

CITY OF SHEBOYGAN
BOARD OF WATERWORKS COMMISSIONERS MINUTES
Thursday, December 18, 2025

OPENING OF MEETING

President Van De Kreeke convened the meeting at 3:44 PM.

Present: President Gerald Van De Kreeke, Secretary Tom Howe, Member Rich Dale.

Superintendent Joe Trueblood

Ms. Jessica Huss joined the meeting at 4:05 PM.

1. Pledge of Allegiance

All present honored the flag of the United States of America.

MINUTES

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Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the minutes of the December 1, 2025 meeting. Motion passed unanimously.

REPORTS

3. Financial reports and approval of vouchers

Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the financial reports including general vouchers of \$919,412.27 and gross payroll of \$222,988.98. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the superintendent's report as presented. Motion passed unanimously.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Request purchase of water meters

Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the purchase of 216 M25 (5/8") and 216 M25(3/4") water meters at a total cost of \$28,728.00. Motion passed unanimously.

6. Request purchase of replacement tractor/backhoe to be delivered later in 2026

Superintendent reviewed documentation on a 590 SN Case tractor backhoe to replace a 2014 Case tractor backhoe. The unit remains a critical element in after hours water main repairs and other

distribution work. Miller Bradford & Risberg provided a quote of \$151,218.00 including a trade-in offset of \$40,000.00 and including two buckets. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the purchase. Motion passed unanimously.

7. Updates on 2026 LSL projects and USEPA public notification

Superintendent reviewed information on plans for 2026 LSL replacement in three construction projects throughout the City and totaling about 233 LSLs. Additional spot replacements are anticipated, bringing the total for 2026 closer to 300 LSL replacements. A mandatory USEPA notification letter was sent out late in 2025 to all residences with a known LSL or unknown service line. The letter included educational information.

8. Update on internet fiber optic project

Superintendent noted that a previous approval for fiber internet with Dynalink was later revealed to require an \$18,112 installation charge. CRF Supervisor Scheuren then worked secure other options and is now recommending moving to Spectrum fiber as primary and Starlink as backup internet provider. Spectrum has no installation cost and a monthly cost of \$450, and Starlink has a monthly cost of \$129. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the proposed services. Motion passed unanimously.

PERSONNEL

9. Interview with Utility Accountant candidate

Ms. Jessica Huss joined the meeting as a candidate for the Utility Accountant position due to the upcoming retirement of Ms. Lisa Gottsacker in 2026. The Board members asked a number of questions regarding Ms. Huss's background and work experience. Ms. Huss presented with governmental fiscal and accounting experience at both the County and City level. Ms. Huss left the meeting at 4:30 PM, and the Commissioners expressed their satisfaction with her candidacy for the position.

NEXT MEETING

10. Next meeting will take place on: January 19, 2026

ADJOURN

11. Motion to Adjourn

At 5:05 PM, Commissioner Van De Kreeke made a motion to adjourn, seconded by Commissioner Dale. Motion passed unanimously.