



PUBLIC WORKS COMMITTEE AGENDA

January 24, 2023 at 5:30 PM

Municipal Service Building - Training Room, 2026 New Jersey Avenue

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553,494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the Department of Public Works at 920-459-3440. Persons other than council members who wish to participate remotely shall provide notice to the Public Works Department at 920-459-3440 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order
2. Roll Call - Alderpersons Dekker, Heidemann, Ramey, Salazar, and Rust may attend meeting remotely.
3. Pledge of Allegiance
4. Introduction of Committee Members and Staff

MINUTES

5. Approval of Minutes: January 10, 2023

HEARING

6. Pursuant to a noticed published by the City Engineer, there is a hearing scheduled for this evening to give persons an opportunity to be heard relative to the Southside Sanitary Sewer Facility Plan to evaluate the sanitary sewer system on the south side of Sheboygan.

ITEMS FOR DISCUSSION & POSSIBLE ACTION

7. Res. No.123-22-23 / January 16, 2023: A resolution authorizing the Purchasing Agent to issue a purchase order for the purchase of a towable brush chipper for the Department of Public Works - Motor Vehicle Division.

NEXT MEETING DATE

8. Next Regular Meeting Date: February 14, 2023

ADJOURNMENT

9. Motion to adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

CITY OF SHEBOYGAN
PUBLIC WORKS COMMITTEE MINUTES

Tuesday, January 10, 2023

*****AMENDED*****

COMMITTEE MEMBER PRESENT: Alderperson Amanda Salazar, Chair Dean Dekker, Alderperson Angela Ramey, Alderperson Joe Heidemann, and Vice Chair Zach Rust.

STAFF/OFFICIALS PRESENT: Director of Public Works David Biebel, City Engineer Ryan Sazama, Superintendent of Streets and Sanitation Joel Kolste, Superintendent of Facilities & Traffic Mike Willmas, Administrative Coordinator Heather Burke, and Administrative Clerk Stacy Weseljak.

OTHERS PRESENT: Jeff Rammer Freye.

OPENING OF MEETING

1. Call to Order

Chair Dean Dekker called the meeting to order at 5:30 PM.

2. Roll Call - Alderpersons Dekker, Heidemann, Ramey, Salazar, and Rust may attend meeting remotely.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

MINUTES

5. Approval of Minutes: November 29, 2022

MOTION TO APPROVE MINUTES FROM NOVEMBER 29, 2022

Motion made by Vice Chair Rust, Seconded by Alderperson Salazar.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Ramey, Alderperson Heidemann,
Vice Chair Rust

ITEMS FOR DISCUSSION & POSSIBLE ACTION

6. Res. No. 117-22-23 / January 4, 2023: A resolution authorizing the appropriate City officials to enter into a contract with Dorner, Inc. for the construction of the Broadway Reconstruction project.

Alderperson Dekker stated the resolution should be amended to draw funds from two separate accounts.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION AS AMENDED

Motion made by Vice Chair Rust, Seconded by Alderperson Ramey.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Ramey, Alderperson Heidemann,
Vice Chair Rust

NEXT MEETING DATE

7. Next Regular Meeting Date: January 24, 2023

ADJOURNMENT

8. Motion to adjourn

MOTION TO ADJOURN AT 5:47 PM

Motion made by Vice Chair Rust, Seconded by Alderperson Ramey.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Ramey, Alderperson Heidemann,
Vice Chair Rust

Hearing Notice for the Public Works Committee

January 24, 2023

Pursuant to a noticed published by the City Engineer, there is a hearing scheduled for this evening to give persons an opportunity to be heard relative to the Southside Sanitary Sewer Facility Plan to evaluate the sanitary sewer system on the south side of Sheboygan. This area, referred to as the Southside Growth Area (SGA), is generally bounded by Weeden Creek Road to the north, County Road V to the south, Highway 43 to the west, and Lakeshore Drive to the east. The Facility Plan was generated and compiled a background of the City of Sheboygan and study area, inventory of existing conditions, identification of future conditions, analysis of alternatives, and identification of the recommended interceptor sewer alternative and plan information.

All interested persons will now be heard.

CONFIRMATION



435 E. Walnut
Green Bay, WI 54301
(888)774-7744

SHEB, CITY OF,LEGAL ACCT
828 CENTER AVE STE 110
SHEBOYGAN WI 53081-4442

Account	AD#	Net Amount	Tax Amount	Total Amount	Payment Method	Payment Amount	Amount Due
GWM-60409220	0005554545	\$33.09	\$0.00	\$33.09	Credit Card	\$0.00	\$33.09

Sales Rep: BWeaver

Order Taker: BWeaver

Order Created 01/10/2023

Product	# Ins	Start Date	End Date
GWM-SHE-Sheboygan Press	1	01/12/2023	01/12/2023
GWM-SHEW-Sheboygan Press Digital	28	01/12/2023	02/08/2023

* ALL TRANSACTIONS CONSIDERED PAID IN FULL UPON CLEARANCE OF FINANCIAL INSTITUTION

Text of Ad: 01/10/2023

NOTICE OF PUBLIC HEARING

Sheboygan Regional Wastewater Utility
3333 Lakeshore Drive
Sheboygan, WI 53081
Southside Sanitary Sewer Facility Plan

The City of Sheboygan has prepared a facility plan to evaluate the sanitary sewer system on the south side of Sheboygan. This area, referred to as the Southside Growth Area (SGA), is generally bounded by Weeden Creek Road to the north, County Road V to the south, Highway 43 to the west, and Lakeshore Drive to the east. The Facility Plan was generated and compiled a background of the City of Sheboygan and study area, inventory of existing conditions, identification of future conditions, analysis of alternatives, and identification of the recommended interceptor sewer alternative and plan implementation.

