

CITY OF SHEBOYGAN
BOARD OF WATERWORKS COMMISSIONERS MINUTES
Wednesday, April 26, 2023

OPENING OF MEETING

President Van De Kreeke convened the meeting at 3:28 PM. Present were Secretary Tom Howe, Member Rich Dale, and Superintendent Joe Trueblood.

1. Pledge of Allegiance

All present honored the flag of the United States of America.

MINUTES

2. Approve minutes of the March 20, 2023 minutes

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the minutes of the March 27, 2023 Board meeting. Motion passed unanimously.

REPORTS

3. Financial reports and approval of vouchers

Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve the financial reports and general vouchers of \$946,375.37 and gross payroll of \$295,186.47. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the Superintendent's report. Motion passed unanimously.

5. Update on the Raw Water Improvements project

Superintendent reviewed an update of the RWI project which included partial completion of exterior and interior wall pours, baffle wall, intermed cofferdam penetration, and assembly of some 60" on-shore intake pipe sections.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Request purchase of water main materials

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the purchase of hydrants, vavles and valve boxes from Core and Main for a total cost of \$26,688.00. Other proposals were Ferguson at \$27,492.00, and ETNA Supply at \$27,698.40. Motion passed unanimously.

7. Request approval of fire hydrant painting proposal

Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve a proposal from Faith Leak Detection Services for stripping and painting 100 fire hydrants at a cost of \$110 per hydrant. Motion passed unanimously.

8. Request approval of bids on N. 20th Street LSL project

Superintendent reviewed bids for lead service line replacements on N. 20th Street between Superior and Geele Avenue in conjunction with DPW street work. Bids were received from Alfson Excavating at \$79,400; Essential Sewer and Water at \$89,250; Korff Plumbing at \$102,150; VanRite Plumbing at \$115,200; and Edgewater Plumbing at \$128,420. Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve the low bid of Alfson Excavating. Motion passed unanimously.

9. Request approval of bids on Michigan Ave and N. 12 Street LSL project

Superintendent reviewed bids for lead service line replacements on Michigan Avenue between N. 14th and N. 18th Street, and on N.12th Street between Superior Ave and Ontario Ave. Bids were received from Alfson Excavating at \$407,350; Essential Sewer and Water at \$445,725; Korff Plumbing at \$493,434; VanRite Plumbing at \$523,200; Scott Lamers Construction at \$628,275; Mid City Corp at \$638,450; and Advance Construction at \$914,000. Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe to approve the low bid of Alfson Excavating. Motion passed unanimously.

10. Request approval of R.O. submitting 1st quarter report

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the R.O. submitting the 1st Quarter report to the Common Council. Motion passed unanimously.

11. Request approval of audited 2022 financial reports

Superintendent reviewed the audit report prepared by Baker Tilly. The auditor noted one material correction applied that was an entry to move unspent grant proceeds to unearned revenue. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the audit report. Motion passed unanimously.

12. Request approval of water meter purchase

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the purchase of 240 M25 disc meters at a total cost of \$15,055.20 from Badger Meter. Motion passed unanimously.

13. Request Board approval on funds reallocation

Superintendent reviewed a proposal to move certain Utility funds into higher interest-bearing accounts. The Utility's financial counselor confirmed this would not result in arbitrage issues. Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve the proposal as presented. Motion passed unanimously.

PERSONNEL

NEXT MEETING

14. Next meeting will take place on: May 22, 2023

The Board's next meeting will be on May 15, 2023 at 3:30 PM.

ADJOURN

15. Motion to Adjourn

At 4:48 PM, Commissioner Dale made a motion, seconded by Commissioner Howe, to adjourn. Motion passed unanimously.