



FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

October 10, 2022 at 5:00 PM

Council Chambers, 828 Center Avenue, Sheboygan, WI

FINANCE AND PERSONNEL COMMITTEE MEMBERS PRESENT: Chair Trey Mitchell, Alderpersons Barb Felde, Betty Ackley, and Grazia Perrella

FINANCE AND PERSONNEL COMMITTEE MEMBERS EXCUSED: Vice Chair Roberta Filicky-Peneski

STAFF / OFFICIALS PRESENT: Mayor Ryan Sorenson, City Attorney Chuck Adams, Municipal Court Judge Natasha Torry, City Clerk Meredith DeBruin, City Administrator Todd Wolf, Police Chief Christopher Domagalski, Director of Planning and Development Chad Pelishek (arrived at 5:12 pm), Director of Information Technology Eric Bushman, Finance Director/Treasurer Kaitlyn Krueger, Library Director Garrett Erickson, Director of Senior Services Emily Rendall – Araujo, Deputy Finance Director Jessica Huss, Management Analyst Carrie Arenz, Administrative Services Manager Debra DeAmico, and WSCS Cable TV Director Scott Mealiff

PUBLIC PRESENT: David Felde and Library Board President Maeve Quinn (arrived at 5:02 pm)

OPENING OF MEETING

1. Call to Order

The meeting was called to order at 5:00 p.m.

2. Roll Call

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

MINUTES

5. Approval of Minutes - September 26, 2022

MOTION TO APPROVE THE MINUTES FROM SEPTEMBER 26, 2022

Motion made by Alderperson Perrella, Seconded by Alderperson Felde

Voting Yea: Chair Mitchell, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 67-22-23/ October 3, 2022: Submitting the 2023 Business Improvement District (BID) Statement of Purpose, dated September 20, 2022, and the BID's 2023 Operating Budget.

MOTION TO RECOMMEND THE COMMON COUNCIL ACCEPT AND FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Ackley

Voting Yea: Chair Mitchell, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

7. Res. No. 77-22-23 / October 3, 2022: A RESOLUTION authorizing the creation of a Crisis Co-Response Pilot Program in conjunction with Sheboygan County and authorizing the expenditure of certain funds to support the Program.

Police Chief Christopher Domagalski explained the resolution and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Alderperson Felde

Voting Yea: Chair Mitchell, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

8. Res. No. 78-22-23 / October 3, 2022: A RESOLUTION adopting certain changes to the City's Medical Benefit Plan and Dental Benefit Plan effective for calendar year 2023 coverage and establishing the monthly premium equivalent rates effective for January 2023 coverage and thereafter.

Finance Director/Treasurer Kaitlyn Krueger presented the resolution and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Felde, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

9. Gen. Ord. No. 11-22-23 / October 3, 2022: AN ORDINANCE amending sec. 82-1 of the Sheboygan Municipal Code so as to provide for a minimum wage of \$15.00 per hour for all City of Sheboygan employees whose compensation is under the authority of the Common Council and set by the City's employee classification and compensation program.

City Attorney Chuck Adams explained the general ordinance and answered questions from the committee. Committee Chair Trey Mitchell stated he would not be supporting the ordinance change and the rationale for his decision.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE GENERAL ORDINANCE

Motion made by Alderperson Perrella, Seconded by Alderperson Felde

Voting Yea: Alderperson Felde, Alderperson Ackley, Alderperson Perrella

Voting Nay: Chair Mitchell

10. R. O. No. 38-22-23 by City Clerk submitting a claim from James A. Zietz for alleged damages to his vehicle when it was struck by a City of Sheboygan garbage truck while parked.

City Attorney Adams explained the claim and requested a motion to file the report.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Ackley

Voting Yea: Chair Mitchell, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

11. R. O. No. 13-22-23 by City Clerk submitting a pending claim from Nina Stapel for an alleged sewer backup in her basement.

City Attorney Adams explained the claim and requested a motion to file the report.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Felde

Voting Yea: Chair Mitchell, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

12. R. O. No. 69-22-23 by City Clerk submitting a claim from Allstate a/s/o Matthew Friedl for alleged damages to vehicle when it was struck by a City of Sheboygan bus.

City Attorney Adams explained the claim and requested a motion to file the report.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Ackley

Voting Yea: Chair Mitchell, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

13. R. O. No. 27-22-23 by City Clerk submitting a claim from Jody Gallaway for alleged damages to vehicle when it was struck by a falling tree branch on North 25th Street.

City Attorney Adams explained the claim and requested a motion to file the report.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Felde

Voting Yea: Chair Mitchell, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

14. R. O. No. 35-22-23 by City Clerk submitting a claim from Khue Vang for alleged damages to vehicle when it struck an open sewer pothole on Arizona Avenue.

City Attorney Adams explained the claim and requested a motion to file the report.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Felde, Seconded by Alderperson Ackley

Voting Yea: Chair Mitchell, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

ITEMS FOR DISCUSSION ONLY

15. 2023 BUDGETS: Common Council, Office of the City Clerk and Elections

City Clerk Meredith DeBruin presented the proposed budgets for City Clerk, Elections, and Common Council; along with the significant changes. There were no questions from the committee.

16. 2023 BUDGET: Finance Department

Director Krueger presented the proposed budget for the Finance Department and highlighted the significant changes. There were no questions from the committee.

17. 2023 BUDGET: Office of the City Administrator

City Administrator Todd Wolf presented the proposed budget for the City Administrator's office and highlighted the significant changes. There were no questions from the committee.

18. 2023 BUDGET: Office of the Mayor

Mayor Ryan Sorenson presented the proposed budget for the Mayor's office and highlighted the significant changes. There were no questions from the committee.

19. 2023 BUDGET: Municipal Court

Municipal Court Judge Natasha Torry presented the proposed budget for the Municipal Court and highlighted the significant changes. There were no questions from the committee.

20. 2023 BUDGET: WSCS Cable TV

Director of Information Technology Eric Bushman presented the proposed budget for WSCS Cable TV and highlighted the significant changes. There were no questions from the committee.

21. 2023 BUDGET: Information Technology Department

Director Bushman presented the proposed budget for Information Technology and highlighted the significant changes. There were no questions from the committee.

22. 2023 BUDGET: Senior Services Department

Senior Services Director Emily Rendall - Araujo presented the proposed budget for Uptown Social and highlighted the significant changes. There were no questions from the committee.

23. 2023 BUDGET: Human Resources Department

Director Krueger presented the proposed budget for the Human Resources Department, highlighted the significant changes, and answered questions from the committee.

24. 2023 BUDGET: Planning and Development

Planning and Development Director Chad Pelishek reviewed the proposed budgets for the Redevelopment Authority, Federal Grants (ARPA), Building Inspection, City Development, Affordable Housing, CDBG, and Tourism. There were no questions from the committee.

25. Hiring Process Update - Human Resources Department

City Administrator Wolf provided an update on the contract with being entered into with Baker Tilly for the recruitment of a new Director of Human Resources and Labor Relations.

DATE OF NEXT REGULAR MEETING

26. Next Meeting Date - October 24, 2022

ADJOURN

27. Motion to Adjourn

MOTION TO ADJOURN THE MEETING AT 5:43 PM

Motion made by Alderperson Felde, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Alderperson Felde, Alderperson Ackley, and Alderperson Perrella