A public hearing regarding the facility plan will be held at 5:30 PM, January 24, 2023 at the Municipal Service Building located at 2026 New Jersey Avenue, Sheboygan, WI 53081. At this public hearing, all interested persons and/or their agents or attorneys, may appear before the City of Sheboygan Public Works Committee to be heard concerning the facilities plan. Comments presented during the public hearing will be taken into consideration with the finalization of the facilities plan. A copy of the facility plan will be available at the City of Sheboygan Municipal Service Building prior to the hearing.
January 12, 2023 wnaxlp

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: A resolution authorizing the Purchasing Agent to issue a purchase order for the purchase of a towable brush chipper for the Department of Public Works - Motor Vehicle Division.

REPORT PREPARED BY: Bernard R. Rammer, Purchasing Agent

REPORT DATE: January 11, 2023

MEETING DATE: January 24, 2023

FISCAL SUMMARY:

Budget Line Item:	730399-651200
Budget Summary:	Motor Vehicle-Light Equipment
Budgeted Expenditure:	\$ 68,000.00
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin	N/A
Statutes:	
Municipal Code:	N/A

BACKGROUND / ANALYSIS: The Motor Vehicle Division of the Department of Public Works included the purchase of a towable brush chipper in the 2023 Budget. Following a review of this type of equipment available in the marketplace, staff has determined the Bandit Brand Intimidator 15XP offers all of the features and functions required by the Forestry Division. The local dealer for Bandit Brand equipment, Brooks Tractor Inc. of Sun Prairie, WI, has indicated it currently has several of these units on order with the manufacturer and the City can expect to take delivery in February 2023. With the high removal of trees affected by the Emerald Ash Borer, the Department requires a supplementary chipper unit in addition to the units already in the fleet. The purchase of the unit takes advantage of contract pricing afforded the City through the National Sourcewell Contract; thereby, avoiding the need to competitively bid the purchase.

STAFF COMMENTS: Upon receipt of the unit, the current smaller back-up chipper will be evaluated to determine whether it will be retained or sold at auction.

ACTION REQUESTED: Motion to recommend the Common Council adopt Res. No. 123-22-23 authorizing the Purchasing Agent to issue a purchase order for the purchase of a towable brush chipper for the Department of Public Works - Motor Vehicle Division.

ATTACHMENTS:

- I. Res. No. 123-22-23

Res. No. 123 - 22 - 23. By Alderpersons Dekker and Rust. January 16, 2023.

A RESOLUTION authorizing the Purchasing Agent to issue a purchase order for the purchase of a towable brush chipper for the Department of Public Works - Motor Vehicle Division.

WHEREAS, the Department of Public Works has included funding in their 2023 Capital Improvements Budget for the purchase of a diesel-powered brush chipper; and

WHEREAS, after reviewing various brands and models currently available, staff has determined that the Bandit™ Chipper includes all of the features and functions required by the Department; and

WHEREAS, state law and the City's Procurement Policy allows the City to join with other units of government in cooperative purchasing plans when the best interest of the City would be served; and

WHEREAS, the Bandit dealer for Wisconsin, Brooks Tractor Inc. of Sun Prairie, WI ("Brooks"), has indicated that they have the desired chipper on order and expect it will be available for delivery in February 2023; and

WHEREAS, Brooks is willing to sell this equipment to the City utilizing National Contract pricing provided by Sourcewell, a Cooperative Purchasing consortium of which the City is a member. Members of Sourcewell are able to take advantage of competitively bid, pre-negotiated prices; and

WHEREAS, having reviewed the Sourcewell Contract # 050119-BAN, City staff believes, and the Council agrees that this is the best procurement method for this purchase as it saves the City approximately 12% from MSRP; and

WHEREAS, if approved, the staff expects to take delivery of the new chipper in the second quarter of 2023, at which time the current brush chipper will be evaluated for future viability and whether it should be retained as a backup unit or sold at auction.

NOW, THEREFORE, BE IT RESOLVED: That the Purchasing Agent is authorized to issue a Purchase Order to Brooks Tractor Inc. of Sun Prairie, WI for the purchase of a new, Bandit Brush Chipper for the Department of Public Works at a cost of \$68,000.00.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw funds in the amount of \$68,000.00 from the Motor Vehicle Fund - Light Equipment (Account No. 730399-651200) for the purchase of the equipment.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor