



BOARD OF LICENSE EXAMINERS AGENDA

February 07, 2023 at 5:00 PM

City Hall - Room 106, 828 Center Avenue, Sheboygan, WI

Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Roll Call
2. Call to Order
3. Pledge of Allegiance
4. Introduction of Commission members and staff

MINUTES

- [5.](#) Approval of Minutes - December 6, 2022

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Contractor 5564 - Matthew D Paulus - General Contractor Review - Exam Passed
- [7.](#) Contractor 24713 - Ryan T Rezek - Carpenter Contractor - Review Application
8. Review Additional License Applications received after Meeting Agenda Published.
- [9.](#) City License/Certification Classification Definition Review

NEXT MEETING DATE

10. Next scheduled meeting: April 4, 2023 at 5:00 PM

ADJOURN

11. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

BOARD OF LICENSE EXAMINERS MINUTES

Tuesday, December 06, 2022

Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Roll Call

Board Members Present: Ald. Barbara Felde, Andy Hopp, Todd Thone and Dan Zelm

Staff/Officials Present: Building Inspector Pat Eirich (Secretary)

Others Present: Matthew D Paulus (via phone), Tim J Kleiber (via phone), Martin A Perez

2. Call to Order

Meeting called to order at 5:00 P.M. by Ald. Barbara Felde

3. Pledge of Allegiance

4. Introduction of Commission members and staff

MINUTES

5. Approval of Minutes - October 4, 2022

Approved minutes of October 4, 2022 meeting. Motion by Dan Zelm, seconded by Todd Thone to approve minutes. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Contractor 5564 - Matthew D Paulus - General Contractor

Motion by Andy Hopp, seconded by Dan Zelm to proceed with scheduling general contractor exam. Motion carried.

7. Contractor 5562 - Tim J Kleiber - Carpenter Contractor

Motion by Andy Hopp, seconded by Todd Thone to grant city carpenter license. Motion carried.

8. Contractor 47544 - Martin A Perez - Complaint filed by Tami Klauck and Paul Hahn of 2413 N 7th St

Motion by Andy Hopp, seconded by Dan Zelm to dismiss complaint (no right to cure). Motion carried.

NEXT MEETING DATE

9. Next scheduled meeting: February 7, 2023 at 5:00 PM

Item 5.

Motion by Dan Zelm, seconded by Todd Thone to have next meeting on February 7, 2023 at 5:00 P.M.
Motion carried.

ADJOURN

10. Motion to Adjourn

Motion by Dan Zelm, seconded by Todd Thone to adjourn at 5:20 P.M. Motion carried.

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
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Application No. 212 V1

Sheboygan, Wis.,

4-13 2016

Approved by: _____ on _____

TO THE BOARD OF EXAMINERS OF THE CITY OF SHEBOYGAN, WISCONSIN

Item 7.

The undersigned hereby applies for a Contractor Carpenter REGISTRATION / LICENSE
to allow him/her to do work at: _____ or in the City of
Sheboygan, Wisconsin during the year ending December 31, 20 16.

The Application fee of \$ 20 Dollars (\$ 0) has been paid to the Building Inspection
Department as shown by their Receipt No. _____ Registration / License Fee of \$ 150
is to be made upon issuance of License/Registration.

All of the following questions must be answered:

- Name Ryan Rezek Work telephone # (920) 323-7023
Address 3123 S. Racine Way Home telephone # Same
City Wausau State WI Zip 54228
- Date of Birth 4/26/78 Place of Birth Two Rivers WI
- Are you employed? yes For Whom? (Self) Rezek Construction 323 S. Racine Way
How long have you been employed by them 9 years _____ months. (GIVE NAME AND ADDRESS) Wausau WI 54228
- Did you serve an apprenticeship period? NO If so, state with whom, and give dates: 918.
- How long have you worked as a Carpenter? Answer 20 years.
For whom did you work during this period? Not more than the last 10 years need be given.
For Bartow Builders Address Albert Dr. Manitowish WI 54220
From 2004 to 2008
For _____ Address _____
From _____ to _____
- State in detail the type of work you have been doing: Building/remodeling and
the type of work you expect to do in the future: same
- What schools have you attended? (Give grade, high school, and college, if any):
OH Schulz Elementary
Wausau High School
Have you attended a trade school: NO If yes, give name and address of school(s) attended: _____
- Have you ever applied for a license? NO If so, give type, place, and date _____
Was it granted? _____ Have you ever had a license denied, refused, or revoked? _____
If so, explain: giving place and date _____
- Have you read the Ordinance and all amendments to date which were passed by the Common
Council of the City of Sheboygan, Wisconsin, pertaining to the Registration/License you are applying
for? yes Are you familiar with the definition of, and can perform the work required under the
Municipal Code? yes Are you willing to take a written examination for a contractors
license if required to do so by the BOARD OF EXAMINERS? yes (License application only).
- If you are granted a registration/license, will you comply with the Ordinance and its amendments,
and with the orders of the Inspector? yes

All Applications requiring Board of examiners approval must be submitted by the 3rd Tuesday of each month.

I, the applicant mentioned in the foregoing application for a Contractor Registration/
License, have read each of the foregoing questions from 1 to 10 inclusive; to which I have made
answer, and said answers in each instance are true and correct.

