



FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

December 26, 2023 at 5:00 PM

Council Chambers, 828 Center Avenue, Sheboygan, WI

COMMITTEE MEMBERS PRESENT: Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderperson Grazia Perrella

COMMITTEE MEMBERS EXCUSED: Alderperson Barb Felde

COMMITTEE MEMBERS UNEXCUSED: Alderperson Betty Ackley

STAFF / OFFICIALS PRESENT: City Clerk Meredith DeBruin, Finance Director/Treasurer Kaitlyn Krueger, Director of Planning and Development Diane McGinnis-Casey, Uptown Social Director Emily Rendall-Araujo, WSCS Cable TV Production Technician Robert Ingraham, Deputy Finance Director Evan Grossen

OPENING OF MEETING

1. Call to Order

Chair Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call

Roll call was completed.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

No introductions were given.

MINUTES

5. Approval of Minutes - December 11, 2023

MOTION TO APPROVE THE MINUTES FROM DECEMBER 11, 2023

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Res. No. 121-23-24 / December 18, 2023: A RESOLUTION authorizing an amendment in the 2023 budget and directing the Finance Director to transfer the Marina Fund advance from the Debt Service Fund to the General Fund.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION
Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella
Voting Yea: Perrella, Filicky-Peneski, Mitchell

7. Res. No. 122-23-24 / December 18, 2023: A RESOLUTION authorizing the City Clerk to execute all necessary documents to purchase nine (9) Badgerbook servers and thirty-six (36) Badgerbook client devices with associated equipment and authorizing the Finance Director to complete an adjustment to the 2024 budget for the purchase.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION
Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella
Voting Yea: Perrella, Filicky-Peneski, Mitchell

8. Res. No. 125-23-24 / December 18, 2023: A RESOLUTION authorizing an amendment in the 2024 Marina Fund budget due to change in management structure.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION
Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella
Voting Yea: Perrella, Filicky-Peneski, Mitchell

9. Res. No. 126-23-24 / December 18, 2023: A RESOLUTION authorizing an amendment in the 2024 budget and directing the Finance Director to create a special revenue fund for the transfer of revenues and expenses to the City related to Uptown Social activities.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION
Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella
Voting Yea: Perrella, Filicky-Peneski, Mitchell

10. Res. No. 127-23-24 / December 18, 2023: A RESOLUTION authorizing entering into a Development Agreement with Partners for Community Development, Inc. and KG Development Group LLC regarding an affordable housing project to be located at the corner of North 13th Street and Erie Avenue.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION
Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella
Voting Yea: Perrella, Filicky-Peneski, Mitchell

11. Res. No. 128-23-24 / December 18, 2023: A RESOLUTION authorizing an amendment in the 2024 budget and obligating \$3,600,000 of American Rescue Plan Act ("ARPA") funds and \$250,000 of Community Development Block Grant ("CDBG") funds to the Gateway Apartments at North 13th Street and Erie Avenue, including parcel numbers 59281204550, 59281204560, 59281204570, and 59281204580 per the Development Agreement.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION
Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella
Voting Yea: Perrella, Filicky-Peneski, Mitchell

DATE OF NEXT REGULAR MEETING

12. Next Meeting Date - January 8, 2024

ADJOURN

13. Motion to Adjourn

MOTION TO ADJOURN 5:41 PM

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell