

CITY OF SHEBOYGAN
BOARD OF WATERWORKS COMMISSIONERS MINUTES
Monday, July 18, 2022

OPENING OF MEETING

At 3:30 PM, President Van De Kreeke opened the meeting. Commissioner Van De Kreeke, Howe, and Dale were present. Superintendent Trueblood was present.

1. Pledge of Allegiance

All present honored the flag of the United States.

MINUTES

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the meetings of the June 20, 2022 meeting. Motion passed unanimously.

REPORTS

2. Financial reports and approval of vouchers

Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve the financial reports and general vouchers of \$2,560,741.32 and gross payroll of \$239,716.03 as presented. Motion passed unanimously.

3. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the Superintendent's report as presented. Motion passed unanimously.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

4. Request Board approval of R.O. submitting LSL final loan agreement

Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the R.O. submitting the LSL final loan agreement to Council for approval. Motion passed unanimously.

5. Request write-off of uncollectible accounts due to bankruptcy or other

Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to accept the write-offs as prepared by Accountant Gottsacker totaling \$1,154.37. Motion passed unanimously.

6. Review progress in health insurance transition

Superintendent updated the Board on the transition to the fully insured UHC plan.

7. Update on RWI project including directed spending funds

Superintendent noted that the Utility had received communication on the process for securing the \$2.0M in directed spending appropriation for the RWI project. There is a process and the funds cannot yet be considered guaranteed.

8. Request Board approval of LSL program update and R.O. transmitting program to Council for information

Superintendent provided an updated LSL Replacement Program to the Board members. This was based on experience with the Program to date along with input from staff and City colleagues. Commissioner Dale made a motion, seconded by Commissioner Howe, approving the program update and the R.O. transmitting the program to Council for information. Motion passed unanimously.

9. Request approval of R.O. transmitting Utility second quarter report to Council

Commissioner Howe made a motion, seconded by Commissioner Dale, approving the R.O. submitting the 2nd Quarter Report to Council. Motion passed unanimously.

10. Request approval of proposal for replacing network cabling

Superintendent noted the office Ethernet has been experiencing problems and IT consultant advised replacement of all cabling, which has not been done for more than 10 years. OnTech proposed a replacement with Cat 6 cables throughout the admin building and garage at a total cost not to exceed \$15,150.00. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the proposal. Motion passed unanimously.

11. Update on recruitment for distribution tech(s)

Superintendent noted that recruitment is ongoing.

PERSONNEL

NEXT MEETING

12. Next meeting will take place on: August 22, 2022

ADJOURN

13. Motion to Adjourn

At 4:11 PM, Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to adjourn. Motion passed unanimously.