



BOARD OF MARINA, PARKS & FORESTRY AGENDA

August 04, 2026 at 4:30 PM

**Council Chambers, 3rd Floor, 828 Center Avenue, Sheboygan,
WI**

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the Department of Public Works, (920) 459-3440. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Public Works Department at 920-459-3440 by 12:00 p.m. on meeting day so that the person may be provided a remote link for that purpose. All Board members may attend the meeting remotely.

OPENING OF MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Input (3 minute limit per individual)

MINUTES

- [5.](#) Approval of Minutes: May 5, 2026

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Edgewater Marina Report
- [7.](#) Marina Report (J. Montgomery)
- [8.](#) Maywood Report (K. Kelling)
- [9.](#) Park and Forestry Report (C. Hall, T. Bull)

NEXT MEETING DATE

10. Next scheduled meeting: November 3, 2026

ADJOURN

11. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall • Mead Public Library
Sheboygan County Administration Building • City's website

CITY OF SHEBOYGAN

BOARD OF MARINA, PARKS & FORESTRY MINUTES

Tuesday, May 05, 2026

COMMISSION MEMBER PRESENT: Chair Peter Mayer, Alderperson Dean Dekker, Rebecca Clarke, Eric Katte, Braden Schmidt, and Parks Manager Curtis Hall

COMMISSION MEMBERS ABSENT: Sheila Yang, Tou Lee and Terry Van Akkren

STAFF/OFFICIALS PRESENT: Department of Public Works Director Travis Peterson, Deputy Director of Field Operations Joel Kolste, City Forester Tim Bull, Maywood Environmental Park Director Kendra Kelling, Lieutenant Andrew Kunding, and Administrative Clerk Rachel Masse

OTHERS PRESENT: Marli Schmitz, Bryan Kelly, Joe Heidemann, Jessica Bray, Jake Bray, and John Bray

OPENING OF MEETING

1. Call to Order
Chair Peter Mayer called the meeting to order at 4:15pm.
2. Roll Call
3. Pledge of Allegiance
4. Public Input (3 minute limit per individual)

MINUTES

5. Approval of Minutes: February 3, 2026
MOTION TO APPROVE THE MINUTES FROM FEBRUARY 3, 2025
Motion made by Braden Schmidt, seconded by Dean Dekker.
Voting Yea: Peter Mayer, Dean Dekker, Rebecca Clarke, Eric Katte, Braden Schmidt, and Curtis Hall

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Election of officers, Chair and Vice Chair
MOTION TO ELECT PETER MAYER AS CHAIR
Motion made by Rebecca Clarke, seconded by Braden Schmidt.
Voting Yea: Peter Mayer, Dean Dekker, Rebecca Clarke, Eric Katte, Braden Schmidt, and Curtis Hall

MOTION TO ELECT ERIC KATTE AS VICE CHAIR
Motion made by Peter Mayer, seconded by Rebecca Clarke.
Voting Yea: Peter Mayer, Dean Dekker, Rebecca Clarke, Eric Katte, Braden Schmidt, and Curtis Hall
9. Presentation by Kiwanis Park Operators of Beer Garden
MOTION TO MOVE UP ITEM 9 FOR DISCUSSION

Motion made by Eric Katte, seconded by Dean Dekker.

Voting Yea: Peter Mayer, Dean Dekker, Rebecca Clarke, Eric Katte, Braden Schmidt, and Curtis Hall

Jessica, Jake and John Bray of Tributary Beer Garden presented their plans for Beer Garden at Kiwanis.

- Focus on offering a community hub
- Offer beer, cider and non-alcoholic beverages
- Partner with other local businesses

7. Marina discussion including Marina manager status, Marina report, Edgewater Resources next steps, winter boat storage, MOLO fee system and receipt of usage fees, staff hours, survey, and safety issues of problem automobile drivers in parking lot
 - Marina Manger Nick Warminsky has resigned. The City is currently conducting interviews to replace this position
 - Edgewater Resources meeting with internal steering committee
 - Winter boat storage in discussion
 - Issue with MOLO payment categorization resolved
 - Staffing limited while in process of hiring additional dock hands
 - Annual survey for boaters
 - Police Department will have officers make stops in parking lot
8. RFP Discussion - Operation of disc golf concession for Vollrath Park
 - No current applicants for a vendor to run the disc golf concession at Vollrath Park
10. Marina Report
 - No current report.
11. Maywood Report (K. Kelling), including status of MOU
 - Kendra Kelling reported
 - Spring bird migration
 - Land management project on Arbor Day, 63 trees and shrubs planted
 - Trail maintenance
 - Kawasaki mule transferred from City
 - Grant received from WNR for replacing invasives with native species
 - Renewed Bird City designation
 - MOU with City
12. Forestry Report (T. Bull)
 - Tim Bull reported
 - 306 trees planted this spring using IRA Grant
 - Urban Forestry grant from DNR to clear hazardous trees from Evergreen park
13. Park Report (C. Hall), including discussion on pickleball signage
 - Curtis Hall introduced as new Parks Manager

