

CITY OF SHEBOYGAN
BOARD OF WATERWORKS COMMISSIONERS' MINUTES
Wednesday, July 08, 2026

OPENING OF MEETING

President Van De Kreeke convened the meeting at 3:33 PM.

Present: President Gerald Van De Kreeke, Secretary Tom Howe, Member Rich Dale. Superintendent Joe Trueblood

1. Pledge of Allegiance

All present honored the flag of the United States of America.

MINUTES

2. Approval of minutes

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the minutes of the June 15, 2026 meeting. Motion passed unanimously.

REPORTS

3. Financial reports and approval of vouchers

Commissioner Howe requested additional pie chart graphics for comparisons. After discussion, the financial reports and general vouchers of \$496,300.09 and gross payroll of \$148,106.88 were approved as Commissioner Dale made a motion, seconded by Commissioner Howe. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Commissioner Dale made a motion, seconded by Commissioner Howe, to accept the Superintendent's report as presented. Motion carried unanimously.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Update on initial results of Taylor Hill reservoir dry inspection

Superintendent updated the Board on the completion of the dry inspection and cleaning of the 4.0 MG Taylor Hill reservoir, which is approaching 100 years old. The tank had not been drained since the 1980's, but underwater dive inspections and cleanings had taken place. WDNR mandated that a dry inspection was due. Utility staff made detailed preparations and tests to ensure reliable water distribution with the reservoir out of service. Dixon Engineering provided the detailed inspection services and their full report is forthcoming. Superintendent noted the tank itself remains in very good condition with no evidence of coating failure on the walls or floor. However, the steel roof structure continues to corrode above the water level and will need significant

maintenance or replacement soon. Superintendent commended both Operations and Distribution staff and supervisors for their hard work in removing sediment from the floor over a two day period.

6. Update on sweep account usage

Superintendent updated the Board that after further review, Utility accounting recommended against proceeding with the proposed sweep account due to concerns about daily reconciliation and other issues.

7. Review LGIP account proposal

Utility accounting had communication with the Utility's financial adviser, Ms. Carol Wirth, who suggested the WI LGIP. After discussion, Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve a Resolution authorizing the Sheboygan Water Utility to establish and transfer funds into an LGIP account. Motion passed unanimously.

8. Approval of bankruptcy write-offs

Superintendent reviewed a request to write-off water bills due to bankruptcies, death, and statute of limitations that prevent further collection totaling \$4,873.39. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the write-offs. Motion passed unanimously.

9. Update on lead and copper testing plan for 2026

Superintendent noted that bi-annual lead and copper testing is underway. About half of the tests have been completed, with most lead levels at less than 3.0 ppb. One outlier exceed the action level of 15.0 ppb due to sampling error. More tests are forthcoming and updates will take place at the August Board meeting.

PERSONNEL

On Superintendent's recommendation, the Board allowed transfer of 202 hours from bank 3 to banks 1 and 2 for Mr. Glen Paider. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, approving the transfer. Motion passed unanimously.

NEXT MEETING

10. Next meeting will take place on: August 17, 2026

ADJOURN

11. Motion to Adjourn

At 4:14 PM, Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale to adjourn. Motion passed unanimously.