

CITY OF SHEBOYGAN
BOARD OF LICENSE EXAMINERS MINUTES
Tuesday, June 02, 2026

OPENING OF MEETING

1. Roll Call

Board Members Present: Ald. Joe Heidemann, Craig Seider, Todd Thone, Dan Zelm, Sam Payne.

Staff/Officials Present: Director Taylor Zeinert, Permit Clerk Savanna Kapelka (secretary)

Others Present: Timothy Hephner, Joel Nyhof

2. Call to Order

Ald. Joe Heidemann called the meeting to order at 5:00 P.M.

3. Pledge of Allegiance

Pledge of Allegiance was recited by all present.

4. Introduction of Commission members and staff

Each board member introduced themselves to attendees and attendees introduced themselves to board members.

MINUTES

5. Review minutes of April 7, 2026 Board of License Examiners meeting.

Reviewed minutes of April 7th, 2026. Motion by Dan Zelm, seconded by Todd Thone to approve the minutes of April 7th, 2026. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Review and discuss qualifications and experience of Timothy Hephner, #0000, applying for a General Contractor license.

Motion by Dan Zelm, seconded by Todd Thone to approve general contractor upon passing exam. Motion carried.

7. Review and discuss qualifications and experience of Joel Nyhof, #2093, applying for a Carpenter Contractor license.

Motion by Todd Thone, seconded by Craig Seider to approve carpenter contractor. Motion carried.

8. Review and discuss qualifications and experience of Travis Kissel, #6969, applying for a Carpenter Contractor license.

Motion by Dan Zelm, seconded by Todd Thone to approve carpenter contractor. Motion carried.

NEXT MEETING DATE

9. Next scheduled meeting: August 04, 2026 at 5:00 PM

ADJOURN

10. Motion to Adjourn

Motion by Dan Zelm, seconded by Todd Thone to adjourn at 5:14 P.M. Motion carried.