

CITY OF SHEBOYGAN
BOARD OF WATERWORKS COMMISSIONERS MINUTES
Monday, June 15, 2026

OPENING OF MEETING

President Van De Kreeke convened the meeting at 3:33 PM.

Present: Secretary Tom Howe, Member Rich Dale. Superintendent Joe Trueblood

1. Pledge of Allegiance

All present honored the flag of the United States of America.

MINUTES

2. Approval of minutes from May 18 Board minutes

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the minutes of the May 18, 2026 Board meeting. Motion passed unanimously.

REPORTS

3. Financial reports and approval of vouchers

Superintendent reviewed the monthly financial reports and vouchers. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the financials, general vouchers at \$559,678.31 and gross payroll at \$242,121.32. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Superintendent reviewed the monthly departmental reports.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Review of draft health insurance strategic plan

Superintendent reviewed a draft document on health insurance strategic review, including basic summary information on the existing private market PPO, a dual choice private market PPO option, and ETF health insurance plans. The review is ongoing. Commissioner Howe noted that last year's significant cost increase necessitated a review of more options.

6. Review of UW capstone team project on future water treatment plant sites

Superintendent played a recording of the UW Madison student team's final presentation of their capstone project comparing three future water treatment plant (WTP) sites in Sheboygan. Although the existing water treatment plant has significant remaining

lifetime (>20 years), it's core is approaching 100 year age, and the high lift station building dates to the early 1900s. Also, the existing site does not have sufficient space for construction of a replacement WTP in the future. Staff reviewed a number of possible vacant sites within the City and provided three sites to the capstone team, which then developed methods for comparing and scoring the sites. Although the project remains at an academic level, Superintendent noted that acquiring a site for future use might be prudent for long range planning. Superintendent noted that a number of utilities operate inland WTP, and the recent RWI low lift pump station was specifically designed to supply water to an inland WTP in the future. After discussion, the Commissioners were in agreement and directed Superintendent to begin initial contact with owners of several sites to determine if any might be available for purchase.

7. Review proposals for commercial insurance package renewal

Superintendent reviewed renewal quotes for the commercial insurance package, not including WC coverage which has statutory pricing. HUB provided quotes from Selective at a total of \$132,218 and from Travelers at \$126,050; the former had a liability limit of \$3M per occurrence with a \$4M umbrella aggregate, and the latter had a \$1M per occurrence with a \$3M umbrella aggregate. Both had \$2M in cyber coverage. Travelers excluded flood coverage. CVMIC provided a proposal at \$121,526 including \$1M of cyber coverage and liability at \$10M per occurrence with a \$10M umbrella aggregate. CVMIC also provided safety and HR training along with NEOGOV software discounts valued at \$41k. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to accept the CVMIC proposal while also seeking to increase cyber coverage to \$2M. Motion passed unanimously.

8. Proposed AECOM river crossing project change order

Superintendent reviewed a recommendation from Distribution Supervisor McMillan to approve a final change order from AECOM for additional engineering services related to the Sheboygan River crossing project in an amount of \$19,207 involving lengthy easement acquisition, evaluation of pipe alternatives, directional drilling alternatives, and preparation for a second bidding. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the change order. Motion passed unanimously.

9. Update on AECOM hydraulic model update

Superintendent advised that a meeting took place with AECOM staff working on the hydraulic model update. Calibration work has been successfully completed, and the model correlated with field data taken last year. After discussion, staff is now preparing a list of distribution projects to evaluate with the model along with a review of current fire flows projected with the updated model. Superintendent stated there is no urgency with this project, and any formal report will not be available until later in the year.

10. Proposal for water meter purchase

Superintendent reviewed a proposal for purchase of 216 M25 5/8" bore and 216 M25 3/4" bore water meters from Badger meter along with a 2" E-series meter with Orion at a total cost of \$29,924.40. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the purchase. Motion passed unanimously.

11. Informational report to Council on Intent to Apply for 2027 Lead Service Line (LSL) SDWLP funds

Superintendent reviewed the three applications for SDWL funds for the 2027 LSL replacement program. The loans include principal forgiveness dependent on federal census tract data as determined by the federal bipartisan infrastructure law. Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve and transmit the informational reports to Council. Motion passed unanimously.

12. Replacement of #4 wash valve and electric actuator

Superintendent reviewed a proposal from Dorner for replacement of the filter #4 wash valve and actuator, dating to 2002. The cost is \$14,134 includes programming and startup services. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the proposal. Motion passed unanimously.

PERSONNEL

NEXT MEETING

13. Next meeting will take place on: July 8, 2026

ADJOURN

14. Motion to Adjourn