



FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

September 12, 2022 at 5:00 PM

Council Chambers, 828 Center Avenue, Sheboygan, WI

COMMITTEE MEMBERS PRESENT: Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, and Alderperson Grazia Perrella

COMMITTEE EXCUSED: Alderpersons Barb Felde, and Betty Ackley

STAFF / OFFICIALS PRESENT: Mayor Ryan Sorenson, Alderperson Joe Heidemann, City Attorney Chuck Adams, City Administrator Todd Wolf, Police Chief Christopher Domagalski, Fire Chief Eric Montellano, Director of Planning and Development Chad Pelishek, Finance Director/Treasurer Kaitlyn Krueger, Library Director Garrett Erickson, Director of Transit and Parking Derek Muench, Deputy Finance Director Jessica Huss, Assistant to the City Administrator Carrie Arenz, Administrative Services Manager Debra DeAmico, WSCS Cable TV Director Scott Mealiff

PUBLIC PRESENT: Mead Public Library Board President Maeve Quinn and Mead Public Library Board of Trustees Representative Sherry Speth

OPENING OF MEETING

1. Call to Order

Chair Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call
3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

MINUTES

5. Approval of Minutes - August 22, 2022

MOTION TO APPROVE THE MINUTES FROM AUGUST 22, 2022

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Perrella

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 29-22-23 / July 5, 2022: Submitting a claim from Amy E. Hanten for alleged damages to her vehicle from newly painted middle yellow line.

City Attorney Chuck Adams stated that the claim has been denied and requested a motion to file the report.

MOTION TO RECOMMEND THE COMMON COUNCIL ACCEPT AND FILE THE REPORT

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Perrella

7. R. O. No. 49-22-23 / August 1, 2022: Submitting a claim from Brandon L. Parker for alleged damages to his vehicle when a City of Sheboygan tree fell on it.

City Attorney Adams stated that the claim has been denied and requested a motion to file the report.

MOTION TO RECOMMEND THE COMMON COUNCIL ACCEPT AND FILE THE REPORT

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Perrella

8. R. O. No. 53-22-23 / August 15, 2022: Submitting a claim from Kong Vue for alleged damages to vehicle when a tree branch fell on it.

City Attorney Adams stated that the claim has been denied and requested a motion to file the report.

MOTION TO RECOMMEND THE COMMON COUNCIL ACCEPT AND FILE THE REPORT

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Perrella

9. Res. No. 57-22-23 / September 6, 2022: A RESOLUTION authorizing the appropriate City Officials to enter into a contract with Scott's Excavating, Inc. for the demolition and associated site restoration of the structures located at 2535-2601 North 15th Street (former Jakum's Hall) so as to prepare the site to be offered for future development.

Director of Planning and Development Chad Pelishek explained the resolution and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Perrella

10. Res. No. 60-22-23 / September 6, 2022: A RESOLUTION authorizing the appropriate City officials to enter into an Intergovernmental Cooperative Agreement with Sheboygan County for Sales Tax Revenue-Sharing for Transportation Infrastructure Maintenance.

Finance Director/Treasurer Kaitlyn Krueger, supported by City Attorney Adams, presented the resolution and answered questions from the committee. Mayor Ryan Sorenson, supported by Chair Trey Mitchell, expressed gratitude to Sheboygan County for the continued support.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Perrella

11. Res. No. 61-22-23 / September 6, 2022: A RESOLUTION authorizing the Purchasing Agent to issue a purchase order to Transportation Equipment Sales Corporation (TESCO) for the purchase of six (6) paratransit buses for the Shoreline Metro-Metro Connection Paratransit Bus Fleet.

Director of Transit and Parking Derek Muench explained the resolution and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION
Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella
Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Perrella

12. Res. No. 64-22-23 / September 6, 2022: A RESOLUTION authorizing entering into a contract with Key Benefit Concepts for an updated actuarial valuation of Other Post-Employment Benefits (OPEB) liability.

Finance Director Krueger presented the resolution and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION
Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella
Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Perrella

13. Res. No. 66-22-23 / September 6, 2022: A RESOLUTION authorizing a budget adjustment and appropriation in the 2022 budget regarding the implementation of the updated pay scale for non-represented employees.

Finance Director Krueger presented the resolution and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION
Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella
Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Perrella

ITEMS FOR DISCUSSION ONLY

14. Hiring Process Update - Human Resources Department

City Administrator Todd Wolf provided an update on the hiring process of two new Human Resource Generalists. He communicated that the City of Sheboygan has begun the process of contracting a recruiter to assist with the selection a new Director of Human Resources and Labor Relations.

DATE OF NEXT REGULAR MEETING

15. Next Meeting Date - September 26, 2022

ADJOURN

16. Motion to Adjourn

MOTION TO ADJOURN THE MEETING AT 5:17 PM
Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella
Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Perrella