

**CITY OF SHEBOYGAN**  
**ZONING BOARD OF APPEALS MINUTES**

**Wednesday, December 17, 2025**

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**Members Present:** Kevin Sampson, Keeli Johnson, Tad Tjapkes, Ed Surek and Drew Phillips

**Members Excused:** Markus Savaglio and Richard Linde

**Staff/Officials Present:** Associate Planner Ellise Rose and Building Inspection Specialist Linnae Wierus

**OPENING OF MEETING**

1. Call to Order

Kevin Sampson called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance is recited.

3. Identify potential conflicts of interest

No committee member had a conflict of interest.

**MINUTES**

4. Approval of the Board of Appeal minutes from October 15, 2025.

MOTION TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD ON OCTOBER 15, 2025.

Motion made Tad Tjapkes, seconded by Keeli Johnson

Voting yea: Kevin Sampson, Keeli Johnson, Tad Tjapkes, Ed Surek and Drew Phillips

Motion carried.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

5. Variance application by Jacob and Lisa Koepsell requesting to construct an addition within their required aggregate side-yard setback of 15 feet located at 1718 N 5th Street

MOTION TO APPROVE AS PRESENTED

Motion made Keeli Johnson, seconded by Drew Phillips

Voting yea: Kevin Sampson, Keeli Johnson, Ed Surek and Drew Phillips

Voting nay: Tad Tjapkes

Motion carried.

**TENTATIVE DATE OF NEXT REGULAR MEETING**

6. Next scheduled meeting date: January 21, 2026

The next scheduled meeting is scheduled for January 21, 2026.

**ADJOURN**

7. Motion to Adjourn

MOTION TO ADJOURN THE MEETING

Motion made by Tad Tjapkes, seconded by Keeli Johnson

Voting yea: Kevin Sampson, Keeli Johnson, Tad Tjapkes, Ed Surek and Drew Phillips

Motion carried.

Meeting is adjourned at 4:15 pm.