

# CITY OF SHEBOYGAN

## FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

**April 10, 2023**

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**COMMITTEE MEMBERS PRESENT:** Chair Alderperson Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderpersons Betty Ackley, Barb Felde and Grazia Perrella

**STAFF / OFFICIALS PRESENT:** Mayor Ryan Sorenson, City Attorney Chuck Adams, Public Works Director David Biebel, Finance Director Kaitlyn Krueger, Human Resources and Labor Relations Director Adam Westbrook, Deputy Finance Director Evan Grossen, Planning and Zoning Manager Steve Sokolowski, Management Analyst Carrie Arenz, TV Program Director Scott Mealiff, Grant Coordinator Abby Block

**PUBLIC PRESENT:** David Felde

### OPENING OF MEETING

1. Call to Order

Chair Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call

Roll call was completed.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff – No introductions were given.

### MINUTES

5. Approval of Minutes - March 27, 2023

MOTION TO APPROVE THE MINUTES FROM MARCH 27, 2023

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Ackley

Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde, Perrella

### ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 144-21-22 by City Clerk submitting a Petition, Notice, and List of Tax Liens of Sheboygan County being foreclosed in the matter of the Foreclosure of Tax Liens under WI Statute 75.521 by Sheboygan County, List of Tax Liens for 2017 and 2018. To be filed.

MOTION TO RECOMMEND THE COMMON COUNCIL RECEIVE AND FILE THE REPORT

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Felde

Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde, Perrella

7. R. O. No. 147-21-22 by City Clerk submitting a communication from Carol Ann Wirth of Wisconsin Public Finance Professionals, LLC terminating their role as "Dissemination Agent" with the City of Sheboygan and submitting their final invoice for services rendered.

MOTION TO RECOMMEND THE COMMON COUNCIL RECEIVE AND FILE THE REPORT

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde, Perrella

8. R. C. No. 202-22-23 / April 5, 2023: Your committee to whom was referred Direct Referral Res. No. 161-22-23 by Alderpersons Mitchell and Filicky-Peneski approving the FY 2023 One-Year Annual Action Plan for the Community Development Block Grant (CDBG) Program Submission; recommends adopting the Substitute Resolution amending the use of funds by the Finance and Personnel Committee.

MOTION TO RECOMMEND THE COMMON COUNCIL AMEND THE RESOLUTION TO ELIMINATE ALL REFERENCE TO THE COMPREHENSIVE PLAN UPDATE CONTAINED WITHIN THE SIXTH "WHEREAS" CLAUSE

Motion by Alderperson Ackley, Seconded by Alderperson Felde

Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde

Abstain: Perrella

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE SUBSTITUTE RESOLUTION AS AMENDED

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Ackley

Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde

Abstain: Perrella

9. R. C. No. 282-21-22 / April 18, 2022: Your Committee to whom was referred Res. No. 168-21-22 by Alderpersons Mitchell and Filicky-Peneski authorizing the addition of a Neighborhood Engagement Specialist to the City of Sheboygan Table of Organization.

MOTION TO RECOMMEND THE COMMON COUNCIL RECEIVE AND FILE THE REPORT

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde, Perrella

10. Res. No. 82-22-23 / October 24, 2022: A RESOLUTION clarifying and interpreting the duties of the City Administrator as set forth in the Municipal Code and setting forth specific duties and responsibilities with regard to media relations, communications, and the hiring of a Director of Human Resources and Labor Relations.

MOTION TO RECOMMEND THE COMMON COUNCIL RECEIVE AND FILE THE REPORT

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Felde

Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde, Perrella

11. Res. No. 167-22-23/ April 5, 2023: A RESOLUTION authorizing an adjustment to the 2023 budget to fund a prisoner transport system for the police department's new Ford Transit van.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Felde

Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde, Perrella

12. Res. No. 168-22-23 / April 5, 2023: A RESOLUTION authorizing the appropriate City Officials to enter into a contract with Stantec Consulting Services Inc. for wetland delineation services regarding the land in the SouthPointe Enterprise Campus being purchased by Sheboygan Southpoint Development LLC.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde, Perrella

13. Claims to be referred to the Finance and Personnel Committee of the 2023-2024 Common Council: RO 125-22-23, RO 28-22-23, RO 4-22-23, RC 267-21-22 (RO 92-21-22), RC 268-21-22 (RO 88-21-22), RC 269-21-22 (RO 69-21-22), RC 270-21-22 (RO 123-20-21) (RC 326-20-21), RC 271-21-22 (RC 321-20-21) (RO 75-20-21), RO 123-22-23 .

MOTION TO RECOMMEND THE COMMON COUNCIL REFER THE REPORTS TO THE 2023-2024  
FINANCE AND PERSONNEL COMMITTEE

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Ackley  
Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde, Perrella

14. "LITIGATION" Documents to be referred to the Finance and Personnel Committee of the 2023-2024 Common Council: RO 124-22-23, RO 104-22-23, RO 89-22-23, RO 76-22-23, RO 48-22-23, RO 34-22-23, RC 273-21-22 (RO 105-21-22), RC 275-21-22 (RO 68-21-22), RC 277-21-22 (RC 325-20-21)(RO 109-21-22).

MOTION TO RECOMMEND THE COMMON COUNCIL REFER THE REPORTS TO THE 2023-2024  
FINANCE AND PERSONNEL COMMITTEE

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Felde  
Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde, Perrella

15. Claims to be filed: RO 122-22-23, RO 120-22-23, RO 119-22-23, RO 106-22-23, RO 98-22-23, RO 92-22-23, RO 88-22-23, RO 64-22-23, RO 59-22-23, RO 50-22-23, RO 140-21-22.

MOTION TO RECOMMEND THE COMMON COUNCIL RECEIVE AND FILE THE REPORTS

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Ackley  
Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde, Perrella

16. "LITIGATION" Documents to be filed: RO 82-22-23, RO 58-22-23, RO 20-22-23, RC 272-21-22 (RO 137-21-22), RC 278-2-22 (RO 133-21-22).

MOTION TO RECOMMEND THE COMMON COUNCIL RECEIVE AND FILE THE REPORTS

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Felde  
Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde, Perrella

17. Direct Referral Res. No. 171-22-23 by Alderpersons Mitchell and Filicky-Peneski authorizing entering into a Development Agreement with Vue 14 LLC regarding an affordable housing project to be located at the corner of South 14th Street and Illinois Avenue.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Ackley  
Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde, Perrella

**DATE OF NEXT REGULAR MEETING**

18. Next Meeting Date - to be determined

**ADJOURN**

19. Motion to Adjourn - Sine Die

MOTION TO ADJOURN AT 5:25 PM

Motion by Alderperson Filicky-Peneski, Seconded by Alderperson Ackley  
Voting Yea: Mitchell, Filicky-Peneski, Ackley, Felde, Perrella