

**CITY OF SHEBOYGAN**  
**LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES**  
**Wednesday, August 16, 2023**

---

**COMMITTEE MEMBERS PRESENT:** Chair Alderperson Amanda Salazar, Vice Chair Alderperson Barb Felde (remote), Alderperson Dean Dekker, Alderperson Joseph Heidemann

**COMMITTEE MEMBERS EXCUSED:** Alderperson Betty Ackley

**STAFF/OFFICIALS PRESENT:** City Attorney Charles Adams, Police Chief Christopher Domagalski, Sgt. Shannon McKay, Paralegal Kathy Hoffman

**OTHERS PRESENT:** Dawn Brulla, Tearra Owen

**OPENING OF MEETING**

1. Call to Order

Chair Alderperson Amanda Salazar called the meeting to order at 4:16 PM.

2. Roll Call
3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee members, staff and guests

**MINUTES**

5. Approval of Minutes

MOTION TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JULY 26, 2023.

Motion made by Alderperson Dekker, seconded by Alderperson Heidemann.

Voting Yea: Chair Salazar, Vice Chair Felde, Alderperson Dekker, Alderperson Heidemann.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Res. No. 35-23-24 (8-7-23) A Resolution authorizing application for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program Fiscal Year 2023 Local Solicitation and entering into a Memorandum of Understanding with Sheboygan County.

Chief Domagalski discussed the long history of sharing the proceeds of this grant with Sheboygan County. Funds will be used to purchase equipment for the emergency response team.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT RES. NO. 35-23-24.

Motion made by Alderperson Dekker, seconded by Alderperson Heidemann.  
Voting Yea: Chair Salazar, Vice Chair Felde, Alderperson Dekker, Alderperson Heidemann.

7. Gen. Ord. No. 15-23-24 (8-7-23) An Ordinance amending section 52-401 so as to remove provisions related to nonpayment notices and administrative fees related thereto so as to have the penalties for bicycle, skateboard, and in-line skate violations be consistent with those for electric scooter violations, thereby allowing the use of citation writing software for such violations.

Chief Domagalski spoke regarding streamlining the processes related to non-payment of non-citation matters.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT GEN. ORD. NO. 15-23-24.

Motion made by Alderperson Heidemann, seconded by Alderperson Dekker.  
Voting Yea: Chair Salazar, Vice Chair Felde, Alderperson Dekker, Alderperson Heidemann.

8. R. O. No. 33-23-24 (8-7-23) by City Clerk submitting various license applications.

MOTION TO GRANT ALL LICENSE APPLICATIONS ON R.O. NO. 33-23-24.

Motion made by Alderperson Dekker, seconded by Alderperson Heidemann.  
Voting Yea: Chair Salazar, Vice Chair Felde, Alderperson Dekker, Alderperson Heidemann.

9. R. O. No. 34-23-24 (DIRECT REFERRAL) by City Clerk submitting a license application for a change of premise.

MOTION TO APPROVE CHANGE OF PREMISE APPLICATION CONTINGENT UPON THE APPLICANT OBTAINING A STREET FESTIVAL PERMIT.

Motion made by Alderperson Dekker, seconded by Alderperson Heidemann.  
Voting Yea: Chair Salazar, Vice Chair Felde, Alderperson Dekker, Alderperson Heidemann.

## **NEXT MEETING DATE**

10. The next committee meeting is scheduled to be held on August 30, 2023 at 4:15 p.m.

## **ADJOURN**

11. Motion to adjourn

MOTION TO ADJOURN AT 4:23 PM.

Motion made by Alderperson Heidemann, seconded by Alderperson Dekker.  
Voting Yea: Chair Salazar, Vice Chair Felde, Alderperson Dekker, Alderperson Heidemann.