



*****AMENDED***MAYOR'S INTERNATIONAL COMMITTEE AGENDA**

February 06, 2025 at 5:15 PM

**City Hall - Conference Room 106, 828 Center Avenue,
Sheboygan, WI**

Persons with disabilities who need accommodations to attend this meeting should contact the Mayor's Office, (920) 459-3317. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Mayor's Office at 920-459-3317 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order
2. Pledge of Allegiance

MINUTES

- [3.](#) Approval of January 09, 2025 Minutes

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

4. Correspondence
5. Tsubame Delegation
6. Japan America Society of Wisconsin
7. Sheboygan County Chamber of Commerce: Gala Nomination
8. Lakeland Japanese Association Donation
9. Tsubame Reimbursement
10. Tea Talks with Deb

CLOSING OF MEETING

11. Next Meeting Date: March 06, 2025.
12. Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

MAYOR'S INTERNATIONAL COMMITTEE MINUTESThursday, January 09, 2025

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OPENING OF MEETING

1) Call to Order

Chairperson Alexandria King-Close called the meeting to order at 5:20 PM in Conference Room 106 at City Hall (828 Center Avenue, Sheboygan).

Members Present: Mayor Sorenson, Chairperson Alexandria King-Close, Co-Chair Peter Janssen(online), Co-Chair Lisa Salgado, Alex, Vanden Heuvel, Brittany Wagner, Deb Sabol-Williams, Member M, Mickenzie Rust, Nicole Brown, Sarah Engel-Streicher(online), and Tomomi Kanemaru(online).

2) Pledge of Allegiance

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3) Correspondence

- a. Acknowledgment of President Carter's passing
- b. Updates from Tsubame families
- c. Picture books from Christopher Farm
- d. Library scrapbooks on past international committee event
 - i. Deb suggested a possible library exhibit
- e. Hessen board - Sister City engagement
- f. Refugee and Love INC community integration
 - i. Annie to share updates with the team
 - ii. Mickenzie asked if it's for adults or families; Allie: TBD
- g. Grant Teachers - Expanding exchanges with Tsubame & Esslingen
- h. Rotary
 - i. Lisa presented to the Rotary Club
 - ii. Some members were in the first delegation
 - iii. Interest in partnering on events
- i. Delegation hosting logistics
 - i. Seeking partners to "sponsor" days and plan activities

MAYOR'S INTERNATIONAL COMMITTEE MINUTES

Thursday, January 09, 2025

- 4) Taste of Japan Debrief
 - a) Successful meal
 - b) Japanese Student Association at Lakeland was a key partner (8 students)
 - c) Pre-show fair: Origami, tea tasting, Calligraphy, snack tasting
 - d) Lisa & Tomomi led organization and greeting
 - e) Popular activity: Happy Thanksgiving Calligraphy
 - f) Chopstick demonstrations
 - g) Potential senior trip to Tsubame
 - h) Interest in Tea Talks
 - i) Deb shared a proposal
 - j) Chamber award nomination for Journey to Japan & Taste of Japan
- 5) MIC Guidelines Update
 - a) Annie provided a progress update
 - b) The document is finalized and will be sent to the committee for review
 - c) Alex will explore digital file-sharing solutions with City IT by the next meeting:
 - i. **Short-term:** Implement a physical drive for immediate access.
 - ii. **Long-term:** Identify a sustainable, city-approved digital storage solution.
- 6) MIC Updated Budget Process
 - a) Annie summarized budget management improvements.
 - b) New budget form available; submit at least **4 weeks** in advance.
 - c) Includes a last-minute fund allowance.
 - d) Forms submitted to Chair and Co-Chairs.
 - e) Annie to follow up with Veronica on the reimbursement process.
- 7) MIC Updated Agenda Process
 - a) Submit discussion topics by the Monday before meetings.
 - b) Process begins next meeting.
- 8) Council Presentation
 - a) March 3rd is planned
- 9) MIC celebration
 - a) Send a poll in what's app for place and time - Alex V to follow up
- 10) Christmas tree removal
 - a) Deferred to another city function/group
- 11) Next Meeting - March 6, 2025
- 12) Adjourn at 6:21 PM.

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