

CITY OF SHEBOYGAN
BOARD OF WATERWORKS COMMISSIONERS MINUTES
Monday, January 16, 2023

OPENING OF MEETING

President Van De Kreeke convened the meeting at 3:30 PM. Present were Gerald Van De Kreeke, Tom Howe, and Joe Trueblood. Member Rich Dale was excused due to illness.

1. Pledge of Allegiance

All present honored the flag of the United States.

MINUTES

2. Approve minutes from the Dec. 19, 2022 meeting

Commissioner Howe made a motion, seconded by Commissioner Van De Kreeke, to approve the minutes of the Dec. 19, 2022 meeting. Motion passed unanimously.

REPORTS

3. Financial reports and approval of vouchers

Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve the financial reports as presented along with general vouchers of \$395,200.05 and gross payroll of \$186,966.35. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve the Superintendent's report as presented. Motion passed unanimously.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Review options for filter rehab/replacement.

Superintendent reviewed a report on filter underdrain monitoring prepared by Operations Supervisor Swearingen. The rehabilitated filter #5 is performing as if new. Ops continues to monitor the clogging status of all other filters. #10 is clear but the others show evidence of significant clogging. Process changes have been made to reduce stress during backwash. Media removal on filter #6 will take place soon, with possible rehabilitation. CDM Smith has coordinated an evaluation of filter options including stainless steel underdrain systems. The Utility has also communicated with WI PSC about the upcoming large project. The Commissioners expressed their ongoing appreciation of Ops and all staff involved in uncovering the filter problems.

6. Request approval to purchase water meters

Superintendent reviewed a proposal from Badger meter for 360 M25 meters at a total cost of \$20,782.80. Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve the purchase. Motion passed unanimously.

7. Review of Raw Water Improvements project

Superintendent reviewed the January construction report which detailed progress on the shore well excavation and additional filling of the Vollrath Park ravine. Due to warm weather conditions, the contractor has been able to pour concrete floors/walls.

8. Request Board approval of 2022 4th Quarter report and transmittal to Council

Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve and transmit the 2022 fourth quarter report to Council. Motion passed unanimously.

PERSONNEL

9. Update on Distribution Tech recruitment

Superintendent reported that screening interviews have taken place with top candidates.

NEXT MEETING

10. Next meeting will take place on: February 20, 2023

The Commissioners agreed on the next meeting date of February 20, 2023.

ADJOURN

11. Motion to Adjourn

Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to adjourn the meeting at 4:23 PM. Motion passed unanimously.