

**CITY OF SHEBOYGAN**  
**BOARD OF LICENSE EXAMINERS MINUTES**  
**Tuesday, February 03, 2026**

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**OPENING OF MEETING**

1. Roll Call

**Board Members Present:** Todd Thone, Dan Zelm, Sam Payne

**Staff/Officials Present:** Building Inspector Pat Eirich (Secretary)

**Others Present:** Seth Steffen, Steven Brennan, Thomas Stefonoski, Brian Van Wageningen

2. Call to Order

Dan Zelm called the meeting to order at 5:00 P.M.

3. Pledge of Allegiance

Pledge of Allegiance was recited by all present.

4. Introduction of Commission members and staff

Each board member introduced themselves to attendees and attendees introduced themselves to board members.

**MINUTES**

5. Review minutes of December 2, 2025 Board of License Examiners meeting.

Reviewed minutes of **December 2, 2025**. Motion by Dan Zelm, seconded by Todd Thone to approve the minutes of **December 2, 2025**. Motion carried.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Review and discuss qualifications and experience of Seth Steffen, #6734, applying for a Carpenter Contractor license.

Motion by Dan Zelm, seconded by Todd Thone to approve carpenter contractor. Motion carried.

7. Review and discuss qualifications and experience of Brian L Van Wageningen, #34933, applying for a Carpenter Contractor license.

Motion by Sam Payne, seconded by Dan Zelm to approve carpenter contractor. Motion carried.

**NEXT MEETING DATE**

8. Next scheduled meeting: April 7, 2026 at 5:00 P.M.

Motion by Sam Payne, seconded by Dan Zelm to have next meeting on **April 7, 2026** at 5:00 P.M. Motion carried.

## **ADJOURN**

9. Motion to Adjourn

Motion by Dan Zelm, seconded by Todd Thone to adjourn at 5:15 P.M. Motion carried.