

CITY OF SHEBOYGAN
CITY PLAN COMMISSION MINUTES

Tuesday, November 15, 2022

OPENING OF MEETING

MEMBERS PRESENT: Mayor Sorenson, Jerry Jones, Ryan Sazama, Alderperson Mitchell, Kimberly Meller, Marilyn Montemayor and David Hoffman

STAFF/OFFICIALS PRESENT: Planning & Development Director Chad Pelishek and Manager of Planning & Zoning Steve Sokolowski

OPENING OF MEETING

1. Roll Call

Mayor Sorenson called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance is recited.

3. Identify potential conflict of interest

No committee member had a conflict of interest.

MINUTES

4. Approval of the Plan Commission minutes from October 11, 2022

Motion by Dave Hoffmann, second by Jerry Jones to approve. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Application for Conditional Use and Sign Permit with exceptions by Marshall Sign to install new signage at the Above & Beyond Children's Museum located at 902 N. 8th Street.

Motion by Jerry Jones, second by Dave Hoffman to approve with the following conditions:

1. Applicant shall obtain the necessary sign permits prior to installation.
2. All new lighting shall be installed per Section 15.707 of the City of Sheboygan Zoning Ordinance. There shall be no spillover light onto adjacent properties or the streets.
3. It is the applicant's responsibility to insure the sign is on the private property and is setback 1.7 feet (20 inches) from the sidewalk.
4. Any additional signage for this facility shall be individual letters (no flat panel and/or cabinets) and shall obtain all approval and permits required (exception, sign permits, etc.).
5. If there are any amendments to the approved sign or location, the applicant will be required to submit a new conditional use application reflecting those amendments

Exceptions granted:

- To locate the sign 1.7 feet (20 inches) behind the N. 8th Street sidewalk.

Motion carried.

6. Application for Conditional Use and Sign Permit with exceptions by Marshall Sign to install new Hobby Lobby signage at 518 S. Taylor Drive (former Shopko).

Motion by Marilyn Montemayor, second by Ryan Sazama to approve with the following conditions:

1. Applicant shall obtain the necessary sign permits prior to installation.
2. All new lighting shall be installed per Section 15.707 of the City of Sheboygan Zoning Ordinance. There shall be no spillover light onto adjacent properties or the streets.
3. Any additional signage for this facility/building will be individual letters (no flat panel and/or cabinets) and shall obtain all approval and permits required (exception, sign permits, etc.).
4. Applicant shall remove all signage on the site/building referencing previous Shopko use.
5. Temporary sign(s) shall be removed 30 days after receiving an "Occupancy Permit."

Exceptions granted:

- To install five (5) wall signs.

Motion carried.

NEXT MEETING

7. November 29, 2022

ADJOURN

8. Motion to Adjourn

Motion by Jerry Jones, second by Kimberly Meller to adjourn. Motion carried.

Being no further business, the meeting was adjourned at 4:07 p.m.