



# **FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES**

**August 08, 2022 at 5:00 PM**

**Council Chambers, 828 Center Avenue, Sheboygan, WI**

---

**COMMITTEE MEMBERS PRESENT:** Vice Chair Roberta Filicky-Peneski, Alderpersons Barb Felde, Grazia Perrella, and Betty Ackley

**COMMITTEE MEMBERS EXCUSED:** Chair Trey Mitchell

**STAFF / OFFICIALS PRESENT:** Mayor Ryan Sorenson, Alderperson Dean Dekker, Alderperson Joe Heidemann, Alderperson Zach Rust (arrived at 5:18 p.m.), Alderperson Angela Ramey (arrived at 5:30 p.m.), City Attorney Chuck Adams, City Clerk Meredith DeBruin (arrived at 5:15 p.m.), City Administrator Todd Wolf, Fire Chief Eric Montellano, Director of Planning and Development Chad Pelishek, Finance Director/Treasurer Kaitlyn Krueger, Library Director Garrett Erickson, Deputy Finance Director Jessica Huss, Administrative Services Manager Debra DeAmico, WSCS Cable TV Director Scott Mealiff

**PUBLIC PRESENT:** Library Board President Maeve Quinn, David Felde, Dolcye Johnson, and Mary Lynne Donohue

## **OPENING OF MEETING**

1. Call to Order

Vice Chair Filicky-Peneski called the meeting to order at 5:00 p.m.

2. Roll Call
3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Introduction of Committee Members and Staff

## **MINUTES**

5. Approval of Minutes - July 25, 2022

MOTION TO APPROVE THE MINUTES FROM JULY 25, 2022

Motion made by Alderperson Felde, Seconded by Alderperson Perrella

Voting Yea: Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

## **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Res. No. 45-22-23 / August 1, 2022: A RESOLUTION authorizing execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement.

City Attorney Chuck Adams and Vice Chair Filicky-Peneski explained the resolution.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Alderperson Ackley

Voting Yea: Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

7. Res. No. 49-22-23 / August 1, 2022: A RESOLUTION authorizing the appropriate City officials to enter into a contract with the Sheboygan Water Utility to contribute American Rescue Plan Act - State and Local Fiscal Recovery funds to the Raw Water Intake Project.

Director of Planning and Development Chad Pelishek presented the resolution and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Alderperson Felde

Voting Yea: Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

8. Direct Referral R. O. No. 26-22-23 /June 27, 2022: Submitting report in response to a request for direction from the Finance and Personnel Committee on the steps moving forward to complete the compensation study and wage scale adoption. Requests filing the document.

Vice Chair Filicky-Peneski explained this report was provided to the Finance and Personnel committee previously and asked for a motion to file the document.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Felde

Voting Yea: Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

9. Direct Referral R. O. No. 52-22-23 by Finance Director submitting a report regarding the progress of the Carlson-Dettmann Compensation Study.

Finance Director/Treasurer Kaitlyn Krueger, supported by City Attorney Adams, facilitated a discussion on the outstanding questions and requests related to the compensation study.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Felde, Seconded by Alderperson Ackley

Voting Yea: Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

**ITEMS FOR DISCUSSION ONLY**

10. Hiring Process Update - Director of Human Resources & Labor Relations

City Administrator Todd Wolf advised the committee that an offer has been made and accepted by a candidate, who will be considered for appointment by the Common Council during a special meeting immediately following the Finance and Personnel Committee.

**DATE OF NEXT REGULAR MEETING**

11. August 22, 2022

**ADJOURN**

12. Motion to Adjourn

MOTION TO ADJOURN THE MEETING AT 5:54 p.m.

Motion made by Alderperson Perrella, Seconded by Alderperson Felde

Voting Yea: Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella