

**CITY OF SHEBOYGAN**  
**BOARD OF LICENSE EXAMINERS MINUTES**  
**Tuesday, April 05, 2022**

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**OPENING OF MEETING**

1. Roll Call

**Board Members Present:** Andy Hopp, Craig Seider, Todd Thone, Dan Zelm

**Staff/Officials Present:** Building Inspector Pat Eirich (Secretary)

**Others Present:** Steve Coffee, Damir Herdic, Ryan Peters, Jace Bissonette, Eric Carriveau

2. Call to Order

Meeting called to order at 5:07 P.M. by Andy Hopp (Vice-Chair).

3. Pledge of Allegiance

4. Introduction of Commission members and staff

**MINUTES**

5. Approval of Minutes - February 1, 2022

Approve minutes of **February 1, 2022** meeting. Motion by Todd Thone, seconded by Dan Zelm to approve minutes. Motion carried.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Contractor #51958 - Max R Maigatter - General Contractor (Exam Approval)

Motion by Dan Zelm, seconded by Todd Thone to grant city general contractor license and to send to City Council for approval. Motion carried.

7. Contractor #39784 - Steve J Coffee - Carpenter

Motion by Todd Thone, seconded by Dan Zelm to grant city carpenter license and to send to City Council for approval. Motion carried.

8. Contractor #1934 - Damir Herdic - Carpenter

Motion by Craig Seider, seconded by Dan Zelm to grant city carpenter license and to send to City Council for approval. Motion carried.

9. Contractor #4991 - Jace Bissonette - Building Component Installer

Motion by Dan Zelm, seconded by Todd Thone to grant city building component install certification. Motion carried.

10. Contractor #4986 - Carriveau, Eric - Building Component Installer

Motion by Dan Zelm, seconded by Todd Thone to grant city building component install certification.  
Motion carried.

11. Complaint - Charles Yurk by Key Ins

Motion by Andy Hopp, seconded by Dan Zelm to hold special meeting April 20, 2022 at 5 P.M. with Charles Yurk in attendance to discuss complaint. Motion carried.

#### **NEXT MEETING DATE**

12. Next scheduled meeting: June 7, 2022 at 5:00 PM

Motion by Craig Seider, seconded by Todd Thone to have next meeting on **Tuesday, June 7, 2022** at 5:00 P.M. Motion carried.

#### **ADJOURN**

13. Motion to Adjourn

Motion by Dan Zelm, seconded by Craig Seider to adjourn at 5:45 P.M. Motion carried.

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*