



# FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

**July 08, 2024 at 5:00 PM**

**Council Chambers, 828 Center Avenue, Sheboygan, WI**

COMMITTEE MEMBERS PRESENT: Chair Alderperson Trey Mitchell, Vice Chair Grazia Perrella, Alderpersons Dean Dekker, Robert La Fave, Barb Felde

STAFF / OFFICIALS PRESENT: City Attorney Chuck Adams, Finance Director/Treasurer Kaitlyn Krueger, Parking/Transit Director Derek Muench, Director of Human Resources/Labor Relations Kelly Hendee, Assistant to the City Administrator Marie Foss, TV Production Technician Robert Ingram, Deputy Finance Director Evan Grossen

## OPENING OF MEETING

1. Call to Order

Chair Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call

Roll call was completed.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

No introductions were given.

## MINUTES

5. Approval of Minutes - June 24, 2024

MOTION TO APPROVE THE MINUTES FROM JUNE 24, 2024

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 26-24-25 / July 1, 2024: Pursuant to Sheboygan Municipal Code § 2-912(b), which requires the comptroller to file with the common council, not less than monthly, a list of the claims approved, showing the date paid, the name of the claimant, the purpose and the amount, the attached list of paid vouchers for May 2024 is being provided.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

7. Res. No. 36-24-25 / July 1, 2024: A RESOLUTION authorizing the Purchasing Agent to issue a purchase order for two pickup trucks and three sport utility vehicles for Shoreline Metro and authorizing the Finance Director to amend the 2024 budget to support the purchase.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Dekker, Seconded by Alderperson Perrella

Voting Yea: Dekker, La Fave, Perrella, Mitchell

8. Direct Referral R. O. No. 21-24-25 / June 24, 2024: Submitting the 2023 Consolidated Annual Performance Evaluation Report (CAPER) for the purpose of a presentation and public hearing to be held on June 24, 2024; recommends filing the document.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson La Fave

Voting Yea: Dekker, La Fave, Perrella, Mitchell

9. Gen. Ord. No. 7-24-25 / July 1, 2024: AN ORDINANCE creating section 2-644 of the Sheboygan Municipal Code establishing the compensation of the Board of Review.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE ORDINANCE

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

#### **DATE OF NEXT REGULAR MEETING**

10. Next Meeting Date - July 22, 2024

#### **ADJOURN**

11. Motion to Adjourn

MOTION TO ADJOURN 5:18 PM

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell