

CITY OF SHEBOYGAN
BOARD OF LICENSE EXAMINERS MINUTES

Tuesday, December 03, 2024

Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Roll Call

Board Members Present: Ald. Zach Rust, Craig Seider, Dan Zelm, Todd Thone

Staff/Officials Present: Building Inspector Pat Eirich (Secretary)

Others Present: Wade Kever

2. Call to Order

Ald. Zach Rust called the meeting to order at 5:01 P.M.

3. Pledge of Allegiance

Pledge was recited by all present.

4. Introduction of Commission members and staff

Each member introduced themselves to attendees. Attendee introduced himself to board members.

MINUTES

5. Approve minutes of October 8, 2024 Board of License Examiners meeting.

Reviewed minutes of October 8, 2024. Motion by Dan Zelm, seconded by Todd Thone to approve the minutes of **October 8, 2024**. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Review and discuss complaint received from Mr. Wade Kever concerning deck project performed by Jason Reinhardt, Absolute Builders and Glass LLC, a city licensed carpenter who holds state credentials.

Resolution: Send letter to Mr. Reinhardt allowing written response to complaint. Motion by Dan Zelm, seconded by Todd Thone. Motion carried.

7. Discuss board membership and recommendations for members including membership status of current members. Review list of eligible board members.

Reviewed candidates. Motion by Craig Seider, seconded by Dan Zelm to have secretary contact identified contractors for interest in serving on board and send letter to current member Kyle Kaboord about interest in continuing on board. Motion carried.

NEXT MEETING DATE

8. Next scheduled meeting: February 4, 2025 at 5:00 PM.

Motion by Craig Seider, seconded by Zach Rust to have next meeting on February 4, 2025 at 5:00 P.M.
Motion carried.

ADJOURN

9. Motion to Adjourn

Motion by Dan Zelm, seconded by Craig Seider to adjourn at 5:15 P.M. Motion carried.

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*