

CITY OF SHEBOYGAN
BOARD OF WATERWORKS COMMISSIONERS MINUTES
Monday, July 15, 2024

Commissioner Dale convened the meeting at 3:40 PM.

Present were Commissioner Howe and Superintendent Trueblood. President Van De Kreeke arrived at 3:45 PM.

1. All present honored the flag of the United States of America.

MINUTES

2. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the minutes of the June 3, 2024 Board meeting. Motion passed unanimously.

REPORTS

3. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the financial reports as presented along with May 2024 gross payroll of \$212,192.97 and general vouchers of \$1,380,303.28; and June 2024 gross payroll of \$243,917.21 and general vouchers of \$737,882.05. Motion passed unanimously.
4. Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve the Superintendent's report as presented. Motion passed unanimously.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Superintendent reviewed a proposal from Weather-tite Exteriors for Craft Roofing to remove existing shingles and replace with 25 year GAF XL weatherblocker shingles along with all additional labor and materials to replace the aging roofing materials. The proposed cost is \$12,692.00. Superintendent noted that steel roofing had been considered but ruled out due to cost. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the proposal. Motion passed unanimously.
6. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve transmitting the second quarter R.O. to Council. Motion passed unanimously.
7. Superintendent reviewed proposals for WDNR-mandated storage tank inspections for 8 different storage tanks at the water treatment plant and in the distribution system. These would be conducted using an ROV except for the Georgia Avenue standpipe, which must be drained due to cathodic protection system repairs. KLM Engineering provided a cost of \$24,000; Dixon Engineering at \$33,600; and Midco at \$52,376. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the proposal from KLM Engineering. Motion passed unanimously.
8. Superintendent reviewed a proposal from Faith Leak Detection Services to strip and paint 200 fire hydrants at a price of \$115 per hydrant. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the proposal. Motion passed unanimously.

9. Superintendent reviewed a proposal from L&S Electric Co to provide and install a replacement sludge pump. This is a submersible 20 HP used to move backwash sludge to the sanitary sewer system at a cost of \$32,430.00. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the purchase. Motion passed unanimously.
10. Superintendent reviewed a proposal provided by Hub International for renewal of the Utility's commercial insurance policies including property, inland marine, crime, general liability, business auto, public official, cyber, and umbrella coverage. Property went up significantly due to the new RWI building coming under coverage. Total premium is at \$109,535. However, by accepting a higher property deductible, the premium could be reduced. With a \$10,000 deductible, the premium reduction would be \$11,683. Superintendent also reviewed cyber-security insurance packages that would strengthen the Utility's coverage. Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to accept the insurance renewal with a \$10k property deductible and the additional cybersecurity coverage, option 5, for a total of \$101,739. Motion passed unanimously.

PERSONNEL

NEXT MEETING

11. Next meeting will take place on: August 19, 2024

ADJOURN

12. At 4:16 PM, Commissioner Dale made a motion to adjourn, seconded by Commissioner Howe. Motion passed unanimously.