Witnessed:
Address: _____

Rf APPLICANT

PLANT ELECTRICIANS ONLY

Applicant
This is to certify that _____ is hereby approved as a plant electrician
at _____ Address: _____
Signed _____ Title _____



www.sheboyganwi.gov

BUILDING INSPECTION DIV Item 7.
828 Center Avenue, Su
Sheboygan, WI 53081-4442
Phone: (920) 459-3477
Fax: (920) 459-0210
buildinginspection@sheboyganwi.gov

Contractor License/Certification RENEWAL

REZEK, RYAN T.
323 S ROCKWAY ST
MISHICOT, WI 54228-9783

CUSTOMER #: 24713
BUSINESS ID.: C24713
LICENSE NO.: 24713

LICENSE RENEWAL	FEES
BUILDING COMPONENT INSTALLER	\$100.00

Masonry holders circle the type of work you perform – Concrete, Masonry or Waterproofing.

Building Component Installer holders circle the type of work you perform – Fencing, Steel Erecting, Windows/Doors, or Cabinets.

TO THE LICENSE/CERTIFICATION HOLDER:

No work may be performed under present license/certification beyond 12/31/2022.

This application must be properly signed and returned before 12/31/2022. The required fee is \$100.00. Renewals received after 12/31/2022 also require an application fee of \$25 for each license/certification listed and renewed.

APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

- Renewal Application including Licensee signature; (return this entire form)
- Required Fee (include \$25 application fee for each license/certification if returned after 12/31/2022)
- Supporting Documentation
 - Worker's Compensation requirements. If you are unsure whether worker's compensation is required for the business, contact the Department of Workforce Development – Worker's Compensation Division online at <http://dwd.wisconsin.gov/we> or call 608-266-1340.
 - Statement certifying federal and/or state unemployment insurance contributions (if required to pay) are paid up to date.
 - Proof of Financial Responsibility:
 - Liability Insurance policies (Certificate of Insurance). **Attach** a copy of your current (not expired) Insurance Certificate.
- Is name on all credentials the same? If not, list former/maiden name(s): yes

TO THE BOARD OF EXAMINERS:

The undersigned hereby makes application for renewal of City license/certification as described above expiring 12/31/2022.

X [Signature]
Signature of License Holder (required)

rezekconstruction@aol.com
Email Address

Residence Address, City State:

323 S. Rockway St.
Mishicot WI 54228

Business Address, City State:

Same

Cell Phone: (920) 323-7023

Business Phone: (____) Same

To confirm the license status, you may contact us at: BuildingInspection@sheboyganwi.gov

----- DO NOT WRITE IN SPACE BELOW -----

Date: _____ Bill No.: _____ Check/CC No: _____ Fee Pd: _____ Card: _____

November 22, 202



The following definitions apply for all the license categories the City of Sheboygan offers:

- 1) **General contractor** – contractor responsible for supervising the completion of a construction project, either by doing the work or by hiring and supervising subcontractors to complete the work and ensure the project is in compliance with all building codes.
- 2) **Carpenter contractor** – contractor responsible to construct, repair, and install building frameworks and structures made from wood and other materials.
- 3) **Carpenter Accessory contractor** – contractor responsible to construct, repair, and install accessory buildings (outbuildings-no primary buildings) frameworks and structures made from wood and other materials.
- 4) **Certified contractor** – contractor in one of the following classifications:
 - a) **Moving/Razing** – contractor whose primary business is the process of leveling a structure to the ground or moving a structure from one location to another location.
 - b) **Excavating** – contractor whose primary business is the installation, alteration, and repair of earthen material by digging, trenching, grading, or compacting the material for a cut, fill, grade, or trench.
 - c) **Concrete/Asphalt** – contractor whose primary business is installation or repair of concrete/asphalt areas, including the forming, pouring, and finishing of concrete structures such as footings, foundations, slabs, basements, sidewalks/walkways, driveways and parking areas.
 - d) **Masonry** – contractor who is qualified to select, cut, and lay brick and concrete block or any other unit masonry products. This work includes placement of reinforcing steel and concrete forming and placing incorporated into the masonry work.
 - e) **Steel erecting** – contractor qualified to perform the construction, alteration or repair of steel buildings, bridges and other structures, including the installation of metal decking and all planking used during the process of erection.
 - f) **Tuckpointing** – contractor whom specializes in the technique of repairing mortar joints between bricks or other masonry elements. This would include removing cracked, disintegrating or defective mortar and replacing with fresh mortar of the same composition.
 - g) **Roofing** – contractor whose primary business is the installation, alteration, and repair of all kinds of roofing, waterproofing, and coating, except when coating is not represented to project, repair, waterproof, stop leaks, or extend the life of the roof. The scope of work includes re-decking or repair of existing roof sheathing or fascia as needed during repair/replacement.
 - h) **Siding** – contractor whose primary business is the installation, alteration, and repair of exterior wall covering and cladding; such as: aluminum, EIFS, veneer, vinyl, or wood.
 - i) **Doors/windows** – contractor whose primary business is the installation, replacement or repair of exterior doors/windows (non-structural changes).
 - j) **Insulation** – contractor whose primary business is the installation of any material used primarily to retard or resist heat flow.
 - k) **Drywall** – contractor whose primary business is the installation, taping, and finishing of drywall, panels and assemblies of gypsum wallboard, sheathing, and cementitious board (no construction of studs/walls).



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BUILDING INSPECTION DIVISION Item 9.
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buildinginspection@sheboyganwi.gov

- l) **Fences** – contractor whose primary business is the installation, alteration, and repair of any structure, wall or barrier, other than a building, erected at grade for the purpose of defining boundaries of property, separating open space, restricting ingress to or egress from property, providing security or protection to property or acting as a visual or acoustic screen.
- m) **Cabinets/countertops** – contractor whose primary business is the building and installation, alteration and repair of any cabinet and/or countertop.
- n) **Waterproofing** – contractor whose primary business is the use or application of materials or processes for the prevention or control of water leakage or flow through the basement walls or flooring into the interior portion of a basement and/or crawl space.