



# MUNICIPAL COURT ADVISORY COMMITTEE AGENDA

**July 17, 2023 at 10:00 AM**

**City Hall, 1st Floor - Conference Room 109, 828 Center Avenue,  
Sheboygan, WI**

Persons with disabilities who need accommodations to attend this meeting should contact the Mayor's Office, (920) 459-3317. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Mayor's Office at 920-459-3317 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## **OPENING OF MEETING**

1. Call to Order
2. Pledge of Allegiance
3. Roll call

## **MINUTES**

- [4.](#) Approval of Minutes from July 6th meeting.

## **ITEMS FOR DISCUSSION AND POTENTIAL ACTION**

5. Review Applications.
6. Discuss next steps.

## **DATE OF NEXT MEETING**

7. Next meeting date: Possibly July 21, 2023.

## **ADJOURNMENT**

8. Motion to adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*

**CITY OF SHEBOYGAN**

**MUNICIPAL COURT ADVISORY COMMITTEE MINUTES**

**Thursday, July 06, 2023**

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**OPENING OF MEETING**

1. Call to Order
2. Pledge of Allegiance
3. Roll call, introductions, and sign-in sheet  
Mayor Ryan Sorenson, Mike Bauer, John Donovan, Shawn Splivalo, Kurt Zempel  
Excused: Judge Torry
4. Election of Chair

Motion by Mike Bauer for Mayor to be Chair, 2<sup>nd</sup> by Shawn Splivalo – motion approved

**ITEMS FOR DISCUSSION ONLY**

5. Discuss timeline and process  
  
Send out announcement and job description to Bar Association  
  
Application to close on July 15<sup>th</sup>  
  
Interviews on July 21<sup>st</sup>
6. Parameters for Candidates  
  
Has a law degree, Trial experience preferred, good standing with the Bar association
7. Discuss next steps  
  
Review application on Monday, July 17<sup>th</sup>

**DATE OF NEXT MEETING**

8. July 17, 2023 at 10:00 a.m.

**ADJOURNMENT**

9. Motion to adjourn  
  
Motion to adjourn by Jon Donovan, 2<sup>nd</sup> by Shawn Splivalo.  
  
Adjourned at 1:15 p.m.