- Familiarizing with park staff and operations
- Staff preparing parks for rental season
- Beach clean up
- Parklet set up to begin 5/11/26

NEXT MEETING DATE

14. Next scheduled meeting: August 4, 2026

ADJOURN

15. Motion to Adjourn

MOTION TO ADJOURN AT 5:39PM

Motion made by Rebecca Clarke, seconded by Eric Katte.

Voting Yea: Peter Mayer, Dean Dekker, Rebecca Clarke, Eric Katte, Braden Schmidt, and Curtis Hall



821 Broughton Drive Sheboygan, WI 53081

MPF COMMITTEE REPORT

Tuesday August 4th 2026

2025 Dockage (Seasonal Slips) 164

2026 Dockage (Seasonal Slips) 143

2025 Transient 600

2026 Transient 617

2025 Daily Launch Pass 1382

2026 Daily Launch Pass 1118

2025 Total Sales 478,866

2026 Total Sales 404,466

Maywood Report

Marina, Parks, and Forestry

August 4, 2026

Kendra Kelling – Maywood Director

Programming & Events

- Older, Wiser, Livelier Scholars (OWLS) programs include: 5/15-OWLS Spring Wildflowers at Maywood, 5/29-OWLS at Van der Brohe Arboretum.
- Saturday Morning Bird Walks on 5/2-led by Dave Kuckuk, and 5/9, 5/16, and 5/23 led by Charlie Pountain and Nick Kunstman, with the 5/9 date in celebration of World Migratory Bird Day and the City of Sheboygan's renewed and improved High Flyer Bird City Status.
- 6/20-Walk on the Wild Side Event, with a bird theme and live animal ambassadors.
- 7/25-Prairie Walk Event-Approximately 25 participants visited offsite prairie and approximately 35 participants visited Maywood for guest speaker presentation, live music, food trucks, prairie tours, games and activities.

Land Management

- 5/6-Spring Intern, Marli, planted native replacement plants in two sections of invasive phragmites that were treated in 2025 as part of a SEWISC grant.
- 6/19-Summer Intern, Kwesi, started and has assisted with programs and events like Walk on the Wild Side, Prairie Walk, and Monarch Habitat Display, as well as park maintenance including watering trees, repairing the deer exclosure in the maple forest, cleaning, weeding and mulching around the building entrance, trimming shrubs around the park entrance sign and building walkways, trail maintenance, cleaning and organizing basement storage areas.
- 5/18, 6/15, 7/27-Property Stewardship Committee Meetings; 5/21-Brush Hauling from Ponds to Overflow Lot; 5/26-Pond flowage workday; 6/1-Ecoland delivered and installed; 6/23-Bur Oak Work Day-Property Stewardship cleared trails, removed downed trees, and repaired damaged boardwalk at the Bur Oak property.
- Volunteer efforts include: 5/12-Lakeshore College staff volunteers help with garlic mustard removal and Arboretum inventory; 5/13-Millipore Sigma volunteers assisted with Biochar Tree GIS inventory; 6/4-Kohler volunteers helped remove invasive dame's rocket and garlic mustard; 6/9-SCHHS volunteers removed dames rocket; 7/9-Millipore Sigma Volunteers Weed and Mulch Landscape in front of Ecology Center, and on 7/10 Chamber of Commerce volunteers continued these efforts.

Building & Grounds

- City/Maywood Meetings: 6/15, 7/27-Kendra and Curt met to coordinate between the Trust and the City; 5/5-Marina, Parks and Forestry Commission Meeting; 6/26-City of Sheboygan custodial supply pickup.
- 7/23- Aldag Honald repairing sewer issues at Maywood, City Electrician repairing lighting issues at Maywood; 7/29-City IT assisting with computer issues at Maywood.

Administration

- Internal meetings with staff, Executive, Finance, EcoEdges Committees and Advisory Board.
- Other administrative meetings include: 5/28-City of Sheboygan Meeting with State Director for Environmental Justice, Katie Rosenberg; 7/8-Meeting with new Advisory Board representative of the County Board; 7/23-Little Green Light Demo; 7/29-Meeting with City Attorney to review YMCA and SASD MOU and lease agreements.

