

CITY OF SHEBOYGAN
BOARD OF LICENSE EXAMINERS MINUTES

Tuesday, October 08, 2024

Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Roll Call

Board Members Present: Ald. Zach Rust, Todd Thone, Dan Zelm

Staff/Officials Present: BI Licensing Specialist Gary Van Auken (acting Secretary)

Others Present: Shane Sitzman

2. Call to Order

Ald. Zach Rust called the meeting to order at 5:04 P.M.

3. Pledge of Allegiance

Pledge was recited by all present.

4. Introduction of Commission members and staff

Each member introduces themselves to applicant. Applicant introduced himself to board members.

MINUTES

5. Approve minutes of September 10, 2024.

Reviewed minutes of September 10, 2024. Motion by Dan Zelm, seconded by Todd Thone to approve the minutes of September 10, 2024.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Review and discuss additional qualifications and experience of Jose A Juarez Jimenez, #55482, applying for a Carpenter license.

Mr. Juarez Jimenez meet with Secretary Pat Eirich and requested withdrawal of his application.

Motion by Todd Thone, seconded by Dan Zelm to withdraw application. Motion carried.

7. Review and discuss qualifications and experience of Shane M. Sitzman, #5614, applying for a Carpenter Accessory license.

Motion by Todd Thone, seconded by Dan Zelm to grant city carpenter accessory license and send to city council. Motion carried.

8. Discuss board membership and recommendations for members.

Motion by Todd Thone, seconded by Dan Zelm to review qualified list of contractors to be supplied by Gary Van Auken at next meeting for membership recommendations to mayor. Motion carried.

NEXT MEETING DATE

9. Next scheduled meeting: December 3, 2024 at 5:00 P.M.

Motion by Dan Zelm, seconded by Todd Thone to have next meeting on **December 3, 2024** at 5:00 P.M. Motion carried.

ADJOURN

10. Motion to Adjourn

Motion by Todd Thone, seconded by Dan Zelm to adjourn at 5:12 P.M. Motion carried.

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*