

**CITY OF SHEBOYGAN**  
**BOARD OF WATERWORKS COMMISSIONERS MINUTES**  
**Monday, February 17, 2025**

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**OPENING OF MEETING**

President Van De Kreeke convened the meeting at 3:30 PM.

Present: President Gerald Van De Kreeke, Secretary Tom Howe, Member Rich Dale. Superintendent Joe Trueblood.

1. Pledge of Allegiance

All present honored the flag of the United States of America.

**MINUTES**

2. Approve minutes from the January 20, 2025 meeting

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the minutes of the January 20, 2025 Board meeting. Motion passed unanimously.

**REPORTS**

3. Financial reports and approval of vouchers

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the financial reports, general vouchers of \$918,486.69, and gross payroll of \$336,677.52. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

The Commissioners accepted the report as presented.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

5. Update on photo-voltaic solar panel system performance
6. Review WDNR SDWL funding and priority list for filter reconstruction project

Superintendent advised that WI PSC determined to not approve changes to the Utility's existing lead service line replacement program. The Utility had requested changes related to recovery of administrative and interest costs in the LSL program. PSC has identified concerns that certain expenses with LSL programs are problematic if the related work is performed by Utility staff members. A possible future change in state law might eliminate these concerns. Superintendent also noted that uncertainty in federal funding streams could impact LSL funds provided to the states by the federal government. Superintendent anticipates that the state will confirm LSL funds within a month for LSL work completed in 2025; if such funds are not confirmed, the Utility would have to consider further delays in LSL projects for 2025.

7. Update on recent PSC LSL plan decision and uncertainty with federal LSL funding pipeline

8. Review customer claim submitted on LSL replacement on S. 12th St.

Superintendent reviewed a situation involving a residence at 1013 N. 13th Street. The property owner had discovered a leaky lead service line and sought replacement. Without any plumbers giving a quote, property owner agreed to have the LSL replaced as part of an adjacent SWU LSL project. The LSL was replaced but the old LSL was not deactivated due to confusion about the location of the actual LSL serving the property. Property owner had engaged a contractor to remodel the residence, and, due to timing issues, that contractor had shut off heat during the winter. The still active old LSL line split at a repair sleeve in the frozen basement and proceeded to spray water into the floor joists, new furnace, new hot water heater, and elsewhere, allegedly also causing mold or mildew on dry wall in the residence. The property owner has now filed a claim related to the October 2023 LSL replacement. Property owner did not notify the Utility of any concerns until July 12, 2024 and did not file a claim until more than 6 months later, which was just received. Commissioner Howe made a motion directing the Utility to negotiate a settlement with the LSL contractor, Alfson. The motion died for lack of a second. Commissioner Howe then made a motion, seconded by Commissioner Van De Kreeke, to direct the Utility to negotiate a settlement involving all parties, in the interest of the Utility. Motion passed unanimously.

9. Approval of bid for 2025 fire hydrant painting program

Superintendent reviewed a proposal from Faith Leak Detection Services for stripping/painting 200 fire hydrants in 2025 at a cost of \$115 per hydrant. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the proposal. Motion passed unanimously.

10. Approval of Civil 3D software upgrades and training

Superintendent presented a proposal solicited by the engineering department from Seiler for four days of in-house services for setting up Civil 3D templates, creating network parts, along with 2 days of in-house training, and a half day of Trimble survey field training, at a total cost of \$12,300. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the proposal. Motion passed unanimously.

11. Approval of 2025 water main projects

Superintendent reviewed a listing of proposed 2025 water main projects and construction cost estimates including N. 25th Street at \$900,000; N. 7th Street at \$120,000, and a River crossing near the Garton Toy factor apartments at \$490,000. Commissioner Dale requested clarification on the process for determining water main sizing on the projects. Superintendent noted that engineering can provide a summary for the next Board meeting. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the proposed projects. Motion carried unanimously.

12. Approval of security camera upgrades

Superintendent reviewed a proposal from JSM related to security upgrades at three remote Utility sites and a replacement video camera at the water treatment plant. The proposal includes video and recording systems along with installation and all associated work except for wiring to new cameras, which would be installed by Utility staff to reduce costs. Total cost is \$17,836.72. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the proposal. Motion passed unanimously.

13. Approval of sodium hypo bulk tank lining and fitting replacements

Superintendent reviewed a proposal from Fiberglass Solutions LLC for relining of one sodium hypochlorite tank in service since 2001, replacement fittings on the tank, and installation of a side access at a total cost of \$18,659. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the proposal. Motion passed unanimously.

#### **PERSONNEL**

No items

#### **NEXT MEETING**

14. Next meeting will take place on: March 17, 2025

#### **ADJOURN**

15. Motion to Adjourn

At 4:53 PM, Commissioner Dale made a motion, seconded by Commissioner Howe, to adjourn. Motion passed unanimously.