



FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

April 11, 2022 at 5:00 PM

Council Chambers, 828 Center Avenue, Sheboygan, WI

COMMITTEE MEMBERS PRESENT: Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderpersons Grazia Perrella, Betty Ackley, and Barb Felde

STAFF / OFFICIALS PRESENT: City Attorney Chuck Adams, City Administrator Todd Wolf, Director of Planning and Development Chad Pelishek, Finance Director/Treasurer Kaitlyn Krueger, Information Technology Director Eric Bushman, Deputy Finance Director Jessica Huss, Administrative Services Manager Debra L DeAmico, Assistant to the City Administrator Carrie Arenz, WSCS Cable TV Director Scott Mealiff

PUBLIC PRESENT: David Felde

OPENING OF MEETING

1. Call to Order

Chair Trey Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call
3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

MINUTES

5. Approval of Minutes - March 28, 2022

MOTION TO APPROVE THE MINUTES FROM MARCH 28, 2022.

Motion made by Vice Chair Filicky - Peneski, Seconded by Alderperson Perrella.

Voting Yea: Alderperson Felde, Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 138-21-22 / April 6, 2022: Submitting a communication from the State of Wisconsin Tax Appeals Commission regarding the filing of Petition for Review of Determination by State Board of Assessors for Manufacturing Property in the matter of Georgia-Pacific Corrugated LLC vs Wisconsin Department of Revenue.

City Attorney Chuck Adams explained the communication and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ACCEPT AND FILE THE COMMUNICATION.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Ackley, Alderperson Felde, Alderperson Perrella

7. Res. No. 168-21-22 / March 21, 2022: A RESOLUTION authorizing the addition of a Neighborhood Engagement Specialist to the City of Sheboygan Table of Organization.

Chair Trey Mitchell explained that on 3/28/22, the committee voted down a motion to recommend the Common Council adopt this resolution. He stated following the vote, a new motion should have been made to communicate the committee's recommendation to the Common Council, but it was not. Therefore, resolution 168-21-22 remains at the committee level.

MOTION TO REFER RESOLUTION TO 2022-2023 FINANCE AND PERSONNEL COMMITTEE.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Ackley, Alderperson Felde, Alderperson Perrella

8. Res. No. 173-21-22 / April 6, 2022: A RESOLUTION authorizing the sale of land in the SouthPointe Enterprise Campus to Sheboygan Southpoint Development, LLC.

Director Chad Pelishek explained the developer's offer and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Felde.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Ackley, Alderperson Felde, Alderperson Perrella

9. DIRECT REFERRAL Res. No. 175-21-22 / April 11, 2022: A RESOLUTION authorizing the Purchasing Agent to issue a purchase order for the purchase of a Multihog CV350 Sweeper for the Sheboygan Parking Utility from Hardline Equipment Inc.

Finance Director/Treasurer Kaitlyn Krueger, supported by City Administrator Todd Wolf, presented the resolution on behalf of Transit Director Derek Muench. An error was noted in the resolution which referred to the purchase of a fire rescue vehicle. City Attorney Adams reviewed the error and determined it to be a clerical error.

MOTION TO AMEND THE LANGUAGE TO READ FOR THE PURCHASE OF A SWEEPER.

Motion by Alderperson Felde, seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Ackley, Alderperson Felde, Alderperson Perrella

There was additional discussion and Director Krueger and Administrator Wolf answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION.

Motion made by Alderperson Felde, Seconded by Alderperson Ackley.
Voting Yea: Chair Mitchell, Alderperson Ackley, Alderperson Felde
Voting Nay: Vice Chair Filicky-Peneski, Alderperson Perrella
Motion carried.

10. Claims to be referred to the Finance and Personnel Committee of the 2022-2023 Common Council: RO 135-21-22, RO 122-21-22, RO 92-21-22, RO 88-21-22, RO 69-21-22, RO 123-20-21, RO 75-20-21, RO 137-21-22

MOTION TO REFER OPEN CLAIMS TO THE FINANCE AND PERSONNEL COMMITTEE OF THE 2022-2023 COMMON COUNCIL.

Motion made by Alderperson Felde, Seconded by Alderperson Perrella.
Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Ackley, Alderperson Felde, Alderperson Perrella

11. Claims to be filed: RO 107-21-22, RO 143-20-21, RO 121-21-22, RO 112-21-22, RO 109-21-22

MOTION TO RECOMMEND THE COMMON COUNCIL ACCEPT AND FILE THE CLAIMS.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella.
Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Ackley, Alderperson Felde, Alderperson Perrella

12. "LITIGATION" Documents to be referred to the Finance and Personnel Committee of the 2022-2023 Common Council: RO 105-21-22, RO 79-21-22, RO 68-21-22, RO 32-21-22, RC 325-20-21 (RO 109-20-21), RO 133-21-22

MOTION TO REFER DOCUMENTS TO THE FINANCE AND PERSONNEL COMMITTEE OF THE 2022-2023 COMMON COUNCIL.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella.
Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Ackley, Alderperson Felde, Alderperson Perrella

13. "LITIGATION" Documents to be filed: RO 110-21-22, RO 87-21-22, RO 67-21-22, RC 331-20-21 (RO 160-20-21), RC 327-20-21 (RO 124-20-21), RC 323-20-21 (RO 79-20-21), RC 320-20-21 (RO 46-20-21)

MOTION TO RECOMMEND THE COMMON COUNCIL ACCEPT AND FILE THE DOCUMENTS.

Motion made by Alderperson Perrella, Seconded by Alderperson Ackley.
Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Ackley, Alderperson Felde, Alderperson Perrella

ITEMS FOR DISCUSSION ONLY

14. CIP - Cable TV

Director of Information Technology Eric Bushman presented Cable TV's 2023 - 2027 Capital Improvement Plan requests and answered questions from the committee.

15. CIP - Information Technology

Director of Information Technology Eric Bushman presented Information Technology's 2023 - 2027 Capital Improvement Plan requests and answered questions from the committee.

16. CIP - Planning and Development

Director of Planning and Development Chad Pelishek presented Planning and Development's 2023 - 2027 Capital Improvement Plan requests and answered questions from the committee.

17. CIP - Uptown Social

City Administrator Todd Wolf presented Uptown Social's 2023 - 2027 Capital Improvement Plan requests on behalf of Director Emily Rendall - Araujo.

DATE OF NEXT REGULAR MEETING

18. TBD

The Date of the Next Regular Meeting will be determined by the 2022 - 2023 Common Council.

ADJOURN

19. Motion to Adjourn - Sine Die

MOTION TO ADJOURN MEETING AT 5:47 P.M.

Motion made by Alderperson Perrella, Seconded by Alderperson Ackley.

Voting Yea: Alderperson Felde, Alderperson Ackley, Alderperson Perrella, Vice Chair Filicky-Peneski, Chair Mitchell