

## CITY OF SHEBOYGAN

# MEAD PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES

Wednesday, November 20, 2024

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Notice of the Mead Public Library Board of Trustees Meeting at 5:00 p.m., Wednesday, November 20 at Mead Public Library, Rocca Conference Room, 710 N 8th Street, Sheboygan WI.

Persons with disabilities who need accommodations to attend this meeting should contact Pattie Pilz at the Mead Public Library, (920) 459-3400 extension 2039 as soon as possible. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to Pattie Pilz at the Mead Public Library at 920-459-3400 extension 2039 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

### OPENING OF MEETING

1. Call to Order and Determination of Quorum - Jeanne Pfeiffer, President. All trustees may attend the meeting remotely.
2. Pledge of Allegiance
3. Public Comments [5 people at 5 minutes each. Commenters must be City residents or residents of non-libraries areas in Sheboygan County] (Please sign in prior to meeting)
4. Approval of Minutes - October 16
5. Correspondence, Announcements, and Common Council Reports

### COMMITTEE REPORTS

6. Review and Possible Action on Payment of Current Expenditures, including Payroll and Special Revenues (Grants, Gifts and Donations). Receive Budget Status Report to Date
7. HR Committee - Meeting on October 30, 2024

### ITEMS FOR DISCUSSION AND POSSIBLE ACTION

8. Community Bulletin Board Policy
9. Food and Beverage Policy
10. 2025 Resource Library Agreement
11. 2025 Budget
12. Consent Agenda

### DIRECTOR'S REPORT

13. Building Projects
14. Services and Programming

15. Security Update
16. Monthly Statistics

#### **LIAISON REPORTS**

17. Monarch Library System - Maeve Quinn
18. Mead Library Foundation - Kathie Norman
19. Friends of Mead - Pattie Pilz

#### **UPCOMING MEETINGS**

20. Library Board of Trustees - January 15, 2025, at 5:00 p.m.

#### **CLOSED SESSION**

21. Motion to Convene in Closed Session for Performance Evaluation of the Library Director Under the Exception Set Forth In Wisconsin State Statutes 19.85(1)(c) For Considering Employment, Promotion Compensation, or Performance Evaluation Data of Any Public Employee Over Which the Governmental Body Has Jurisdiction or Exercises Responsibility.
22. Motion to Reconvene in Open Session

#### **RECONVENE IN OPEN SESSION**

23. Possible Action on Item(s) Discussed in Closed Session

#### **ADJOURN**

24. Motion to Adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*