



# **FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES**

**March 11, 2024 at 5:00 PM**

**Council Chambers, 828 Center Avenue, Sheboygan, WI**

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COMMITTEE MEMBERS PRESENT: Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderperson Grazia Perrella

COMMITTEE MEMBERS EXCUSED: Alderperson Barb Felde

COMMITTEE MEMBERS UNEXCUSED: Alderperson Betty Ackley

STAFF / OFFICIALS PRESENT: City Administrator Casey Bradley, Finance Director/Treasurer Kaitlyn Krueger, Assistant to the City Administrator Marie Foss, Information Technology Director Eric Bushman, Director of Parking and Transit Derek Muench, TV Program Director Scott Mealiff, Deputy Finance Director Evan Grossen

## **OPENING OF MEETING**

1. Call to Order

Chair Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call

Roll call was completed.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

No introductions were given.

## **MINUTES**

5. Approval of Minutes - February 22, 2024

MOTION TO APPROVE THE MINUTES FROM FEBURARY 22, 2024

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 116-23-24 / March 4, 2024: Submitting a memo requesting replacing the City of Sheboygan's current on-premises Exchange server and Microsoft Office products with Microsoft Office 365.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

7. Res. No. 170-23-24 / March 4, 2024: A RESOLUTION extending the life of Tax Incremental Financing District No. 001E (TID 1E) for one year to fund affordable housing programs and projects within the City of Sheboygan, Wisconsin.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

8. Res. No. 171-23-24 / March 4, 2024: A RESOLUTION authorizing the Finance Director to complete a 2024 budget amendment to cover the costs of transitioning the City's current Microsoft Office products to Microsoft Office 365.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

9. Res. No. 173-23-24 / March 4, 2024: A RESOLUTION confirming the exercise of police power in making an assessment for the benefited properties against which assessments are proposed for Parking Assessment District No. 1.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

10. Res. No. 174-23-24 / March 4, 2024: A RESOLUTION confirming the exercise of police power in making an assessment for the benefited properties against which assessments are proposed for Parking Assessment District No. 2.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

11. Res. No. 175-23-24 / March 4, 2024: A RESOLUTION confirming the exercise of police power in making an assessment for the benefited properties against which assessments are proposed for Parking Assessment District No. 4.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

12. Res. No. 176-23-24 / March 4, 2024: A RESOLUTION confirming the exercise of police power in making an assessment for the benefited properties against which assessments are proposed for Parking Assessment District No. 5.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION  
Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella  
Voting Yea: Perrella, Filicky-Peneski, Mitchell

13. Res. No. 178-23-24 / March 4, 2024: A RESOLUTION authorizing the appropriate City officials to execute a Ground Lease between Sheboygan WP, LLC and the City of Sheboygan regarding land in the Sheboygan Business Center.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION  
Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella  
Voting Yea: Perrella, Filicky-Peneski, Mitchell

#### **DATE OF NEXT REGULAR MEETING**

14. Next Meeting Date - March 25, 2024

#### **ADJOURN**

15. Motion to Adjourn

MOTION TO ADJOURN 5:22 PM  
Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella  
Voting Yea: Perrella, Filicky-Peneski, Mitchell