

**CITY OF SHEBOYGAN**  
**SHEBOYGAN TRANSIT COMMISSION MINUTES**

**Tuesday, September 19, 2023**

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It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact Shoreline Metro, (920) 459-3285. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to Shoreline Metro at 920-459-3285 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

**MEMBERS PRESENT:** Heather Cleveland – Chair, Mayor Ryan Sorenson, Alderperson Dean Dekker, Alderperson Amanda Salazar, Alderperson Trey Mitchel, City Planning and Development Diane McGinnis-Casey, Police Chief Christopher Domagalski, Sara Knaub

**MEMBERS EXCUSED:** Roy Kluss

**STAFF/OFFICIALS PRESENT:** Director of Parking and Transit Derek Muench, Operations Supervisor Ann Koeller

**OPENING OF MEETING**

1. Call to order

5:00 p.m.

2. Pledge of Allegiance
3. Public Input (Time limits are at the discretion of the Transit Commission - Input on non-service adjustment related items.

None

**MINUTES**

4. Approval of the Minutes - July 16, 2023 meeting.

A motion was made by Mayor Ryan Sorenson, seconded by Alderperson Trey Mitchel to approve the July 16, 2023 meeting minutes. Motion passes.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

5. Review and update of Shoreline Metro Transportation Development Program for 2021-2025

Director of Parking and Transit Derek Muench presented an update on the Shoreline Metro Transportation Development Program for 2021-2025. No action taken.

6. Review and update of 2017 Parking Study performed by Carl Walker (WGI)

Director Muench presented an update on the 2017 Parking study performed by Carl Walker (WGI). No action taken

7. Review and acceptance of 2020 Parking Study performed by WGI.

A motion was made by Mayor Sorenson, seconded by Police Chief Domagalski to accept and file this report. Motion passes.

8. Res. No. 47-23-24 by Alderpersons Dekker, Salazar and Mitchell authorizing the Purchasing Agent to issue a purchase order for a 2023 John Deere ProGator 2020A for the Sheboygan Parking Utility and to trade in a 2012 John Deere ProGator 2020A as part of the purchase. REFER TO TRANSIT COMMISSION

A motion was made by Alderperson Amanda Salazar, seconded by Alderperson Dean Dekker to accept and approve the resolution to purchase a John Deere ProGator.

A motion was made by Ald. Salazar, seconded by Ald. Mitchel to amend Res. No. 47-23-24 as follows:

1. Amending the "Now, therefore, be it resolved" paragraph to read, "That the Purchasing Agent is authorized to issue a purchase order to Revels Turf and Tractor, LLC for the purchase of a 2023 John Deere ProGator 2020A for \$48,496.97 and to trade in the 2012 John Deer ProGator 2020A for \$6,325.00 for a net cost of \$42,171.97" and;
2. Amending the "Be it further resolved" paragraph to read, "That the appropriate City officials are authorized to draw funds in the amount of \$42,171.97 from Account No. 650345-651400 (Parking Utility Administration Fund – Heavy Equipment) for the purchase" and;
3. Replacing the July 18, 2023 quote summary document with the August 22, 2023 quote summary document."

A motion was made by Ald. Salazar, seconded by Ald. Dekker to Accept the amendments as presented. Motion passes.

A motion was then made by Ald. Salazar, seconded by Ald. Dekker to Accept and approve Res No. 47.23.24 as amended. Motion passes.

9. Director's report

A motion was made by Ald. Dekker, seconded by Ald. Mitchel to accept the Director's Report as presented. Motion passes.

## **NEXT MEETING**

10. Next meeting date: November 21, 2023.

## **ADJOURN**

A motion was made at 6:00 p.m. by Chief Domagalski, seconded by Ald. Salazar to Adjourn the meeting. Motion passes

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*