



FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

June 10, 2024 at 5:00 PM

Council Chambers, 828 Center Avenue, Sheboygan, WI

COMMITTEE MEMBERS PRESENT: Chair Alderperson Trey Mitchell, Vice Chair Grazia Perrella, Alderpersons Dean Dekker, Robert La Fave

COMMITTEE MEMBERS EXCUSED: Barb Felde

STAFF / OFFICIALS PRESENT: Alderperson Joe Heidemann, Mayor Ryan Sorenson, City Administrator Casey Bradley, City Attorney Chuck Adams, Assistant Fire Chief of Operations Jeff Salzman, Assistant to the City Administrator Marie Foss, Deputy Finance Director Evan Grossen, TV Program Director Scott Mealiff

PUBLIC PRESENT: Curt Brauer

OPENING OF MEETING

1. Call to Order

Chair Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call

Roll call was completed.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

No introductions were given.

MINUTES

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5. Approval of Minutes - May 13, 2024

MOTION TO APPROVE THE MINUTES FROM May 13, 2024

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 13-24-25 / June 3, 2024: Submitting a claim from Isaac J. Ortega for alleged damages and injuries that occurred in the City of Sheboygan.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson La Fave

Voting Yea: Dekker, La Fave, Perrella, Mitchell

7. R. O. No. 14-24-25 / June 3, 2024: Pursuant to Sheboygan Municipal Code § 2-912(b), which requires the comptroller to file with the common council, not less than monthly, a list of the claims approved, showing the date paid, the name of the claimant, the purpose and the amount, the attached list of paid vouchers for March 2024 is being provided.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

8. R. O. No. 15-24-25 / June 3, 2024: Pursuant to Sheboygan Municipal Code § 2-912(b), which requires the comptroller to file with the common council, not less than monthly, a list of the claims approved, showing the date paid, the name of the claimant, the purpose and the amount, the attached list of paid vouchers for April 2024 is being provided.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

9. Res. No. 18-24-25 / May 20, 2024: A RESOLUTION amending the 2024 budget for various expenses incurred or planned.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

10. Res. No. 20-24-25 / June 3, 2024: A RESOLUTION authorizing the appropriate City officials to execute an Engagement Letter Agreement with Baker Tilly US, LLP ("Baker Tilly") for auditing services relating to the dissolution of Environmental Tax Increment District No. 1E.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

11. Res. No. 21-24-25 / June 3, 2024: A RESOLUTION requesting report report of total revenue collected for the local sales tax by the County of Sheboygan, along with the amount distributed to each receiving municipality and detailed accounting of how those distributions were spent.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Dekker, Seconded by Alderperson Perrella

Voting Yea: Dekker, La Fave, Perrella,

Voting Nay: Mitchell

Motion Passes

12. Res. No. 24-24-25 / June 3, 2024: A RESOLUTION authorizing City staff to enter into an Agreement to purchase 1214 S. 11th Street, Sheboygan, Wisconsin.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

13. R. C. No. 253-23-24 / April 15, 2024: Referred R. O. No. 94-23-24 by City Clerk submitting a claim from Harbor Winds Hotel for alleged overstatement of personal property tax.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

DATE OF NEXT REGULAR MEETING

14. Next Meeting Date - June 24, 2024

ADJOURN

15. Motion to Adjourn

MOTION TO ADJOURN 5:24 PM

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell