



FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

June 09, 2025 at 6:00 PM

Council Chambers, 828 Center Avenue, Sheboygan, WI

COMMITTEE MEMBERS PRESENT: Chair Alderperson Trey Mitchell, Vice Chair Alderperson Grazia Perrella, Alderpersons Dean Dekker, Robert La Fave, Michael Close

STAFF / OFFICIALS PRESENT: Alderperson Susie Boorse, Mayor Ryan Sorenson, City Administrator Casey Bradley, Assistant City Attorney Liz Majerus, Information Technology Director Matt Greenwood, Planning and Development Director Taylor Zeinert, City Engineer Kevin Jump, Assistant to the City Administrator Marie Foss, Parking and Transit Director Derek Muench, Deputy Finance Director Evan Grossen

OPENING OF MEETING

1. Call to Order

Chair Mitchell called the meeting to order at 6:00 p.m.

2. Roll Call

Roll Call was completed.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

No introductions were given.

MINUTES

5. Approval of Minutes - May 27, 2025

MOTION TO APPROVE THE MINUTES FROM MAY 27, 2025

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, Close, La Fave, Perrella, Mitchell

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Res. No. 21-25-26 / June 2, 2025: A RESOLUTION authorizing execution of a contract with CivicPlus for development of a new City of Sheboygan webpage and open records portal and an amendment in the 2025 budget to cover the associated cost.

MOTION TO RECOMMEND APPROVAL OF THE RESOLUTION TO THE COMMON COUNCIL

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

7. Res. No. 24-25-26 / June 2, 2025: A RESOLUTION authorizing an amendment to the 2025 budget to pull forward previously unused 2024 budgeted amounts for the future purchase of hardware and software by the IT Department for cybersecurity upgrades.

MOTION TO RECOMMEND APPROVAL OF THE RESOLUTION TO THE COMMON COUNCIL

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

8. R. C. No. 284-24-25 by Finance and Personnel Committee to whom was referred R. O. No. 124-24-25 by City Clerk submitting a claim from Progressive Insurance on behalf of their insured Elizabeth Hmircik for alleged damages to vehicle that was struck by a City of Sheboygan snowplow; recommends filing the document.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Dekker, Seconded by Alderperson Perrella

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

9. Direct Referral R. O. No. 22-25-26 by Comptroller Evan Grossen pursuant to Sheboygan Municipal Code § 2-912(b), which requires the comptroller to file with the common council, not less than monthly, a list of the claims approved, showing the date paid, the name of the claimant, the purpose and the amount, the attached list of paid vouchers for September 2024 is being provided.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

10. Direct Referral R. O. No. 23-25-26 by Comptroller Evan Grossen pursuant to Sheboygan Municipal Code § 2-912(b), which requires the comptroller to file with the common council, not less than monthly, a list of the claims approved, showing the date paid, the name of the claimant, the purpose and the amount, the attached list of paid vouchers for October 2024 is being provided.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

11. Direct Referral R. O. No. 24-25-26 by Comptroller Evan Grossen pursuant to Sheboygan Municipal Code § 2-912(b), which requires the comptroller to file with the common council, not less than monthly, a list of the claims approved, showing the date paid, the name of the claimant, the purpose and the amount, the attached list of paid vouchers for November 2024 is being provided.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

12. Direct Referral R. O. No. 25-25-26 by Comptroller Evan Grossen pursuant to Sheboygan Municipal Code § 2-912(b), which requires the comptroller to file with the common council, not less than monthly, a list of the claims approved, showing the date paid, the name of the claimant, the purpose and the amount, the attached list of paid vouchers for December 2024 is being provided.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

13. Direct Referral R. O. No. 26-25-26 by Comptroller Evan Grossen pursuant to Sheboygan Municipal Code § 2-912(b), which requires the comptroller to file with the common council, not less than monthly, a list of the claims approved, showing the date paid, the name of the claimant, the purpose and the amount, the attached list of paid vouchers for January 2025 is being provided.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

14. Direct Referral R. O. No. 27-25-26 by Comptroller Evan Grossen pursuant to Sheboygan Municipal Code § 2-912(b), which requires the comptroller to file with the common council, not less than monthly, a list of the claims approved, showing the date paid, the name of the claimant, the purpose and the amount, the attached list of paid vouchers for February 2025 is being provided.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

15. Direct Referral R. O. No. 28-25-26 by Comptroller Evan Grossen pursuant to Sheboygan Municipal Code § 2-912(b), which requires the comptroller to file with the common council, not less than monthly, a list of the claims approved, showing the date paid, the name of the claimant, the purpose and the amount, the attached list of paid vouchers for March 2025 is being provided.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

16. Direct Referral R. O. No. 29-25-26 by Comptroller Evan Grossen pursuant to Sheboygan Municipal Code § 2-912(b), which requires the comptroller to file with the common council, not less than monthly, a list of the claims approved, showing the date paid, the name of the claimant, the purpose and the amount, the attached list of paid vouchers for April 2025 is being provided.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

17. Direct Referral Res. No. 26-25-26: A RESOLUTION authorizing entering into a Tax Incremental District Development Agreement with North Sixth Seventh, LLC for the development of the former Aurora Sheboygan Memorial Medical Center site located at 2629 North 7th Street.

MOTION TO RECOMMEND APPROVAL OF THE RESOLUTION TO THE COMMON COUNCIL

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

18. Direct Referral Res. No. 30-25-26: A RESOLUTION authorizing the purchase of a 2025 Can Am Defender Max Limited with Cab from TWL Powersports and an amendment to the 2025 budget to cover the purchase.

MOTION TO RECOMMEND APPROVAL OF THE RESOLUTION TO THE COMMON COUNCIL

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

19. Direct Referral Res. No. 35-25-26: A RESOLUTION authorizing the purchase of 74.43 acres in the Town of Wilson, identified as Parcel Numbers 59030458590, 59030458592, 59030458600, and 59030458601, from the Sharon F. Thimmig Survivor's Trust 12-13-12.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE RESOLUTION

Motion made by Alderperson Dekker, Seconded by Alderperson Perrella

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

20. Direct Referral Res. No. 36-25-26: A RESOLUTION authorizing the City of Sheboygan Parking Utility to purchase property from the Redevelopment Authority of the City of Sheboygan, Wisconsin.

MOTION TO RECOMMEND APPROVAL OF THE RESOLUTION TO THE COMMON COUNCIL

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

21. Direct Referral Res. No. 40-25-26: A RESOLUTION declaring official intent to reimburse expenditures from proceeds of borrowing.

MOTION TO RECOMMEND APPROVAL OF THE RESOLUTION TO THE COMMON COUNCIL

Motion made by Alderperson Dekker, Seconded by Alderperson Close

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

ITEMS FOR DISCUSSION ONLY

22. City Attorney's Office Monthly Report

Deputy City Attorney Majerus presented the City Attorney's Office monthly report and fielded questions and comments from the Committee.

CLOSED SESSION

23. Motion to convene in closed session under the exemption contained in Wis. Stat. s. 19.85(1)(g), for the purpose of discussion related to a possible investment of public funds to purchase property at 834 N Water Street.

MOTION TO CONVENE IN CLOSED SESSION

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

RECONVENE IN OPEN SESSION

24. Motion to reconvene in open session for possible action relating to the matter discussed in closed session

UNANIMOUS CONSENT TO RECONVENE IN OPEN SESSION

25. Direct Referral Res. No. 33-25-26: A RESOLUTION authorizing the purchase of the property known as 834 North Water Street from Blue Moon Studio, Inc.

MOTION TO RECOMMEND APPROVAL OF THE RESOLUTION TO THE COMMON COUNCIL

Motion made by Alderperson Close, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell

DATE OF NEXT REGULAR MEETING

26. Next Meeting Date - June 23, 2025

ADJOURN

27. Motion to Adjourn

MOTION TO ADJOURN 7:52 PM

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Close, Perrella, Mitchell