

CITY OF SHEBOYGAN
BOARD OF WATERWORKS COMMISSIONERS MINUTES

Monday, April 25, 2022

Persons with disabilities who need accommodations to attend this meeting should contact the Sheboygan Water Utility, (920) 459-3805. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Utility at 920-459-3805 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

Commissioner Van De Kreeke opened the meeting at 3:30 PM.

1. Pledge of Allegiance

All present honored the flag of the United States of America.

MINUTES

Commissioner Howe made a motion, seconded by Commissioner Dale, to approve the minutes of the March 21, 2022 meeting. Motion passed unanimously.

2. Request approval of March 21, 2022 minutes

REPORTS

3. Financial reports and approval of vouchers

Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the financial reports and vouchers as presented. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the Superintendent's report as presented. Motion passed unanimously.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Update on Raw Water Improvements project

Superintendent reviewed status on the Raw Water Improvements project including updates on the bond resolutions to be submitted to the first Council meeting in May. The contractor has conducted several preliminary meetings on site and intends to mobilize in May/June to begin work. The final interest rate for the safe drinking water loan will be approximately 2.0%. Superintendent reminded the Board members that the project will not impact use of Vollrath Park during the upcoming season except for the lakeside disc hole, which will be eliminated.

6. Request purchase of replacement spectrophotometer

Superintendent reviewed a proposal submitted by the Operations Supervisor for a replacement spectrophotometer, Hach DR6000, at a cost of \$12,764.61, which is used for UV transmittance measurements and other chemical tests. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the purchase. Motion passed unanimously.

7. Request transmittal of R.O. on audit report and 1st quarter report

Superintendent reviewed the Baker Tilly 2021 audit report and first quarter report to Council. The Commissioners commended the Utility Accountant, Ms. Gottsacker, on a great job preparing for the annual audit. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, approving the report and transmitting the R.O. Motion passed unanimously.

8. Request purchase of hose bibbs

Superintendent reviewed a proposal from Ferguson Enterprises for 600 3/4 VB222 hose bibbs at \$6,552.00 and 300 3/4 hose bibbs at \$1,719.90. Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve the purchase. Motion passed unanimously.

9. Request purchase of meters

Superintendent reviewed a proposal from Badger Meter for 540 M25 type disc meters at a total cost of \$29,975.40. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the purchase. Motion carried unanimously.

10. Update on health insurance renewal

Superintendent reviewed a preliminary admin and stop loss proposal from Prairie States. Consultant Fioretti had reviewed the information and plans on some follow up. Total premium and admin increases ranged from 24-42% depending on options. Two large lasers have also been indicated. The Commissioners discussed various options including fully insured plans and transitions. Renewal is June 1 of each year under the current contract.

11. Update on LSL replacement program review

Superintendent stated that the lead service line replacement program is currently under internal review at the Utility. This is in anticipation of upcoming lead and copper rule changes, and the need to increase LSL replacements.

PERSONNEL

12. Update on Civil Engineering/GIS tech position

Superintendent stated that the Utility continues to review the most qualified candidates.

NEXT MEETING

13. Next meeting will take place on: May 16, 2022

ADJOURN

14. Motion to Adjourn

Commissioner Van de Kreeke made a motion to adjourn at 4:45 PM, seconded by Commissioner Howe. Motion passed unanimously.