



# **FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES**

**February 26, 2024 at 5:00 PM**

**Council Chambers, 828 Center Avenue, Sheboygan, WI**

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COMMITTEE MEMBERS PRESENT: Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderperson Grazia Perrella

COMMITTEE MEMBERS EXCUSED: Alderperson Barb Felde, Alderperson Betty Ackley

STAFF / OFFICIALS PRESENT: City Attorney Chuck Adams, Mayor Ryan Sorenson, Finance Director/Treasurer Kaitlyn Krueger, Human Resources and Labor Relations Director Kelly Hendee, TV Program Director Scott Mealiff, Deputy Finance Director Evan Grossen

## **OPENING OF MEETING**

1. Call to Order

Chair Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call

Roll call was completed.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

No introductions were given.

## **MINUTES**

5. Approval of Minutes - February 12, 2024

MOTION TO APPROVE THE MINUTES FROM FEBURARY 12, 2024

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

## **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. R. O. No. 109-23-24 / February 19, 2024: Submitting a communication from the Harbor Centre Business Improvement District requesting that the City of Sheboygan release all funds collected on their behalf and those funds allocated to them for fiscal year 2024.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

7. R. O. No. 110-23-24 / February 19, 2024: Pursuant to Sheboygan Municipal Code § 2-912(b), which requires the comptroller to file with the common council, not less than monthly, a list of the claims approved, showing the date paid, the name of the claimant, the purpose and the amount, the attached list of paid vouchers for January 2024 is being provided.

**MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT**

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

8. Res. No. 160-23-24 / February 19, 2024: A RESOLUTION authorizing an amendment in the 2024 Police Department budget due to changes to the Law Enforcement-Based Victim Services Approved Budget Grant Agreement.

**MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION**

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

9. Direct Referral R. O. No. 115-23-24 by City Administrator Casey Bradley submitting a communication to Mayor Ryan Sorenson and Common Council members requesting to have Kapur function as the City's Director of Public Works and City Engineer during the transition period stemming from the retirements of Director David Biebel (effective April 1<sup>st</sup>) and Engineer Ryan Sazama (effective March 1<sup>st</sup>).

**MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT**

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

10. Direct Referral Res. No. 169-23-24 by Alderpersons Mitchell and Filicky-Peneski authorizing entering into an Independent Contractor Agreement between the City of Sheboygan and Kapur and Associates, Inc. for interim Department of Public Works assistance, including oversight of the operations of the City's Director of Public Works and City Engineer positions.

**MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION**

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

**DATE OF NEXT REGULAR MEETING**

11. Next Meeting Date - March 11, 2024

**ADJOURN**

12. Motion to Adjourn

**MOTION TO ADJOURN 5:17 PM**

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell