

**CITY OF SHEBOYGAN**  
**BOARD OF WATERWORKS COMMISSIONERS MINUTES**  
**Monday, March 28, 2022**

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**OPENING OF MEETING**

1. Pledge of Allegiance

All present honored the flag of the United States.

**MINUTES**

2. Approval of February 21, 2022 meeting minutes

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the February 21, 2022 meeting minutes. Motion passed unanimously.

**REPORTS**

3. Financial reports and approval of vouchers

Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve the financial reports as presented. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the Superintendent's as presented. Motion passed unanimously.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

5. Review health insurance broker options

Superintendent introduced Mr. Anthony Fioretti of ET Health and Benefits. Mr. Fioretti summarized the strategic plan on the health insurance benefits developed by ET over the past two years. He then reviewed the commission arrangement common between brokers and third party administrators. By extending the ET work scope, strategic planning and brokerage services could be provided at lower overall cost. Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve ET Health and Benefits as the Board's broker of record going forward. Motion passed unanimously.

6. Approval of R.O. on Ordinance change

Superintendent reviewed sections 26-1006 and 26-1007 of local ordinance regarding lead service line replacements. With upcoming changes in the USEPA Lead and Copper Rules, the Utility needs flexibility to replace more LSL replacements. The proposed changes would more clearly allow for LSL replacements on street resurfacing projects and for bidding packages on spot LSL replacements. Superintendent noted that ordinance, WI PSC rate tariff, and the Board's financial

assistance program need to be in synch. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, in agreement of the proposed changes. Motion passed unanimously.

7. Approve lead service line (LSL) spot bids

Superintendent reviewed a bid tab for 30 upcoming spot LSL replacements. Korff Plumbing bid \$267,000.00; Essential Sewer and Water bid \$299,525.00; and Edgewater Plumbing bid \$421,725.00. Superintendent recommended that all bids be rejected due to administrative delay in document approvals. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to reject all bids. Motion passed unanimously.

8. Approve water main fittings purchase

Superintendent reviewed a bid tab for water main parts and valves. Ferguson bid \$24,733.31 with 0-20 week delivery; Core and Main bid \$26,587.35 with 3 week delivery; and ETNA Supply bid \$70,811.30 with 3-22 week delivery. Superintendent reviewed a bid tab for hydrants and valves. Ferguson bid \$32,858.87 with 0-20 weeks; Core and Main bid \$32,373.75 with 1 week delivery; and ETNA Supply bid \$32,008.10 with 10-21 week delivery. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to accept bids by Core and Main due to quicker delivery. Motion passed unanimously.

9. Approve annual contract for hydrant painting

Superintendent reviewed a proposal from Ferguson Waterworks for sandblasting, priming, and painting 100 fire hydrants during the 2022 season. Commissioner Howe made a motion, seconded by Commissioner Dale, to approve the proposal at a total cost of \$13,500. Motion passed unanimously.

10. Approve purchase of water meters

Superintendent reviewed a proposal for (4) 3" E Series meters from Badger meter for a total cost of \$7,214.44. Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve the proposal. Motion passed unanimously.

11. Review status of Raw Water Improvements (RWI) project

Superintendent described the announcement of a \$2.0M grant from Senator Baldwin's office to help fund the RWI project. The Utility has received a preliminary construction schedule from the contractor, CD Smith Construction. Meanwhile WI DNR and WI DOA continue their review of the final construction submittals ahead of the bond resolution and final loan application activities in April and May.

## **PERSONNEL**

12. Update on Civil/GIS technician recruitment

Superintendent stated that recruitment continues for the position.

## **NEXT MEETING**

13. Next meeting will take place on: April 25, 2022

## **ADJOURN**

14. Motion to Adjourn

At 5:22 PM, Commissioner Dale made a motion, seconded by Commissioner Howe, to adjourn the meeting. Motion passed unanimously.

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*