

CITY OF SHEBOYGAN
BOARD OF LICENSE EXAMINERS MINUTES

Tuesday, August 05, 2025

Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Roll Call

Board Members Present: Ald. Zach Rust, Todd Thone, Craig Seider, Sam Payne, Craig Wakefield, Martin Perez

Staff/Officials Present: Building Inspector Pat Eirich (Secretary)

Others Present: Adriana Perez, Jeff Clark, Reese Mersberger, Robert Taylor

2. Call to Order

Ald. Zach Rust called the meeting to order at 5:00 P.M.

3. Pledge of Allegiance

Pledge of Allegiance recited by all present.

4. Introduction of Commission members and staff

Each member introduced themselves to attendees, Attendees introduced themselves to board members.

MINUTES

5. Review minutes of June 3, 2025 Board of License Examiners meeting.

Reviewed minutes of June 3, 2025. Motion by Todd Thone, seconded by Craig Seider to approve the minutes of June 3, 2025. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Review and discuss qualifications and experience of Juan Carlos, #50122, applying for a Carpenter Contractor license.

Motion by Craig Seider, seconded by Todd Thone to deny Carpenter license. Motion carried.

7. Review and discuss qualifications and experience of Jeff D Clark, #2743, applying for a Carpenter Contractor license.

Motion by Todd Thone, seconded by Craig Seider to approve Carpenter license. Motion carried.

8. Review and discuss qualifications and experience of Reese M Mersberger, #905, applying for a General Contractor license.

Motion by Craig Seider, seconded by Todd Thone to proceed with scheduling General Contractor exam. Motion carried.

9. Review and discuss qualifications and experience of Robert A Taylor, #835, applying for a Carpenter Contractor license.

Motion by Craig Seider, seconded by Todd Thone to approve Carpenter license. Motion carried.

10. Discuss review of applications and consistency in application review.

Reviewed Contractor Classifications and Qualifications.

NEXT MEETING DATE

11. Next scheduled meeting: October 7, 2025 at 5:00 P.M.

Motion by Sam Payne, seconded by Craig Seider to have next meeting on **October 7, 2025** at 5:00 P.M. Motion carried.

ADJOURN

12. Motion to Adjourn

Motion by Todd Thone, seconded by Martin Perez to adjourn at 5:18 P.M. Motion carried.

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*