



FINANCE AND PERSONNEL COMMITTEE MEETING - MINUTES

March 14, 2022 at 5:00 PM

Council Chambers, 828 Center Avenue, Sheboygan, WI

COMMITTEE MEMBERS PRESENT: Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderpersons Grazia Perrella, and Betty Ackley

COMMITTEE MEMBERS EXCUSED: Alderperson Barb Felde

STAFF / OFFICIALS PRESENT: City Administrator Todd Wolf, Director of Information Technology Eric Bushman, Finance Director/Treasurer Kaitlyn Krueger, Deputy Finance Director Jessica Huss, Administrative Services Manager Debra L DeAmico, Assistant to the City Administrator Carrie Arenz, WSCS Cable TV Director Scott Mealiff, and WSCS Production Technician Robert Ingraham

OPENING OF MEETING

1. Call to Order

Chair Trey Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call (Alderpersons Mitchell, Filicky-Peneski, Perrella, Ackley and Felde may attend remotely)

PRESENT:

Alderperson Betty Ackley

Alderperson Grazia Perrella

Vice Chair Roberta Filicky-Peneski

Chair Trey Mitchell

EXCUSED:

Alderperson Barbara Felde

3. Pledge of Allegiance

The Pledge of Allegiance was recited

4. Introduction of Committee Members and Staff

MINUTES

5. Approval of Minutes - February 28,2022

MOTION TO APPROVE THE MINUTES FROM FEBRUARY 28, 2022

Motion made by Alderperson Perrella, Seconded by Alderperson Ackley.

Voting Yea: Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 107-21-22 / December 6, 2021 / Doc 3.1 : Submitting a claim from Progressive for alleged damages to their insured's vehicle when it was struck by a City of Sheboygan vehicle on Calumet Drive.

Director Kaitlyn Krueger presented comments from the City Attorney's office stating the claim should be held until the next meeting.

MOTION TO HOLD UNTIL THE NEXT FINANCE AND PERSONNEL MEETING

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella.

Voting Yea: Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell

7. R. O. No. 113-21-22 / January 4, 2022 / Doc 13: Submitting a Notice of Claim from Patrick A. Gillette for alleged damages with regard to alleged misconduct by City employees.

Director Krueger presented comments provided by the City Attorney's Office

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Ackley, Seconded by Vice Chair Filicky-Peneski.

Voting Yea: Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell

8. Res. No. 148-21-22 / March 7, 2022/ Doc 17: A RESOLUTION authorizing the Finance Director to enter into a contract with Tyler Technologies for Tyler Payments.

Director Krueger, supported by City Administrator Todd Wolf, presented the resolution and answered questions from the committee

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Ackley.

Voting Yea: Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell

9. Res. No. 153-21-22 / March 7, 2022 / Doc 21: RESOLUTION awarding the sale of \$2,215,000 General Obligation Promissory Notes, Series 2022A.

Director Krueger, supported by City Administrator Wolf, presented the resolution and answered questions from the committee

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella.

Voting Yea: Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell

10. Res. No. 154-21-22 / March 7, 2022 / Doc 22: A RESOLUTION authorizing the appropriate City officials to remove certain 2020 Tax Roll uncollected delinquent personal property taxes from the City of Sheboygan's general ledger.

Director Krueger presented the resolution and answered questions from the committee

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Vice Chair Filicky-Peneski.

Voting Yea: Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell

Note: Chair Mitchell requested to take action on agenda items 11-16 in one motion since the resolutions are identical requests, but for different TIDS. There were no objections from the committee.

11. Res. No. 155-21-22 / March 7, 2022 / Doc 23: A RESOLUTION extending the life of Tax Incremental Financing District No. 6 (TID 6) for one year to fund affordable housing programs and projects within the City of Sheboygan, Wisconsin.

Director Krueger presented the resolutions 11 – 16 and answered questions from the committee

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella.

Voting Yea: Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell

12. Res. No. 156-21-22 / March 7, 2022 / Doc 24: A RESOLUTION extending the life of Tax Incremental Financing District No. 10 (TID 10) for one year to fund affordable housing programs and projects within the City of Sheboygan, Wisconsin.
13. Res. No. 157-21-22 / March 7, 2022 / Doc 25: A RESOLUTION extending the life of Tax Incremental Financing District No. 12 (TID 12) for one year to fund affordable housing programs and projects within the City of Sheboygan, Wisconsin.
14. Res. No. 158-21-22 / March 7, 2022 / Doc 26: A RESOLUTION extending the life of Tax Incremental Financing District No. 13 (TID 13) for one year to fund affordable housing programs and projects within the City of Sheboygan, Wisconsin.
15. Res. No. 159-21-22 / March 7, 2022 / Doc 27: A RESOLUTION extending the life of Tax Incremental Financing District No. 14 (TID 14) for one year to fund affordable housing programs and projects within the City of Sheboygan, Wisconsin.
16. Res. No. 160-21-22 / March 7, 2022 / Doc 28: A RESOLUTION extending the life of Tax Incremental Financing District No. 15 (TID 15) for one year to fund affordable housing programs and projects within the City of Sheboygan, Wisconsin.

Director Krueger presented resolutions 155 – 21 - 22, 156 – 21 - 22, 157 – 21 - 22, 158 - 21 - 22, 159 - 21- 22 and 160 – 21 - 22, then answered questions from the committee

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTIONS

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella.

Voting Yea: Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell

Note: Chair Mitchell requested to take action on agenda items 17-20 in one motion since they are identical requests, but for different Parking Assessment Districts. There were no objections from the committee.

17. Res. No. 161-21-22 / March 7, 2022 / Doc 29: A RESOLUTION confirming the exercise of police power in making an assessment for the benefited properties against which assessments are proposed for Parking Assessment District No. 1.
18. Res. No. 162-21-22 / March 7, 2022 / Doc 30: A RESOLUTION confirming the exercise of police power in making an assessment for the benefited properties against which assessments are proposed for Parking Assessment District No. 2.

19. Res. No. 163-21-22 / March 7, 2022 / Doc 31: A RESOLUTION confirming the exercise of police power in making an assessment for the benefited properties against which assessments are proposed for Parking Assessment District No. 4.

Director Krueger presented resolutions 161 – 21 – 22, 162 – 21- 22, and 163 – 21 – 22, then answered questions from the committee

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Vice Chair Filicky-Peneski.

Voting Yea: Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell

20. Res. No. 164-21-22 / March 7, 2022 / Doc 32: A RESOLUTION confirming the exercise of police power in making an assessment for the benefited properties against which assessments are proposed for Parking Assessment District No. 5.

Director Krueger presented the resolution and answered questions from the committee

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Vice Chair Filicky-Peneski.

Voting Yea: Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell

21. Res. No. 166-21-22 / March 7, 2022 / Doc 39: A RESOLUTION approving the Green Tier Legacy Communities 2021 Annual Sustainability Report and directing that the document be submitted to the Wisconsin Department of Natural Resources.

Director Krueger presented the resolution and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Ackley.

Voting Yea: Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell

DATE OF NEXT REGULAR MEETING

22. March 28, 2022

Date of Next Regular Meeting will be March 28, 2022

ADJOURN

23. Motion to Adjourn

MOTION TO ADJOURN MEETING AT 5:31 p.m.

Motion made by Alderperson Perrella, Seconded by Vice Chair Filicky-Peneski.

Voting Yea: Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell