

**CITY OF SHEBOYGAN**  
**BOARD OF WATERWORKS COMMISSIONERS MINUTES**

**Monday, October 21, 2024**

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**OPENING OF MEETING**

President Van De Kreeke convened the meeting at 3:30 PM.

Present: President Gerald Van De Kreeke, Secretary Tom Howe, Member Rich Dale. Superintendent Joe Trueblood

1. Pledge of Allegiance

All present honored the flag of the United States of America.

**MINUTES**

2. Approve minutes from September 16, 2024 Board meeting

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the minutes of the September 16, 2024 Board meeting. Motion passed unanimously.

**REPORTS**

3. Financial reports and approval of vouchers

Superintendent reviewed the financial report for September 2024. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the financial reports, general vouchers of \$503,940.99, and gross payroll of \$210,706.32. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Superintendent reviewed the monthly report.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

5. Approve final 2025 Water Utility budget and R.O. transmitting budget to Council

Superintendent noted that the final proposed budget was changed from its preliminary version to reflect more conservative principal forgiveness of 50% rather than 75% on certain safe drinking water loans due to uncertainty in WDNR's loan closing requirements. A few other minor changes were noted. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the 2025 Utility budget and to approve an R.O. transmitting the budget to Council. Motion passed unanimously.

6. Approve submitting 3rd quarter R.O. to Council

Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to submit the 3 quarter R.O. to Council. Motion passed unanimously.

7. Approve change to Delta Dental plan for 2025

8. Review state funding issues with LSL replacements

Superintendent updated the Board of loan closing requirements recently identified by WDNR on the Utility's lead service line replacement loans. Because WI PSC has not acted on the Utility's request for a change in its approved LSL program, WDNR is uncomfortable issuing the loan for the extra 25% principal forgiveness amount of approximately \$800k without a pledge from the municipality. Superintendent noted that the City Administrator was amenable to supporting this pledge so that the additional money can go to citizens. Superintendent noted that PSC review is ongoing and they might yet approve the change in time for the current loan closing.

**PERSONNEL**

9. Updates on distribution technician and utility engineer recruitment

Superintendent noted that recruitment is underway for both a distribution technician and a utility engineer.

**NEXT MEETING**

10. Next meeting will take place on: November 25, 2024

**ADJOURN**

11. Motion to Adjourn

At 4:16 PM, Commissioner Dale made a motion to adjourn, seconded by Commissioner Howe. Motion passed unanimously.