Fundraising

- Grant Activity: 6/23-Sheboygan County Stewardship Fund Meeting-Awarded \$20,650 for Streambank Restoration in support of the City of Sheboygan Water Quality Improvement projects at Maywood and Evergreen Park; 6/30-WDNR Surface Water Grant report submitted; 7/15-Submitted Walmart Grant Application for Glow Hike.
- 7/25-Prairie Benefit Raffle and Fall Native Plant Sale Kickoff-Tickets are \$10 each or 3 for \$20. Grand prize is a native plant package from Johnson's Nursery valued at \$500, second prize is a Weber Gas Grill, third prize is a gardening package that includes a \$50 Gift Card from Prairie Moon Nursery and garden tools and decor from DRAMM and LaValley Home & Garden. Tickets available at Maywood now through September 10! Native plant sale online through Johnson's Nursery through September 4.

Partnerships & Networking

- Partnership Meetings and Events Include: 5/22-Boy Scout Meeting with Andrew Duchow; 5/28-Lakeland University planning meeting with Karl and Alexis; 5/30 Sheboygan Literacy Council Tour; 6/18-Sheboygan River Basin Partnership Meeting; 6/26-Friends of North Point and Lakeshore Natural Resource Partnership Bioblitz Planning meeting.

Professional Development

- 6/25, 7/23-Association of Fundraising Professionals National Philanthropy Day Committee Meetings.

MOU Update

- 6/24-Meeting between Maywood Trust and City of Sheboygan to discuss MOU with plans to meet again on 8/18 to finalize or determine what steps need to be taken to come to an agreement. A final draft will need to be reviewed and approved by the Maywood Advisory Board, then submitted to the City Attorney's Office to be presented to the Public Works Committee followed by Common Council.

Marina, Parks and Forestry Quarterly meeting 8.4.2026

Parks Report:

Operations:

- Routine summer operations including; full facility rental schedule, special event support and equipment rental deliveries, grass mowing, ground maintenance, beach grooming, facility cleaning and maintenance.
- Filled open Park Maintenance role 7.13.26. Parks crew is fully staffed with no open positions.

Projects:

- Installed new park signs at Evergreen and Moose Park.
- Developing Moose Park update concept designs.
- Completed construction of new dog parks at Cleveland and Moose Park.
- Improved landscaping and turf conditions at City Green.
- New kayak launch at end of Wisconsin Ave.
- Increased landscaping efforts on South Pier in preparation for event season.
- Updated landscaping in islands at Quarry Park lot.
- Updated landscaping in tree wells on Indiana and Michigan Ave.
- Installed new overhead sign trellis for Beer Garden sign.
- Completed landscaping around playground at Optimist Park.
- Completed installation of new shade structures at Kiwanis Park.
- Completed installation of 6 new memorial benches throughout parks.
- Completed installation of new pedestrian access walkways at area 3 and 4 at Evergreen Park.
- City Staff coordinated with Sheboygan County Cycling to facilitate an Evergreen Park bike trail improvement plan project.
- Installed new modern targets at Archery range.

Agreements:

- Execute an operating agreement with Peja VU/DUBS Disc Golf concession shack. DUBS is currently operating.
- Finalized updated agreement Making Spirits Bright.
- Coordinating with City legal and Maywood staff to work through Maywood agreement update.

Report submitted by Curtis Hall – City of Sheboygan Parks Manager– 7.31.26

Marina, Parks and Forestry Quarterly meeting 8-4-2026

Forestry Report:

DPW - Forestry 2026 2nd Quarter	
Trees Planted (Street)	267
Trees Planted (Parks)	42
Trees Pruned	240
Trees Removed	76
Stump Removals	106
Treated Ash Trees	12
Citizen Tree Concern	499
Branch Down Work Order	85

- Focusing heavily on tree pruning
 - Big bucket truck
 - Small bucket truck
 - Pole saw
 - Training pruning – 200 of 800 completed
 - Reduction pruning
 - Sucker pruning
 - Blocked traffic signs – 38 completed
- Goal is to keep up with stump grinding
 - Hired out 50
 - Have about 150 remaining to do ourselves this summer
- High risk tree removals being completed, low and medium risk waiting till winter
- About half done treating ash trees for EAB protection (300 of 600)
- 49 current nuisance tree issues

Report written by,

Tim Bull

City Forester