support for inventory

Call for volunteers: Google Form and social media.

d. Sponsorships

11. Sister City Updates

a. Esslingen

No new updates at this time. Awaiting arrival of German Delegation.

b. Tsubame

Waiting for the Elementary School exchange information to send the video and art work. Waiting for communications for next coffee talks.

12. Future Plan and Ideas

a. Levitt Amp Volunteer

~~1. Saturday July 15th: Summer Festival of the Arts 11:30 AM Kat Hill~~

2. Thursday July 20th: Julian Taylor Band

Email notification will be send out for July 20th Volunteer event at the Levitt Amp Concert.

Closing of Meeting

13. Next Meeting – July 6th

14. Adjourn

Adjourn at 6:24 PM.

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