



FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

December 09, 2024 at 5:00 PM

Council Chambers, 828 Center Avenue, Sheboygan, WI

COMMITTEE MEMBERS PRESENT: Chair Alderperson Trey Mitchell, Vice Chair Grazia Perrella, Alderpersons Dean Dekker, Robert La Fave

COMMITTEE MEMBERS REMOTE: Alderperson Felde

STAFF / OFFICIALS PRESENT: City Administrator Casey Bradley, City Attorney Chuck Adams, Finance Director/Treasurer Kaitlyn Krueger, Director of Human Resources & Labor Relations Kelly Hendee, Information Technology Director Matt Greenwood, Police Chief Christopher Domagalski, Assistant to the City Administrator Marie Foss, TV Program Director Scott Mealiff, Deputy Finance Director Evan Grossen

OPENING OF MEETING

1. Call to Order

Chair Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call

Roll call was completed.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

No introductions were given.

MINUTES

5. Approval of Minutes - November 11, 2024

MOTION TO APPROVE THE MINUTES FROM NOVEMBER 11, 2024

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 86-24-25 / December 2, 2024: Submitting a Tax Levy Certification for the 2024-2025 School Year from the Sheboygan Area School District.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

7. R. O. No. 90-24-25 / December 2, 2024: Submitting the Tax Levy Certification for the 2024-2025 School Year from the Kohler School District.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

8. Res. No. 125-24-25 / December 2, 2024: A RESOLUTION expressing the intent of the Common Council of the City of Sheboygan to exercise its police powers in levying a special assessment for the 2024 cost of operating and maintaining the off-street parking facilities within the Parking Assessment District No. 1.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

9. Res. No. 126-24-25 / December 2, 2024: A RESOLUTION expressing the intent of the Common Council of the City of Sheboygan to exercise its police powers in levying a special assessment for the 2024 cost of operating and maintaining the off-street parking facilities within the Parking Assessment District No. 2.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

10. Res. No. 127-24-25 / December 2, 2024: A RESOLUTION expressing the intent of the Common Council of the City of Sheboygan to exercise its police powers in levying a special assessment for the 2024 cost of operating and maintaining the off-street parking facilities within the Parking Assessment District No. 4.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

11. Res. No. 128-24-25 / December 2, 2024: A RESOLUTION expressing the intent of the Common Council of the City of Sheboygan to exercise its police powers in levying a special assessment for the 2024 cost of operating and maintaining the off-street parking facilities within the Parking Assessment District No. 5.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

12. Res. No. 129-24-25 / December 2, 2024: A RESOLUTION authorizing an amendment to the 2024 budget for the future purchase of hardware and software by the IT Department for cybersecurity upgrades.

Chair Mitchell proposed adding the word "more" in the first WEARAS clause between the words "become" and "secure".

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Felde, Mitchell

13. Res. No. 130-24-25 / December 2, 2024: A RESOLUTION adopting the revised City of Sheboygan compensation program for non-represented employees.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION
Motion made by Alderperson Perrella, Seconded by Alderperson Dekker
Voting Yea: Dekker, La Fave, Perrella, Felde, Mitchell

14. Res. No. 131-24-25 / December 2, 2024: A RESOLUTION authorizing an amendment to the 2024 budget for the purchase of communication equipment for the Police and Fire Departments.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION
Motion made by Alderperson Perrella, Seconded by Alderperson Dekker
Voting Yea: Dekker, La Fave, Perrella, Felde, Mitchell

15. Res. No. 132-24-25 / December 2, 2024: A RESOLUTION approving up to \$16,500,000 of Public Finance Authority Education Revenue Bonds (Sheboygan Christian School Project), Series 2025 for purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION
Motion made by Alderperson Perrella, Seconded by Alderperson Dekker
Voting Yea: Dekker, La Fave, Perrella, Felde, Mitchell

16. Direct Referral R. O. No. 92-24-25 by Finance Director Kaitlyn Krueger submitting the 2025 Business Improvement District (BID) Statement of Purpose, dated December 4, 2024, the BID's 2025 Operating Budget, and 2024 Special Assessment Listing.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT
Motion made by Alderperson Perrella, Seconded by Alderperson Dekker
Voting Yea: Dekker, La Fave, Perrella, Felde, Mitchell

17. Direct Referral Res. No. 135-24-25 by Alderpersons Mitchell and Perrella authorizing the purchase of the property known as 2629 North 7th Street from Aurora Health Care Central, Inc.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION
Motion made by Alderperson Perrella, Seconded by Alderperson Dekker
Voting Yea: Dekker, La Fave, Perrella, Felde, Mitchell

DATE OF NEXT REGULAR MEETING

18. Next Meeting Date - December 23, 2024

ADJOURN

19. Motion to Adjourn

MOTION TO ADJOURN AT 5:28 PM
Motion made by Alderperson Perrella, Seconded by Alderperson Dekker
Voting Yea: Dekker, La Fave, Perrella, Felde, Mitchell