

CITY OF SHEBOYGAN

BOARD OF POLICE AND FIRE COMMISSIONERS MINUTES

Tuesday, May 19, 2026

MEMBERS PRESENT: Corrado Cirillo, Claudia Krepsky, Larry Samet, Kristen Stearns, Ann Steenwyk

STAFF/OFFICIALS PRESENT: Police Chief Kurt Zempel, City Attorney Liz Majerus, Tatum Clayton

OPENING OF MEETING

1. Roll Call
2. Call to Order

President Samet called the meeting to order at 4:02 P.M.

3. Pledge of Allegiance

MINUTES

4. Approval of Minutes - May 6, 2026.

MOTION TO APPROVE MINUTES FOR THE MAY 6TH, 2026 MEETING

Motion made by Steenwyk, Seconded by Cirillo.

Voting Yea: Cirillo, Krepsky, Samet, Steenwyk

PUBLIC INPUT

5. Members of the Public may speak up to 3 minutes per person on topics relevant to the agenda.

None.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Review, discussion, and possible action to amend the bylaws as they relate to the preliminary hearing/response process.

The Commission would like to better clarify the bylaws as they relate to the process of preliminary hearing timelines within Sec 7.1.b.

Attorney Hagen provided two options to the commission:

- 1). **“b. Notice of Meeting.** The Commission shall set a date for a preliminary meeting not less than ten (10) nor more than thirty (30) days following delivery of notice of the preliminary meeting to the complainant and the accused.”
- 2) **“b. Scheduling of Meeting.** The Commission shall set a date for a preliminary meeting not less than ten (10) nor more than (30) days following the filing of charges.”

The Commission discussed their options but determined that neither were suitable at this time. The Commission requested that City Attorney Majerus connect with the Independent Hearing Officer (IHO) for recommendation of how to amend the bylaws. The Commission moved to table item 6 until that can be done.

MOTION TO TABLE ITEM 6 FOR FUTURE MEETING PENDING REVIEW OF IHO.

Motion made by Stearns, Seconded by Steenwyk.

Voting Yea: Cirillo, Krepsky, Samet, Stearns, Steenwyk

7. Update on the IHO's progress regarding the scheduling hearing and evidentiary hearing.

The hearing dates have been scheduled for June 17, June 23, and June 24, 2026. The hearing will be held at City Hall in the third floor Council Chambers and is scheduled to start at 9am each day.

8. Discussion and possible action on the *Police and Fire Commission Complaint of Employee Misconduct* form.

The Commission is satisfied with the form but discussed minor edits. Those edits included updating the formatting of the title so that the heading was correctly centered on the form.

Another Commissioner suggested the form have a space where the complainant can put the policy number or section they feel is being violated. The Commission discussed that they did not want to make it a requirement due to fears that would hinder or inhibit someone from submitting the form. Instead, it was brought to their attention that there is a space on the form to include an optional attachment of the policy information.

MOTION TO APPROVE THE *POLICE AND FIRE COMMISSION COMPLAINT OF EMPLOYEE MISCONDUCT FORM* AS AMMENDED PER COMMISSION DISCUSSION.

Motion made by Stearns, Seconded by Cirillo.

Voting Yea: Cirillo, Krepsky, Samet, Stearns, Steenwyk

9. Discussion and possible action on the *Information Regarding Filing a Complaint* cover sheet.

The Commission is satisfied with the form but discussed a few edits. The first edit was regarding the title "Firefighter". The Commission would like the first mention of the title Firefighter to be written as "Firefighter/Paramedic (referred to as Firefighter from here forward)". The goal of this revision is to provide clarity to the user of this document that staff with the Sheboygan Fire Department are both Firefighters and Paramedics, but the document will just refer to them as Firefighters for simplicity.

Additionally, the Commission would like to strike the word "can" and replace it with "may" in paragraph 3 so that the sentence reads "complaint may be filed...".

MOTION TO APPROVE THE *INFORMATION REGARDING FILING A COMPLAINT COVER SHEET* AS AMMENDED PER COMMISSION DISCUSSION.

Motion made by Krepsky, Seconded Stearns.

Voting Yea: Cirillo, Krepsky, Samet, Stearns, Steenwyk

CLOSED SESSION

10. Motion to convene in closed session pursuant to Wis. Stat. s. 19.85(1)(g) to confer with respect to the charges filed against Lieutenant William Adams and pursuant to Wis. Stat. s. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Update on a Police Department personnel matter.

MOTION TO CONVENE IN CLOSED SESSION

Motion made by Steenwyk, Seconded by Stearns.

Voting Yea: Cirillo, Krepsky, Samet, Stearns, Steenwyk

MEMBERS PRESENT: Corrado Cirillo, Claudia Krepsky, Larry Samet, Kristen Stearns, Ann Steenwyk
STAFF/OFFICIALS PRESENT: Police Chief Kurt Zempel, Tatum Clayton

RECONVENE IN OPEN SESSION

11. Motion to reconvene in open session for possible action relating to matters discussed in closed session.

MOTION TO RECONVENE IN OPEN SESSION

Motion made by Stearns, Seconded by Krepsky.

Voting Yea: Cirillo, Krepsky, Samet, Stearns, Steenwyk

TENTATIVE DATE OF NEXT REGULAR MEETING

12. Next scheduled meeting: June 16, 2026 at 4:00 P.M.

There will not be a regular meeting held in July 2026. Future meetings will be held in a different location within City Hall. Location yet to be determined but will be posted appropriately with the upcoming agenda.

ADJOURN

13. Call to Adjourn

President Samet adjourned the meeting at 4:56 P.M.

MOTION TO ADJOURN

Motion made by Steenwyk, Seconded by Stearns.

Voting Yea: Cirillo, Krepsky, Samet, Stearns, Steenwyk