

**CITY OF SHEBOYGAN**  
**BOARD OF LICENSE EXAMINERS MINUTES**  
**Tuesday, June 03, 2025**

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Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

**OPENING OF MEETING**

1. Roll Call

**Board Members Present:** Ald. Zach Rust, Dan Zelm, Todd Thone, Craig Seider

**Staff/Officials Present:** Director Planning & Development Taylor Zeinert, Building Inspector Mike Cupp (Acting Secretary), BI Licensing Specialist Gary Van Auken (Admin Support)

**Others Present:** Marcus Castrogiovanni, Juan Carlos, Miguel Silva

2. Call to Order

Ald. Zach Rust called the meeting to order at 4:55 P.M.

3. Pledge of Allegiance

Pledge of Allegiance recited by all present.

4. Introduction of Commission members and staff

Each member introduced themselves to attendees. Attendees introduced themselves to board members.

**MINUTES**

5. Approve minutes of April 8, 2025 Board of License Examiners meeting.

Reviewed minutes of April 8, 2025. Motion by Dan Zelm, seconded by Todd Thone to approve the minutes of April 8, 2025. Motion carried.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Review and discuss qualifications and experience of Marcus R. Castrogiovanni, #2982, applying for a Carpenter Contractor license.

Motion by Dan Zelm, seconded by Todd Thone to approve Carpenter license. Motion carried.

7. Review and discuss qualifications and experience of Juan Carlos, #50122, applying for a Carpenter Contractor license.

Motion by Dan Zelm, seconded by Todd Thone to hold application to August meeting to allow applicant to supply additional carpenter related experience. Motion carried.

#### **NEXT MEETING DATE**

8. Next scheduled meeting: August 5, 2025 at 5:00 P.M.

Motion by Dan Zelm, seconded by Todd Thone to have next meeting on Date: **August 5, 2025** at 5:00 P.M. Motion carried.

#### **ADJOURN**

9. Motion to Adjourn

Motion by Todd Thone, seconded by Dan Zelm to adjourn at 5:14 P.M. Motion carried.

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*