

CITY OF SHEBOYGAN
BOARD OF POLICE AND FIRE COMMISSIONERS MINUTES
Tuesday, August 19, 2025

MEMBERS PRESENT: Corrado Cirillo, Claudia Krepsky, Larry Samet, Kristin Stearns

MEMBERS EXCUSED: Ann Steenwyk

STAFF/OFFICIALS PRESENT: Fire Chief Eric Montellano, Police Chief Kurt Zempel, HR Generalist Tatum Clayton

OPENING OF MEETING

1. Roll Call
2. Call to Order

President Samet called the meeting to order at 4:02 P.M.

3. Pledge of Allegiance

MINUTES

4. Approval of Minutes - June 30, 2025

MOTION TO APPROVE MINUTES FROM JUNE 30, 2025

Motion made by Stearns, Seconded by Krepsky.

Voting Yea: Cirillo, Krepsky, Samet, Stearns

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. New Fire Department Headquarters update

Chief Montellano gave a brief progress update as the project continues to progress through the council approval process. Architects continue to work on design schematics and the project management team will soon decipher the plan for implementation.

6. Fire contract negotiations update

The Fire Contract is still in process of review by attorney and union officials. Chief Montellano confirmed the contract will be for 5 years (2024 through 2028).

7. Police Department culture update

Chief Zempel shared an update regarding efforts and action toward improving the Police Department's culture. With the help of a consultant, the department has reviewed behavior expectations, mission statement, vision statement, as well as organizational values. The Police Department will be implementing these efforts at fall in service.

8. Police Department hiring/interview dates in September discussion

Interviews for Police Officer candidates will be held at the next regular PFC meeting on September 16th, 2025 at 3:45 P.M.

9. Update on bylaws

Bylaws review is still in progress. Police Chief, Fire Chief, and HR Director most recently met on 8/19/25 to work on edits. They will continue to work on edits in September and will get their final edited version to the Commission's Attorney for review. The final proposed, edited version will be distributed to the Commission in advance of the October 21st regular meeting so that the Commission is prepared for any applicable action.

10. Role of Commission discussion

The Commission discussed their role of authority and discussed what authority they would like to give Chiefs through resolution on an annual basis. No action at this time.

CLOSED SESSION

11. Motion to convene in closed session under the exemption provided in Wisconsin State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:

MOTION TO CONVENE IN CLOSED SESSION

Motion made by Krepsky, Seconded by Cirillo.

Voting Yea: Cirillo, Krepsky, Samet, Stearns

MEMBERS PRESENT: Cirillo, Krepsky, Samet, Stearns

MEMBERS EXCUSED: Ann Steenwyk

STAFF/OFFICIALS PRESENT: Chief Montellano, Chief Zempel, Tatum Clayton

12. Fire Department personnel discussion

RECONVENE IN OPEN SESSION

MOTION TO RECONVENE IN OPEN SESSION

Motion made by Stearns, Seconded by Cirillo.

Voting Yea: Cirillo, Krepsky, Samet, Stearns

NEXT MEETING

13. Next scheduled meeting: September 16, 2025 at 3:45 P.M.

ADJOURN

14. Call to Adjourn

President Samet adjourned the meeting at 5:18 P.M.

No further business.