

**CITY OF SHEBOYGAN**  
**BOARD OF WATERWORKS COMMISSIONERS' MEETING MINUTES**  
**Monday, April 27, 2026**

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**OPENING OF MEETING**

Secretary Howe called the meeting to order at 3:35 PM.

Present: Secretary Tom Howe, Member Rich Dale. Superintendent Joe Trueblood

Excused: President Gerald Van De Kreeke

1. Pledge of Allegiance

All present honored the flag of the United States of America.

**MINUTES**

2. Approval of meeting minutes

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the minutes of the March 16, 2026 Board meeting. Motion passed unanimously.

**REPORTS**

3. Financial reports and approval of vouchers

Superintendent reviewed the monthly financial reports. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the reports as presented. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Superintendent reviewed the monthly report.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

5. Approval of 2026 1st Quarter report to Council

Commissioner Dale made a motion, seconded by Commissioner Howe, to submit the report as presented. Motion passed unanimously.

6. Review bid status on Sheboygan River crossing water main project

Superintendent reviewed a letter from AECOM summarizing results from the bid opening for the Sheboygan River crossing. Despite interest and involvement at a pre-bid meeting, no contractors ultimately submitted a bid on the project. Possible issues included difficulty finding drilling subcontractors, difficulty installing ball and socket ductile iron pipe, and concerns over inadvertent returns/cleanup involving the

Sheboygan River superfund site. Superintendent noted how the project scope escalated based on requirements from WDNR including a switch from HDPE to ball/socket ductile iron, increased depth into bedrock, and non-specific cleanup requirements if release occurred. In addition, the original straight boring pathway had changed due to input from City Engineering several years ago on future development plans. Superintendent noted that these changes and the bidding environment had escalated the Engineer's estimate to \$1.745M. At that cost level and given the bid results, the Utility's engineering team has begun reviewing options including straight boring pathways, bridge hanging, and water main installations to improve utilization of the 12" River crossing near Lutheran high school.

7. Review 2025 audit report by Baker Tilly

Superintendent reviewed the Reporting and Insights document submitted by Baker Tilly on the 2025 audit results, along with the full audit report. No material defects were noted. Commissioner Dale made a motion, seconded by Commissioner Howe, to accept the report as presented. Motion passed unanimously.

8. Review agreement for health insurance consultant/broker

Superintendent noted that the ongoing annual broker cost to Acrisure is \$12,000.

9. Inform on submittal of 2025 annual PSC report

Superintendent noted that the annual report has been submitted to WI PSC.

10. Update on nationwide PFAS class action lawsuits

Superintendent noted that several class action PFAS lawsuits have determined settlement results, and the Utility has received approximately \$130,000 from PFAS manufacturers, and more might be forthcoming. This money will be restricted for future PFAS testing or other related costs. At this point in time, PFAS levels detected in Lake Michigan at Sheboygan and other communities are below the action level of 4.0 ppt that would trigger treatment requirements.

11. Review Baker Tilly proposal for submission of 2027 rate case to PSC

Superintendent reviewed a proposal from Baker Tilly for submission/coordination of the proposed 2027 rate case with WI PSC. Estimated cost is \$22,500-\$25,000. Superintendent noted that the proposed rate case was included in the original financing plan for the high cost Raw Water Improvements project that resulted in a large increase in annual debt service along with other expense increases. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the proposal. Motion passed unanimously.

12. Review and update cash account authorizations

Superintendent reviewed a bank proposal related to a mechanism to enhance interest and security on liquid cash accounts. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the proposal. Motion passed unanimously.

13. Review bids for 2026 concrete patch work

Superintendent reviewed bids submitted for 2026 concrete service hole repairs due to water main breaks. The bids covered 12 service hole areas throughout the City. Bids submitted were for \$41,721.00 from Beardsley Concrete, \$61,653.00 from Cornerstone Pavers LLC, \$71,845.38 from LaLonde Contractors, Inc., and \$94,508.00 from Highway Landscapers, Inc. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the low cost bid from Beardsley Concrete. Motion passed unanimously.

14. Review bids for 2026 water main construction projects

Superintendent reviewed bids submitted for the Clara Ave@S. 7th Street and Julson Ct@Wildwood water main projects. Bids were the following: Alfson Excavating LLC at \$312,399.00; Advance Construction at \$314,586.00; Vinton Construction Co at \$331,798.80; DeGroot Inc. at \$346,022.79; Korff Plumbing at \$371,151.00; and Buteyn-Peterson at \$387,118.00. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the low cost bid from Alfson Excavating LLC. Motion passed unanimously.

15. Review bids for various water main appurtenances

## **PERSONNEL**

16. Inform Board of upcoming retirement and resignation

Superintendent noted the upcoming retirement of Mr. Marsicek late this year and the resignation of Mr. Biederwolf in May. Recruitment continues for operations staff.

17. Review employee handbook amendment re personal cellular devices

Superintendent reviewed a proposed amendment to the Employee Handbook on Personal Devices and Public Records Compliance. After review, Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the amendment. Motion passed unanimously.

## **NEXT MEETING**

18. Next meeting will take place on: May 18, 2026

## **ADJOURN**

19. Motion to Adjourn

At 4:48 PM, Commissioner Dale made a motion, seconded by Commissioner Howe, to adjourn. Motion passed unanimously.