

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

February 14, 2022

COMMITTEE MEMBERS PRESENT: Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderpersons Grazia Perrella, and Barb Felde (remotely)

COMMITTEE MEMBERS EXCUSED: Alderperson Betty Ackley

STAFF / OFFICIALS PRESENT: Mayor Ryan Sorenson, City Attorney Chuck Adams, City Administrator Todd Wolf, Information Technology Director Eric Bushman, Director of Planning and Development Chad Pelishek, Finance Director/Treasurer Kaitlyn Krueger, Deputy Finance Director Jessica Huss, Administrative Services Manager Debra L DeAmico, Assistant to the City Administrator Carrie Arenz, and WSCS Cable TV Director Scott Mealiff

PUBLIC PRESENT: Ehlers Senior Municipal Advisor Philip L Cosson (remotely)

Chair Mitchell called the meeting to order at 5:00 p.m. The Pledge of Allegiance followed.

MINUTES

Motion by Vice Chair Roberta Filicky-Peneski, seconded by Alderperson Grazia Perrella to approve the minutes of January 24, 2022. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

Res. No. 131-21-22 / February 7, 2022: RESOLUTION providing for the sale of approximately \$2,215,000 General Obligation Promissory Notes, Series 2022A.

Chair Trey Mitchell requested to act on agenda item #10, before item #6, to respect the time of the Ehlers staff in attendance. The committee verbally agreed to this request.

Finance Director/Treasurer Kaitlyn Krueger, supported by Ehlers Senior Municipal Advisor Philip L Cosson, presented the resolution.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to adopt the resolution. Motion carried.

R. O. No. 23-21-22 / June 7, 2021: Submitting a notice of claim from Randy Roth for alleged damages to his skid steer glass door when a stone hit it from a City worker's lawnmower.

City Attorney Chuck Adams presented the claim and explained the decision.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to file the report. Motion carried.

R. O. No. 123-21-22 /February 7, 2022: Reporting that, pursuant to Res. No. 66-20-21 authorizing the City Administrator to negotiate settlement of certain claims made by the City of Sheboygan, City Invoice No. 6880, in the amount of \$4,611.23, billed to Brian Dehne, regarding damage to a street light/sign located at the corner of 8th Street and Erie Avenue on April 4, 2018, has been settled with a payment to the City of Sheboygan in the amount of \$4,000.00.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to file the report. Motion carried.

Res. No. 127-21-22 / February 7, 2022: A RESOLUTION authorizing the sale of City Parking Lot No. 11 located adjacent to and immediately east of 513 North 8th Street to James T. Passmore.

Director of Planning and Development Chad Pelishek explained the proposed sale and answered questions from the committee.

Motion by Alderperson Perrella, seconded by Vice Chair Filicky-Peneski to adopt the resolution. Motion carried.

Res. No. 130-21-22 / February 7, 2022: A RESOLUTION authorizing entering into a Development Agreement with CORTA Sheboygan, LLC and NS Retail Holdings, LLC.

Director Pelishek explained the resolution and answered questions from the committee.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to adopt the resolution. Motion carried.

Res. No. 134-21-22 / February 7, 2022: A RESOLUTION authorizing a budget transfer and appropriation in the 2022 budget to complete an interfund transfer between the Tax Incremental District 6 Debt Fund and the Redevelopment Authority Fund.

Director Krueger, supported by Director Pelishek, explained the resolution and answered questions from the committee.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to adopt the resolution. Motion carried.

Res. No. 137-21-22 / February 7, 2022: A RESOLUTION authorizing the purchase of 5509 Moenning and vacant land located East of Moenning Road for future use by the City.

Director Pelishek presented the resolution and answered questions from the committee. Director Pelishek noted that parcel 59030454922 had inadvertently been excluded from the amendment on the original offer to purchase.

Motion by Alderperson Perrella, seconded by Vice Chair Filicky-Peneski, to adopt the document with the additional amendment of the missed parcel to the listing document. Motion carried.

Res. No. 138-21-22 / February 7, 2022: A RESOLUTION authorizing the appropriate City Officials to execute an engagement letter with Quarles & Brady LLP to serve as bond counsel with regard to General Obligation Promissory Notes.

City Attorney Chuck Adams presented the resolution and answered questions from the committee.

Motion by Alderperson Perrella, seconded by Vice Chair Filicky-Peneski, to adopt the resolution. Motion carried.

DIRECT REFERRAL Res. No. 139-21-22 / February 14, 2022: A RESOLUTION authorizing the City Administrator to execute a Master Service Agreement and Statement of Work with Language Line Services, Inc. for on-demand translation services.

Director Pelishek presented the resolution and answered questions from the committee.

Motion by Alderperson Perrella, seconded by Vice Chair Filicky-Peneski, to adopt the resolution. Motion carried.

ITEMS FOR DISCUSSION ONLY

IT METRICS: 2021 YTD

Information Technology Director Eric Bushman explained the metrics and answered questions from the committee.

WSCS METRICS: 2021 YTD

Director Bushman explained the metrics and answered questions from the committee.

ANNUAL REPORT: City Development

Director Pelishek presented Planning and Development's 2021 Annual Report and answered questions from the committee.

DATE OF NEXT REGULAR MEETING: February 28, 2022

ADJOURN

Motion by Vice Chair Roberta Filicky-Peneski, seconded by Alderperson Grazia Perrella at 6:13 p.m. Motion carried.